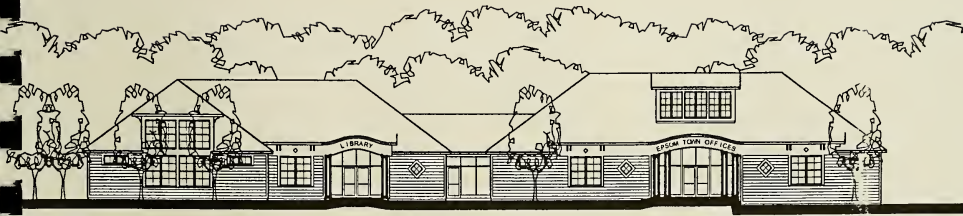


ANNUAL REPORT

TOWN OF EPSOM NEW HAMPSHIRE



Proposed Epsom Town Office and Library Elevation

Sherman Greiner Halle' Ltd.

For the Year Ending
December 31, 1998



CITIZEN OF THE YEAR
EPSOM, N. H.
1998

Frank A. Quimby was born in Concord on October 10, 1933, the son of Frank A. and Doris J. Quimby, formerly of Chichester. He has four sisters.

He attended Chichester Grammar School and Concord High School.

After serving four years in the Navy, Frank moved to Epsom in 1957. After working thirteen years at Sprague Electric Company, he became a rural route mail carrier, serving the Epsom Post Office for over thirty years, and he retired May 1 of this year.

He married Ruth (Mason) in 1953 and they have four children, all living in Epsom; 8 grandchildren and one great granddaughter.

Frank is a member of:

- Corinthian Lodge #82, F. & A. M. of Pittsfield
- Ancient Accepted Scottish Rite, Valley of Concord
- Ancient Accepted Scottish Rite Consistory, Valley of Nashua
- Bektash Temple of Concord
- Concord Shrine Club
- Sword of Bunker Hill, Gaspee Order #99 of Providence, R. I.
- Evergreen Lodge #53 I. O. O. F. of Epsom (served as Chaplain and Board of Trustees.)
- Hildrith Encampment #17
- The American Legion Post #112 of Epsom
- Loyal Order of Moose Lodge #1374 of Concord
- Order of Elks Lodge #1210 of Concord
- National Rural Letter Carriers Association
- Former Member of the Epsom Fire Dept. and served as Treasurer

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TOWN OFFICERS

Moderator

Ashton E. Welch, appointed to replace
Paul E. Martell, resigned 08/98

Term Expires
1999

Assistant Moderator

Barbara Harkness, appointed to replace
Ashton E. Welch

Selectmen

John F. Hickey, Chairman
Sue Bickford, to replace
Maurice R. Lussier, resigned 07/98
Laurence D. Yeaton

1999
1999
2001

Town Clerk/Tax Collector

Dawn E. Blackwell, appointed to replace
Merilee W. Ellsworth, resigned 03/98

1999

Deputy Town Clerk/Tax Collector

Vicki A. LeCain, resigned 12/15/98 replaced by
Lisa Cote

1999

Treasurer

Paula S. Anderson

1999

Representative to the General Court Charles Yeaton

Road Agent

Gregory Gowen

1999

Supervisors of the Checklest

Marcia Crouse
Barbara Smith
Shirley Demers
2004

2000
2002

Ballot Clerks

Carolyn Ashby
Harvey Harkness

Ruth Bachelder
Ruth Sawyer

Dennis Casey

<u>Library Trustees</u>	<u>Term Expires</u>
Harvey Harkness	1999
Patricia Wilcox	2000
Marguerite Tucker	2001

Librarian
Nancy Y. Claris

Assistant Librarian
Jeanette E. Winslow

Zoning Compliance Officer

Alfred E. Bickford	1998
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Health Officer

Judith DeWitt, appointed to replace Beth Balmer, resigned	2000
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Police Department

Roger Amadon, Chief

Fulltime Officers
Lt. Henry Farrin, Jr.
Eric Bourn
Frank Cassidy

Parttime Officers
Lawrence Phillips
Michael Briggs
Lee Ransom
Wayne Preve
Michael Dempsey, resigned 05/98

Overseer of Public Welfare

Patricia L. Hickey	1999
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Cemetery Trustees

Roland LaFleur	1999
William E. Clark	2000
Gary Kitson	2001

	<u>Term Expires</u>
<u>Trustees of Trust Funds</u>	
William E. Clark	1999
Beverley M. LaFleur	2000
Roland LaFleur	2001
<u>Conservation Commission</u>	
Charles Cosseboom	1998
Glenn Horner	1999
John Baldi	1999
Alison Parodi-Bieling	2000
Eric Orff	2000
Elsie Fife	2000
Elliot Sampson	2000
<u>Zoning Board of Adjustment</u>	
Frank Catanese	2000
Sue J. Beaudoin, Alternate	2000
Robert Berry	2001
Keith Cota, Chairman	2001
Peter Arvanitis	2001
Robert Poole, Alternate	2001
Gordon Ellis	2001
<u>Planning Board</u>	
Peter Arvanitis	1999
Lawrence Caraway	1999
Betsey Pickering, Alternate	1999
Deborah Reynolds, Alternate	1999
Paul Bradley, Chairman	2000
Constance Catanese, Co-Chairman	2000
Brenda Corliss	2001
Bruce Coutu	2001
John F. Hickey, Selectmen's Delegate	
<u>Animal Control Officer</u>	
Richard Bioldeau	1999
Roger Bilodeau, Jr. Assistant	1999

<u>Budget Committee</u>	<u>Term Expires</u>
Mary Frambach, Chairman	1999
Roberta Mongeon	1999
Shannon Ward, resigned 10/98, replaced by	2000
David Bird	1999
Donald Beaudoin, resigned 12/98	
Eric Keeler	2000
David Siress	2001
Steve Warner	2001
Sue Bickford, resigned, replaced by	2001
Sharon Soltani	1999

Park Commissioners
 Richard M. Todd, Chairman
 Norman R. Birch, Manager
 Philip E. Revitsky, Electrical
 Maurice W. Patterson, Water Works
 George S. Foster, III, Maintenance
 Ernest Robitaille, Grounds
 Patrick Keeler, Scout Troop #80
 Gary Perry, Cub Pack #80

<u>Old Home Day Committee</u>	
Tracey Beauchesne	Kevin A. Reeves
Norman Birch	Patricia Reeves
Gary Benner	Robert M. Reeves
Brenda Mihachik	Spencer Reeves
Paul Morency	Tricia L. Reeves
Debra J. Reeves	Priscilla Thompson
Gloria J. Reeves	



EPSOM FIRE & RESCUE

**1714 Dover Road
Epsom, NH 03234
Phone: (603) 736-9291
Fax: (603) 736-9299**

Epsom Fire Department Officers For 1998

**Chief David Cushing
Deputy Chief Alan Quimby
Captain Steve Auger Full Time Employee
Captain Floyd Graham Full Time Employee
Captain Joel Dail
Lieutenant Derek Martel
Lieutenant David Palermo
Clerk Linda Sawyer**

Epsom Rescue Squad Officers

**Captain Matthew Moulton
Lieutenant Barbara Barton
Lieutenant Mike Crowley
Clerk Kerry Auger**

Epsom Fire Department Auxiliary

**Elaine Palermo and Mary Yeaton
Chris Virgin Treasurer
Meggin Dail Secretary
Janet Porter Auditor**

Forest Fire Warden

Stewart Yeaton

TOWN MEETING MINUTES

February 7, 1998

Moderator Paul Martell announced that:

- (1) The Town Reports, which are only temporary, are at the door.
- (2) This is my 20th Town Meeting; I was only a teenager when I started!
- (3) At last year's Town Meeting, the Town accepted Senate Bill 2. This session will be run the same as the past, but there will be no vote taken at the end. The article will be read, and then can be amended if desired. There are special warrant articles with appropriation in addition to the operating budget described in Article 3. Amendments must be pertinent to the warrant article and must be understandable to someone reading it at home. Amended articles will be placed on the ballot as amended. The operating budget increase cannot be more than 10% of the budget. Any warrant article can be decreased by any amount. A default budget would be adopted if the new budget is defeated on March 10, and the default budget is not amendable.
- (4) Brief rules as to how this meeting should be run: All amendments are to be given to the Moderator in writing. We don't allow amendments to amendments. All comments are addressed to the Moderator. No one speaks a second time until everyone speaks a first time. You are allowed three minutes every time you get up to speak. I will read the article and then will call on a Selectman or the presenter to speak on it. I will then finish with the Article, and it shall appear on the ballot as is or as amended.

To the inhabitants of the Town of Epsom in the County of Merrimack in said State, qualified to vote in the Town affairs:

Greetings; you are hereby notified to meet at the American Legion Hall on Short Falls Road, in said Epsom on Tuesday the tenth (10th) day of March to act upon the following subjects and to vote on the following questions:

- To act on all zoning amendments proposed by the Planning Board as required under RSA 675:3 (ballot vote required, majority vote required); and
- To choose all necessary Town officers for the ensuing year; and
- To vote on the following articles as may be modified or amended during the first session of the Town meeting to be held on **February 7, 1998 at 9:30 A.M.** at the Epsom Central School:

ARTICLE 1: Are you in favor of appropriating the sum of \$1,000,000.00 for the purpose of purchase, furnishing, renovation and improvement to the land and building of the complex known as the Epsom Baptist Church to be occupied as the new Town Offices and Town Library, with said sum to be in addition to any federal, state or private funds made available therefore, and of authorizing the issuance of not more than \$1,000,000.00 of bonds or notes in accordance with the provisions of Municipal Budget Law, and RSA Chapter 33; and to authorize the Board of Selectmen to apply for and to obtain any such grants or aid which may become available; and to authorize the Board of Selectmen to negotiate, issue and to deliver such bonds and notes

determining the rate, term and maturity thereof and to undertake any action which may be necessary and proper to carry out the requirements of this article? (2/3 majority required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Not recommended by the Budget Committee) Article 1 read by Paul Martell.

Larry Yeaton: We would like to amend this Article as follows: *Are you in favor of appropriating the sum of \$380,000.00 for the purpose of purchasing the land and building complex known as the Epsom Baptist Church and to further study the feasibility and propriety of occupying the said site as the new Town offices and Town library and to compare the said site with others within the Town, with said sum to be in addition to any federal, state or private funds made available therefore, and of authorizing the issuance of not more than \$380,000.00 of bonds or notes in accordance with the provisions of Municipal Budget Law, and RSA Chapter 33; and to authorize the Board of Selectmen to apply for and to obtain any such grants or aid which may become available; and to authorize the Board of Selectmen to negotiate, issue and to deliver such bonds and notes determining the rate, term and maturity thereof and to undertake any action which may be necessary and proper to carry out the requirements of this article? (2/3 majority required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Not recommended by the Budget Committee)* Seconded by Moe Lussier.

Jay Hickey: We came with an additional proposal to buy the Church and remodel it. Now with your support, we would like to consider buying the Church's property and come up with some ideas for next year, such as build a new building, remodel, or a combination of both. The location is good and it's not a short-term fix. It could be Town offices for 50 or 100 years. Access to the lot is good with the lights available for crossing Route 4. We argued endlessly with the State to make the Library a safe place. There is room for expansion. There is Town water. There is a septic system present. There is adequate parking. There is an opportunity to save an historical building, the Church. We own a lot near the Police Station and one behind the old Town Hall. We could add a strip of land that abuts the river. So we are looking at approximately three acres. The Police Station lot is just over two acres. The old Town Hall is 1.34 acres, and would have a parking problem. The parking area at the Town Hall belongs to the State along with the kitchen area of the building. One of the many reasons we brought this up is the Library and Town's needs for space, availability of the lot, bond rates lowest it has been in years at 4.5%. To borrow \$380,000.00 for ten years would cost 39 cents per \$1,000.00 for the first year, going down to 25 cents per \$1,000.00 on the tenth year. This would give us an opportunity to apply for any grants during the next year. Pat Sherman is here and could answer any questions.

Lester Cash: Does this building have a humidity problem? Would it bother computers? Jay

Hickey: It could be addressed with any remodeling we would do in the future. The year of study and research would give you a lot of information.

Tim Riel: The land by the Police Station, has anyone done a study as to how much land is needed for a Library and a Town Office? Is it possible to build on the currently owned lots? Jay Hickey: It is less expensive opposed to already owned lots because of the site work that would have to be done. "We will do it now to save money for the State" was the State's comments on

the new Police Station they had to build. We could build a complex on Route 28. The cost would be in expansion. In Article 2 the Library has agreed to put the money into the Church lot. That lot overall was a better lot.

Frank Catanese: This was a tough one. Budget Committee would like to be able to say we recommend this. Already \$1.38 million was asked for. The building is old; it's substandard for a Library. There is no meeting area in there and we would still maintain the old Town Hall. They realized the expense was more than the people would approve. We tried to review the prices. To get a Library and Town Offices at a reasonable price, this is not the way to do it. I suggest that we go with Article 2. Once you acquire this building, you will be back each year for roofing problems, heat problems, etc. It is far more expensive than it would cost to build a brand new building. We don't want to see some of the other choices for that site. Do we want to spend twice as much if we have to have this building? The Selectmen rushed through this project. We have some tremendous difficulties with this. We have one other shot at it. I am going to suggest that those against it will abstain. They feel that it is your job to vote on this, not ours.

Linda Pickering: I have concerns with children using a Library next to the Police Station. If something was going on at the Police Station, I would not want my children at the Library. How do you address those issues? Jay Hickey: I had a very short time to prepare for it. Tony Soltani called me and said we needed figures for that Wednesday. \$1,965,000.00 to redo that lot in phases. \$450,000.00 was for site work on that lot. We have a choice that we didn't have before. Next year you have a choice as to what to do with that building and lot. We have old structures that are part of our history. We will do everything we can to save the Church if that is what you want.

Pat Sherman: If you have two lot choices, you go to the flat site. You would have to fill more if you re-used the site where the Police Station is. I don't think you would want to pay for what you get. Structural engineer worked for us a long time and he is very conservative. It is essentially large open spaces which is good for a Library. There would be meeting space. There would be 2,800 square feet for Town Offices on the first level. We would put in new systems, heating, wiring, plumbing. It would be essentially a new structure. When you build a large building like this, you get everything on this. What you do get is some style. This is an opportunity to retrofit and have a Town center. I really do think it is an opportunity to do this. This really is an investment in the future.

Virginia Drew: I don't think this is the best or easiest solution. Active studies should be done all over Town. We have a great need for a larger Library and Town Offices. The Church is a building that could be used. It is expensive but can be used. Maintain some of the Town beauty. The parking would be wonderful. I would like to see people look past building something new.

Jay Hickey: We have \$10,200.00 paying rent starting this year. We have records at the old Town Hall. The Planning Board meetings are hard to hold when records they need are at the Town Hall. For the Police Station, the State tried to give us \$250,000.00 and told us to build it. We told them to go ahead and build it. Office space money went somewhere, probably into site work. It's a valuable piece of commercial property. We extended the commercial zone, rather than 500 feet we extended that whole area into commercial between Route 4 West to Chichester

and 28 North. Taxes are McDonald's \$23,000.00, Wendy's \$18,450.00, Dunkin Donuts \$12,446.00, and Tim's \$7,058.00.

Charles Yeaton: Would like to respectfully request that the Budget Committee allow the townspeople to make the decision on this. It will not likely be available another year if it is turned down now.

John Spring: There have been some errors made. (1) It is a 130 year old building and only about 40% of the structure is that old. (2) The Church is not on the historical register. (3) The steeple does not have a problem. It is a well-maintained building. There is another misunderstanding. We allowed the sale to Rite-Aid to lapse. We had been planning for it to go to the Town. We haven't marketed the building. The day after the vote, it will go back on the market if it is not passed. We have already purchased property on Black Hall Road. We are leaning in that direction. It is a prime location lot. Our Church is a growing Church. There is also an older element. Our preference and desire is for the Town to purchase the building.

Martha Snyder: We have lost two children to Route 28 and I don't think putting a Library on Route 28 would be a good idea. We need a safer location.

Norm Roberge: We still need to go out to ask for volunteers and ask for dollars. We need your help, labor wise, money wise. You can really make the dollars a minimum. Make sure we contact people and get them to vote in a positive way.

Peter Arvanitis: \$390,000.00 for a building without site work is expensive. Go with new rather than renovations. Now we are going to be trying to save the Church and come back next year with other ideas. There are other lots out there that are available and cheaper. We are going to be stuck with something with no idea what it is going to cost. It has not been explored to the extent it could be. I would prefer you go with the original plan so we know what we are getting.

Peggy Tucker: Is there any option to sell the lot on 28? Larry Yeaton: No, because it was donated.

Paul Martell read the amendment to Article 1 again.

Tim Riel: Why are we asking \$320,000.00 versus \$380,000.00? Is there lead paint in the facility? Jay Hickey: We can take it to BCEP free. Difference in price is for research to come back to you next year with further information. \$50,000.00 is for architectural drawings and feasibility study which would be the same for old as well as new buildings.

Amendment passed.

Paul Martell: There being no further discussion, Article 1 shall appear on the ballot as amended.

ARTICLE 2: If and only if Article One above does not pass by the necessary number of votes, shall the Town raise and appropriate the sum of \$320,000.00 to purchase the land and complex known as the Epsom Baptist Church? (Majority vote required; this is a **special warrant article**

and its appropriation is **in addition** to the operating budget described in Article 3)
(Recommended by the Selectmen) (Not recommended by the Budget Committee) Article 2 read
by Paul Martell.

Larry Yeaton: Motion to amend to read: *If and only if Article One above does not pass by the necessary number of votes, shall the Town raise and appropriate the sum of \$260,000.00 which shall be used to supplement the sum of approximately \$120,000.00 presently held in the Library Building Capital Reserve Fund for the purpose of purchasing the land and building complex known as the Epsom Baptist Church for the sum of \$320,000.00 and to further study the feasibility and propriety of occupying the said site as the new Town office and Town library and to compare the propriety of said site with others within the Town? (Majority vote required; this is a special warrant article and its appropriation is in addition to the operating budget described in Article 3) (Recommended by the Selectmen) (Not recommended by the Budget Committee)* Seconded by Jay Hickey.

Jay Hickey: This is similar to Article 1 except we added the Library Building Capital Reserve Fund.

Tony Soltani: Do we have the authority to appropriate \$260,000.00 without having appropriated the \$120,000.00? They are well within their right without going to the voters again. If Article 1 passes, Article 2 is null even if it is passed. This is a project. Do we vote to recommend or not recommend this? They have to do what their conscience dictates. This puts the Budget Committee member in a dilemma. What does he or she do, recommend and let the people vote or not recommend and take it away from the voters? Frank Catanese has asked people to abstain and allow it to go to the Town for voting. We are not a for-profit organization. One consideration is financial expedience. We have a feeling it looks like we could build a site for a lower amount than we have now. It's a controlled intersection by a light. We would have to do some site work. The Church has lent us whatever we have wanted in the town. It is more than just the money. You all deserve some appreciation for being here.

Peggy Tucker: If Article 2 passes, you don't have the feasibility money. What will you do next?

Harvey Harkness: The \$260,000.00 added to the \$120,000.00 totals \$380,000.00 so on both Articles we are talking about the same amount except that Article 1 we bond and 2 we buy outright this year.

Paul Martell read the amendment again. Amendment passed.

Paul Martell: There being no further discussion, Article 2 shall appear on the ballot as amended.

ARTICLE 3: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,246,705.00? Should this article be defeated, the operating budget shall be \$1,180,842.09, which is the same as last year, with certain adjustments required by the previous action of the Town of Epsom. By law the governing body may hold one special meeting,

in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (This proposed budget includes appropriations in articles number 8 and 9) (Recommended by the Selectmen) (Recommended by the Budget Committee) Article read by Paul Martell.

Frank Catanese: This is a 5 1/2% difference. The Budget Committee feels very strongly that the departments kept a lid on their expenses. This is a very, very tight budget. If they wanted something extra, it is in the warrant articles below.

Paul Martell: There being no further discussion, Article 3 shall appear on the ballot as presented.

ARTICLE 4: Shall the Town raise and appropriate the sum of \$120,000.00 to be added to the Capital Reserve Fund previously established for reconstruction and improvement of Town roads? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee) Article read by Paul Martell.

Frank Catanese: Essentially this is to work on our roads. Recommend this be approved again this year as it was last year.

Paul Martell: There being no further discussion, Article 4 shall appear on the ballot as presented.

ARTICLE 5: Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of re-evaluation of taxable properties within the Town, raise and appropriate the sum of \$10,000.00 to be placed in this fund and to designate the Selectmen as the agents for the said fund? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee) Article read by Paul Martell.

Frank Catanese: The Department of Revenue Administration requires that the town has to be re-evaluated. We should start with \$10,000.00 each year so we won't be hit with \$100,000.00 at re-evaluation time.

Paul Martell: There being no further discussion, Article 5 shall appear on the ballot as presented.

ARTICLE 6: Shall the Town raise and appropriate the sum of \$50,000.00 to be added to the Capital Reserve Fund previously established for the reconstruction of the Epsom Town Library? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee) Article read by Paul Martell.

Frank Catanese: I hope that the library does not fund this this year if Article 1 or 2 passes.

Norman Roberge: Motion to amend by inserting the following before the word Shall: *"If and only if Article 1 and Article 2 above do not pass by the necessary number of votes,"*. Seconded by Frank Catanese. Mr. Roberge explained that the intent is not to add another \$50,000.00 so we will pass only one amount for the library this year. Amendment passed.

Paul Martell: Article 6 shall appear on the ballot as amended.

ARTICLE 7: Shall the town raise and appropriate the sum of \$5,000.00 to be added to the General Expendable Trust fund previously established for the new library collection? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee) Article read by Paul Martell.

Paul Martell: There being no further discussion on the article, Article 7 shall appear on the ballot as presented.

ARTICLE 8: Shall the town raise and appropriate the sum of \$890.00, said sum being part of the total interest from the Lillian Morrison Police Trust Fund as of December 31, 1997 for the purpose of replacement of a duty sidearm (\$540.00) presently held in evidence in a criminal matter and to prewire a police cruiser for an in-cruiser video system (\$350.00)? (Majority vote required; this is **not a special warrant article** and its anticipated appropriation is included in the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee) Article read by Paul Martell.

Paul Martell: There being no further discussion on the article, Article 8 shall appear on the ballot as presented.

ARTICLE 9: Shall the Town raise and appropriate the sum of \$4,420.00 with \$2,210.00 being a part of the total interest from the Lillian Morrison Police Trust fund as of December 31, 1997 for the purpose of paying for the purchase price and installation of one S.C.O.U.T. in-cruiser audio and video recording system, contingent, however, upon obtaining and receiving one-half of the purchase price and installation through a grant from the State of New Hampshire Highway Safety Bureau or any other state or federal agency? (Majority vote required; this is **not a special warrant article** and its anticipated appropriation is included in the operating budget described in Article 3) (Recommended by the Selectmen) (Not recommended by the Budget Committee) Article read by Paul Martell.

Police Chief Roger Amadon: I appreciate being able to speak before you. \$350 is for the pre-wiring. This is money in the Morrison fund. I have written grants to assist with these; 50% will be compensated; purchase is contingent on getting the grant for Highway Safety; if we don't get the grant, we won't purchase it. The recording system is for one vehicle.

Frank Catanese: This article was submitted as a group with Articles 10 and 11. The Budget Committee felt that the Police Department came with a 12-13% increase over last year. The benefits package has been modified. We bring officers in and educate them and they move on. These will definitely increase the budget. We asked them to be fiscally responsible; 12-13% was a substantial increase.

Peggy Tucker: Can you explain how you would use the equipment? Chief Amadon: This is Morrison money.

Darlene Reinhard: Are you going to wire one car and is everyone going to use that one car, and next year you will need a new car? Chief Amadon: I will explain that on the next article.

Lester Cash: Would it be possible to take up Article 10 to hear the explanation. Paul Martell: Yes, after Article 9.

Chief Amadon: If we don't have cameras, we won't need the wiring.

Paul Martell: There being no further discussion on the article, Article 9 shall appear on the ballot as presented.

ARTICLE 10: Shall the Town raise and appropriate a sum not to exceed \$4,420.00 (Four Thousand Four Hundred Twenty Dollars) for the purchase of one S.C.O.U.T. in-cruiser audio and video system from Noble Security Systems Inc., to be installed in one of the police department's patrol cruisers and to be contingent upon the successful application and receipt of a State of New Hampshire Highway Safety grant for 50% (Fifty percent) of the purchase and installation of this equipment? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Not recommended by the Budget Committee) Article read by Paul Martell.

Chief Amadon: This is contingent on the grant being approved and would be \$2,210.00 from the Town. I thought about this for some time. I think there are several reasons why we should have the camera. In the Jeremy Charron case, if this had been caught on tape, we would know who actually fired the shot. State Police have said this is the one they like the best. There will be no doubt with a video which can be shown in court. If an officer's account is challenged and there is a video to back them up, then court cases against them are not forthcoming. This would outfit two of the three cruisers. You could remove the camera and put it in the prewired car. I would drive the car without the camera. I would be able to evaluate and critique the officers' performances.

Harvey Harkness: Articles 9, 10, and 11 are tied together. How much money do we actually have to raise for these three articles? Chief Amadon: \$2,210.00 for the camera plus \$632.00 for the radar, totaling \$2,842.00. State Police are outfitting their cars now; Barnstead has it.

Larry Yeaton: Are videos allowed in court? Chief Amadon: Yes, they are. They have to tell them it is audio recorded and, if they don't want to be, you shut off the microphone, but the video stays on.

Virginia Drew: Do we have to list the full amount even if part will be paid by grants? Frank Catanese: Yes.

Bob Yeaton: How many State cars have videos and laptop? Chief Amadon: I don't know that number.

Paul Martell: There being no further discussion, Article 10 shall appear on the ballot as presented.

ARTICLE 11: Shall the Town raise and appropriate a sum not to exceed \$1,264.00 (One Thousand Two Hundred Sixty Four Dollars) for the purchase of one Genesis I series traffic safety radar system from Decature Electronics Inc., to be installed in one of the police department's patrol cruisers with the ability to interface with the in-cruiser audio and video systems and to be contingent upon the successful application and receipt of a State of New Hampshire Highway Safety grant for 50% (Fifty percent) of the purchase and installation cost of this equipment? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Not recommended by the Budget Committee) Article 11 read by Paul Martell.

Chief Amadon: I have written grants to the Highway Safety Agency. The Town would have to come up with half of \$1,264.00 or \$632.00. We have three cruisers now. All three would have a radar system with no extras. Traffic has increased. We have had numerous requests coming in.

Lester Cash: How many speeding tickets have been issued? Chief Amadon: Majority stopped are speeding violations. The contact with the people is what I am after. A dozen a day is about what it is. Tickets are probably issued eight to one. Pages 83 and 84 of this report have those figures listed.

Paul Martell: There being no further discussion, Article 11 shall appear on the ballot as presented.

ARTICLE 12: Shall the Town raise and appropriate \$1,500.00 (One Thousand Five Hundred Dollars) for the purpose of Land Management and purchase of signs for the Conservation Commission? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Not recommended by the Selectmen) (Not recommended by the Budget Committee) Article read by Paul Martell.

Alison Parodi-Bieling: The Conservation Commission uses volunteer efforts whenever we can. Over the years, we have been taking money saved and put it in a conservation fund. We acquired a Town forest in 1990. We had \$10,000.00 saved at that time. Now we have \$8,500.00 in the fund. Over 500 volunteer hours in the last four years have been used. There is another article further on. The State has a committee that is working on funding. We are also working with other towns in the area

Paul Martell: There being no further discussion, Article 12 shall appear on the ballot as presented.

ARTICLE 13: Shall the Town accept the gift of a 1987 F250 four wheel drive truck, with plow, from the Fire Department Association, for the purpose of multi-use in the Fire Department? (Majority vote required) (Recommended by the Selectmen) Article read by Paul Martell.

Frank Catanese: The Budget Committee doesn't recommend this.

Doug Yeaton: What are the uses to be; to go get the mail? Is this a back door use to ask for a new four-wheel drive in two years? Fire Chief Dave Cushing: The vehicle would be used for going to classes for the firefighters. We had money in the Association and we thought it would be

a way to cut down on using our own vehicles. There wouldn't be much use. Right now we use our own vehicles to run to Massachusetts for parts, and it gets expensive. We have had people in Town donate to paint it. We got a plow to clear our parking lot and to plow into people's long driveways if the fire trucks can't get in during a storm.

Frank Catanese: The truck was a donation, and they won't come back to us for another vehicle. It is free. It is nice to see someone give us something.

Paul Martell: There being no further discussion, Article 13 shall appear on the ballot as presented.

ARTICLE 14: Shall the Town raise and appropriate the sum of \$16,553.00 to ensure better ambulance coverage by offering the two professional attendants more work hours and by obtaining coverage to replace them during the times which they are not available? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Not recommended by the Selectmen) (Not recommended by the Budget Committee) Article read by Paul Martell.

Bill French: I have been a member of the Rescue Squad for 21 years. This article is worded very misleading. The original wording was not written this way. If a full-time person has to be away, this would pay someone else while they are not there. No one has an obligation to come at any time. We have five crews on shift; Friday nights, Saturday days, Saturday nights, Sunday days, and Sunday nights. There is no assigned coverage for Sunday and Monday nights now. We are suggesting \$36.00 for a 12-hour shift. Runs used to be one-half to one hour, and now its two to two and one-half hour calls. It is tough to go to work the next day. Motion to amend by deleting from the word "offering" to the end and replacing with: *allowing paid coverage during weekends and when the two professional attendants are not available.* Seconded by Harvey Harkness. Amendment passed.

Matt Moulton: I am the Captain of the Rescue Squad. It is only a Band-Aid for now. If they put in any overtime, they get granted comp time. When that builds up, they are taking that time off. They would be paid for their overtime. Eventually the whole thing needs to be looked at. Eventually we need to take care of this by paying them for the hours they put in.

Larry Yeaton: We felt that this was one of the articles we could do without. It is very hard to set up a budget for overtime as the State does. That is how we use comp time. I believe this is the only article that we did not support. We thought it could wait a year and look into it a little more as to how other departments do it.

Bill French: This is a better way to do it then adding it to the budget.

Betsy Pickering: At my State Department, we use overtime money until we run out, and then we have comp time.

Paul Martell: There being no further discussion, Article 14 shall appear on the ballot as amended.

ARTICLE 15: Shall the Town raise and appropriate the sum of \$8,000.00 (Eight Thousand Dollars) for the purpose of completely repainting the Fire Department's 1987 Pierce Arrow pumper fire truck? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee) Article read by Paul Martell.

Frank Catanese: It is pitting, and we can't let it go. It does need to be painted. I have a question for Dave Cushing: Is one of the paints going to be gold? Chief Cushing: Striping is now gold leaf. I will look into it, and possibly we can use white.

Paul Martell: There being no further discussion, Article 15 shall appear on the ballot as presented.

ARTICLE 16: Shall the Town establish a Capital Reserve Fund pursuant to the provisions of RSA 35:1 for the purpose of purchase and repair of fire fighting apparatus and equipment and/or emergency medical services apparatus and equipment; and to raise and appropriate a sum of \$10,200.00 to be placed in this fund? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee) Article read by Paul Martell.

Paul Martell: There being no further discussion on the article, Article 16 shall appear on the ballot as presented.

ARTICLE 17: Shall the Town raise and appropriate the sum of \$10,200.00 (Ten Thousand Two Hundred Dollars) for the purpose of the following improvements to the Epsom Fire Station:

- I. \$5,400.00 Replacement of the floor covering in the main hall and kitchen.
- II. \$600.00 Installation of doors and windows to reduce vehicular exhaust in upper floors.
- III. \$4,200.00 First of three devices to eliminate vehicular exhaust in upper floors.

(Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee) Article read by Paul Martell.

Beulah Yeaton: Are any of these amounts in the budget? Frank Catanese: This is a special warrant article and the amounts are in addition. We offered it as an opinion to you so that you could vote it down. Larry Yeaton: This is over and above what they have in their regular maintenance budget.

Lester Cash: In regard to the \$5,400.00 for the floor covering, a youth group wanted to use the hall last year and were refused because of bad flooring. Will they be able to use it if the floor is replaced? Dave Cushing: Yes, it can be used by townspeople. You just have to see Alan Quimby. We can't do weddings, etc. any more due to liability. The floor is bad.

Paul Martell: There being no further discussion, Article 17 shall appear on the ballot as presented.

ARTICLE 18: Shall the Town raise and appropriate the sum of \$10,500.00 (Ten Thousand Five Hundred Dollars) for the purpose of acquiring necessary computer hardware and software for the Epsom Police Department? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Not recommended by the Selectmen) (Not recommended by the Budget Committee) Article read by Paul Martell.

Frank Catanese: We had a committee. They have an old personal computer with an updated motherboard. We looked at some options. We looked at a mobile system with a laptop. We came up with \$10,500 for three laptop and a personal computer. Selectmen and the Budget Committee did not support it. We were going to use Windows 95. Motion to amend to *\$5,600.00 for one desk top, one laptop, and a backup system.* The wiring is done. I hope the Selectmen and the Budget Committee will support this. Seconded by Jay Hickey.

Paul Martell: There being no further discussion, Article 18 shall appear on the ballot as amended.

ARTICLE 19: Shall the Town raise and appropriate the sum of \$35,000.00 (Thirty Five Thousand Dollars) for the purpose of extra resurfacing and hot topping additional roads in Epsom? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Not recommended by the Budget Committee) Article read by Paul Martell.

Frank Catanese: Last year we put money in for North road and he never had the time to do it.

Greg Bowen: We did take a lot of comp time off. The money was not put in until December for North Road. We would use this for Sawyer Avenue, Windymere Drive, the road by M&M Ford, and Highland Street. They will be contracted; I will not be involved except to oversee.

Paul Martell: There being no further discussion, Article 19 shall appear on the ballot as presented.

ARTICLE 20: Shall the Town raise and appropriate the sum of \$6,000.00 (Six Thousand Dollars) for the purpose of overtime to cut back on the amount of "comp" time that has to be taken by the highway professionals, so as to allow more road work to be completed in the summer months? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Not recommended by the Budget Committee) Article read by Paul Martell.

Trina Dearborn: [Addressed to Budget Committee] You didn't support this which would solve the comp time/overtime problem? Frank Catanese: It does not set up the rules for the operation of comp/overtime. This is a patch job.

Greg Bowen: I don't see this as a patch. I have eight weeks of comp time. I think it is feasible to get it done this way. We take off a rainy day.

Frank Catanese: Strictly from a financial standpoint, this is an increase of 3% in Warrant Article 3. Now it's \$56,000.00 on top of \$264,000.000 budget; that would be a 24% increase over the

3%, for a total of 27%. Now we have to say we need to put a line somewhere.

Larry Yeaton: They are going to take the comp time off during the summer. Our policy would be that you take it at a special time. Greg Bowen: It is hard to take the time when storms are coming one after the other.

Jay Hickey: Up to the last couple of years, the comp time worked. Now we have to revise it. If people go into the voting booth and they vote against the bottom line, the full budget goes down. That is why we were strict. Hopefully, they would like the core budget and will select what they want to see go along with it.

Bob Yeaton: This is quite confusing. We see increases in the budget through the articles. I would like to be a little bit critical to the road agent. I hope the Selectmen will oversee every department.

Joel Dail: I don't want to take the comp time off. Its a lose/lose situation. You can only do the best you can.

Alison Parodi-Bieling: I appreciate what they have done.

Sue Bickford: I asked if the Selectmen had put any money in the budget for overtime. Knew that we are up to almost 200 hours of comp time; he needs to get that money if he is leaving and where will it come from? Once we own it, we have to insure it, we have to maintain it. Thanks for listening.

Paul Martell: There being no further discussion, Article 20 shall appear on the ballot as presented.

ARTICLE 21: Shall the Town raise and appropriate the sum of \$15,000.00 (Fifteen Thousand Dollars) for the following purposes:

- I. To purchase new tires for the 1994 L8000 and the 1995 F350 as they become worn out.
- II. To purchase four new tires for the 1993 Cat 46B loader-backhoe and to repin and bush and loader-backhoe, to rebuild the fuel injection system and repaint said vehicle.
- III. To purchase tires and grader blades for the York rake and to purchase cutting edges for the snowplows and wings.

(Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee) Article read by Paul Martell.

Frank Catanese: It's a lot of maintenance on our machinery and we have to maintain it. It's an increase of about 10% with this article.

Paul Martell: There being no further discussion, Article 21 shall appear on the ballot as presented.

ARTICLE 22: Shall the Town allocate to the Conservation Fund, 25% (Twenty five percent) of the revenue collected pursuant to RSA 79-A (land use change tax); up to \$5,000.00 per any year as authorized under RSA 79-A:25 II and RSA 36-A:5 III? This article will remain in effect until revised or rescinded by a future act of the Town. (Majority vote required) (Not recommended by the Selectmen) (Not recommended by the Budget Committee) Article read by Paul Martell.

Alison Parodi-Bieling: There are over 60 towns that have these types of funds. We want to do something similar to what they do. There can be some benefits. By paying for the paperwork that needs to be done. They protect forever. It's not just today we are talking about.

Norm Roberge: Motion to change the amount to 0% and up to 0 dollars. Seconded by Bob Yeaton. Norm Roberge: This Town is very generous to every committee or agency that requests it. These are monies that we vote down every year. Those are dollars that belong in a general fund. Once they go to the Conservation Fund, they are no longer controlled by the Town.

Glenn Horner: To the Budget Committee who votes us down each year, look at tax advantages. Open space is a tax benefit to the Town. Unless this funding is budgeted by the Budget Committee, long-term budget will be a lose. Keep it intact. Allow the Conservation Committee to do its job.

Alison Parodi-Bieling: We have supported the Town.

Paul Martell: Amendment defeated. There being no further discussion, Article 22 shall appear on the ballot as presented.

ARTICLE 23: Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of acquisition or construction of an outdoor swimming pool facility and any incidental or necessary expenses, and to raise and appropriate the sum of \$10,000.00 to be placed in this fund? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Not recommended by the Selectmen) (Not recommended by the Budget Committee) Article read by Paul Martell.

Alison Parodi-Bieling: I have been giving swimming lessons. We have looked into having a 20' x 40' pool. Would still need bathroom and changing facilities. Pittsfield operating cost is \$20,000.00 a year. They collect fees of \$4,000.00 and make \$6,000.00 on a concession stand. We have kids who do go on to life saving. At Northwood you can no longer teach diving and they have swimmers' itch and milfoil. It's doable. Start up would be \$40,000.00 and then an operating budget to continue the program.

Larry Yeaton: There is a lot more homework to be done; square footage for the number of people using it, etc. We wanted more information on it.

Paul Martell: There being no further discussion, Article 23 shall appear on the ballot as presented.

ARTICLE 24: Shall the Town authorize the Board of Selectmen, at their discretion and on such

terms and conditions as they may deem appropriate to relinquish and convey to abutters all right and interest of the Town in that section of the old Sanborn Hill Road, also formerly known as Blakes Brook Road running between the present-day Sanborn Hill Road and Center Hill Road; the said portion not having been maintained or used by the Town for many years. (Majority vote required) (Recommended by the Selectmen) Article 24 read by Paul Martell.

George Foster: The abutters are basically the same on both sides of the road. We should make sure we have a right of way for snowmobilers to use it.

Ed Nutter: This is an old abandoned road. We cut the grass and grow some flowers on it. We like the trails that the snowmobilers have made. They have been terrific and we would allow them to continue there.

George Foster: If it's not transferred properly, someone else down the road could close it off. It think it should be in the agreement.

Larry Yeaton: Even if there is nothing in place, the recreational and current use would leave it open for something like that.

Tony Soltani: The Selectmen can demand an easement.

Paul Martell: There being no further discussion, Article 24 shall appear on the ballot as presented.

ARTICLE 25: To see if the Town will vote to accept the following trust funds, pursuant to RSA 31:21, and to authorize the expenditure of interest in the respective cemetery lots located in the McClary Cemetery, and for the cemetery's general welfare. (Majority vote required) (Recommended by the Selectmen)

Mildreth Cheever	\$300.00
Robert & Susan Griggs	300.00
Clifford H. & Carol A. Simonds	150.00
Ordway & Farnum Lot	100.00

Article read by Paul Martell.

Paul Martell: There being no further discussion on the article, Article 25 shall appear on the ballot as read.

ARTICLE 26: Shall the Town raise and appropriate a sum not to exceed \$5,100.00 (Five Thousand One Hundred Dollars) said sum being part of the total interest earned in the Lillian Morrison Trust Fund as of December 31, 1997, for the purpose of purchasing computer software for the welfare agency and to purchase half interest in a voter tallying machine, the other half to be funded by the Epsom School District? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee)

Article read by Paul Martell.

Paul Martell: There being no further discussion on the article, Article 26 shall appear on the ballot as read.

ARTICLE 27: Shall the Town raise and appropriate a sum not to exceed \$2,900.00 (Two Thousand Nine Hundred Dollars) said sum being part of the total interest earned in the Lillian Morrison Fire Department Trust Fund as of December 31, 1997 for the purpose of supplementing the sums appropriated by the Town for payment of lease installments of the 1997 pumper-tanker or the purchase of any incidental and necessary equipment for said truck? (Majority vote required; this is a **special warrant article** and its appropriation is **in addition** to the operating budget described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee)

Article read by Paul Martell.

Paul Martell: There being no further discussion on the article, Article 27 shall appear on the ballot as read.

Paul Martell: This meeting is now adjourned at 12:30P. M. to the second phase on March 10, 1998 at 8:00 a.m.

Respectfully submitted,

Merilee Ellsworth
Town Clerk

**STATE OF NEW HAMPSHIRE
TOWN OF EPSOM
WARRANT**

The polls will open from 8:00 A. M. to 7:00 P. M.; March 9, 1999 Legion Hall
First Session: February 6, 1999, 9:30 A. M.; Epsom Central School

To the inhabitants of the Town of Epsom in the County of Merrimack in said State,
qualified to vote in the Town affairs:

Greetings; you are hereby notified to meet at the American Legion Hall on Short Falls
Road, in said Epsom on Tuesday, the ninth (9th) day of March to act upon the following
subjects and to vote on the following questions:

- To act on all zoning amendments proposed by the Planning Board as required
under RSA 675:3 (ballot vote required, majority vote required); and
- To choose all necessary Town officers for the ensuing year; and
- To vote on the following articles as may be modified or amended during the first
session of the Town meeting to be held on **February 6, 1999 at 9:30 A. M.** at the Epsom
Central School.

ARTICLE 1:

To see if the Municipality will vote to raise and appropriate the sum of \$740,000
for the re-construction of North Road, and to authorize the issuance of no more than
\$500,000 of bonds or notes in accordance with the provisions of the Municipal Finance
Act (RSA 33), and to authorize the municipal officials to issue and negotiate such bonds
or notes and to determine the rate of interest thereon; furthermore to withdraw the sum of
\$240,000 from the road re-construction Capital Reserve Fund created for this purpose?

(2/3 Ballot Required)

**THIS IS A SPECIAL WARRANT ARTICLE AND IT'S APPROPRIATION IS IN
ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 3.**

Recommended by the Selectmen Recommended by the Budget Committee

ARTICLE 2:

To see if the municipality will vote to raise and appropriate the sum of
\$1,664,274 for the construction of a new Town Office/Library Building, and to authorize
the issuance of no more than \$1,544,274 of bonds or notes in accordance with the
provisions of the municipal Finance Act (RSA 33), and to authorize the municipal
officials to issue and negotiate such bonds or notes and to determine the rate of interest

ARTICLE 6

To see if the Town will vote to raise and appropriate the amount of \$33,910 for the hiring of one additional full time police officer for the first year, to be offset by the Cops Federal Grants as follows: 1999 Federal portion \$29,000, Town portion \$4,910; 2000 Federal portion \$25,000, Town portion \$8,910; 2001 Federal portion \$21,000, Town portion \$12,910. **(Majority Vote Required)**

THIS IS A SPECIAL WARRANT ARTICLE AND IT'S APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 3.

NOT recommended by the Selectmen **NOT** recommended by the Budget Committee

ARTICLE 7

To see if the Town will vote to adopt, as an ordinance, a Dog Leash Law, according to RSA 466.31, requiring that all dogs in the Town of Epsom be restricted to owner's property. **(Majority Vote Required)**

Recommended by the Selectmen

ARTICLE 8

Shall the provisions for voting by official ballot on all issues before the (local political subdivision) under RSA 40:13 be limited to election of officers and certain other questions? A 3/5 majority of those voting on the question shall be required to rescind the provisions of this subdivision, except in the case of repeal by charter enactment under RSA 49-D. Only votes in the affirmative or negative shall be included in the calculation of the 3/5 majority. **BY PETITION. (3/5 Vote Required)**

thereon; furthermore to authorize the Library Trustees to withdraw the sum of \$120,000 from the Library Building Capital Reserve Fund created for this purpose?

(2/3 Ballot Required)

THIS IS A SPECIAL WARRANT ARTICLE AND IT'S APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 3.

Recommended by the Selectmen Recommended by the Budget Committee

ARTICLE 3

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,359,784? Should this article be defeated, the operating budget shall be \$1,231,705, which is the same as last year, with certain adjustments required by the previous action of the Town of Epsom or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the Selectmen Recommended by the Budget Committee

ARTICLE 4

Shall the Town raise and appropriate the sum of \$14,750 to hire part-time help for weekend coverage for the ambulance? The weekend coverage would start effective March 22, 1999. This will ensure two EMT's for Saturdays and Sundays from 8:00 A. M. to 5:00 P. M. to cover the ambulance for medical aid. This coverage will help take some burden off the volunteers of the Epsom Rescue Squad. (Majority Vote Required)
THIS IS A SPECIAL WARRANT ARTICLE AND IT'S APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 3.

Recommended by the Selectmen. Recommended by the Budget Committee

ARTICLE 5

To see if the Town will vote to establish an Expendable General Trust Fund under the provisions of RSA 31:19a for the purpose of repairs and maintenance of the roads within the Town maintained cemeteries and to raise and appropriate the sum of \$3,000 to be placed in this fund and to designate the Cemetery Trustees as agents to expend.

(Majority Vote Required)

THIS IS A SPECIAL WARRANT ARTICLE AND IT'S APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 3.

NOT recommended by the Selectmen. Recommended by the Budget Committee

FURTHER, You are warned and notified to *meet at the Epsom Central School, Black Hall Road, Epsom, New Hampshire, on Saturday, the 6th day of February 1999, at 9:30 A. M.* to consider, debate and amend the forgoing articles as provided under law. The said assembly may transact all business other than final voting on official ballots as permitted under RSA 40:13.

Epsom Board of Selectmen

John F. Hickey
Laurence J. J. J.
Sue B. J. J.

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATIONS (ESA 32.3.V)	WARR. ART. # Approved by DPA	Appropriations Prior Year As	Actual Expenditures Prior Year	SELECTION'S APPROPRIATIONS ENSURING FISCAL YEAR RECORDED	NOT RECORDED	BUDGET COMMITTEE'S APPROPRIATIONS ENSURING FISCAL YEAR RECORDED	NOT RECORDED

GENERAL GOVERNMENT								
XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4130-4139	Executive	118338	97681	114719	114719		114719	
4140-4149	Collection, Reg. & Vital Statistics	33206	38818 *1	30125	30125		30125	
4150-4151	Financial Administration	46036	57788	65417	65417		65417	
4152	Reevaluation of Property							
4153	Legal Expense	1	0	1			1	
4155-4159	Personnel Administration							
4191-4193	Planning & Zoning	19464	16575	36800	36800		36800	
4194	General Government Buildings	6900	4398	6800	6800		6800	
4195	Cemeteries	6000	4224	5000	5000		5000	
4196	Insurance	700	616	700	700		700	
4197	Advertising & Regional Assoc.							
4199	Other General Government							

PUBLIC SAFETY								
XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4210-4214	Police	219309	216037	249810	249810		249810	
4215-4219	Ambulance	50687	52239	66750	66750		66750	
4220-4229	Fire	156636	143049	144434	144434		144434	
4240-4249	Building Inspection							
4290-4299	Emergency Management	230	0	230			230	
4299	Other (Including Communications)							

AIRPORT/AVIATION CENTER								
XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4311	Administration	59339	55193	62770	62770		62770	
4312	Highways & Streets	220450 *2	256028	219500	219500		219500	
4313	Bridges	100	0	100	100		100	

*1 - Reserved for Encumbrance \$477

*2 - plus \$58517 FROM FEMA

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,9)	WARR. AMT. \$	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTED'S APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
HIGHWAYS & STREETS cont.								
4316	Street Lighting		500	531	500		500	
4319	Other		1000	0	1000		1000	
SANITATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal		155861	155861	154137		154137	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services		3000	3000	3000		3000	
4335-4339	Water Treatment, Conveyance & Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration		875	750	1293		1293	
4414	Pest Control		3801	3627	4390		4390	
4415-4419	Health Agencies & Hosp. & Other		7392	7392	7392		7392	
4441-4442	Administration & Direct Assist.		13101	10926	12895		12895	
4444	Intergovernmental Welfare Payments							
4445-4449	Vendor Payments & Other		97235	89572	85885		85885	

123456789										
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART. # Approved by DMA	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSURING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATION ENSURING FISCAL YEAR		NOT RECORDED
						RECORDED	NOT RECORDED	RECORDED	NOT RECORDED	
CULTURE & RECREATION										
			7075	5174	8325	8325				
4590-4599	Parks & Recreation		37844	37844	46950	43136				3814
4590-4599	Library									
4593	Patriotic Purpose		600	600	600	600				
4599	Other Culture & Recreation		1000	1000	1000	1000				
CONSERVATION										
4611-4612	Admin. & Purch. of Nat. Resources		1625	1625	1875	1875				
4619	Other Conservation									
4631-4632	REDEVELOPMENT & HOUSING									
4651-4659	ECONOMIC DEVELOPMENT									
DEBT SERVICE										
4711	Prin.- Long Term Bonds & Notes									
4721	Interest-Long Term Bonds & Notes									
4723	Int. on Tax Anticipation Notes		1000	0	1000	1000				
4790-4799	Other Debt Service									
CAPITAL OUTLAY										
4901	Land									
4902	Machinery, Vehicles & Equipment		260000	7234 *						
4903	Buildings									
4909	Improvements Other Than Bldgs.									
OPERATING TRANSFERS OUT										
4912	To Special Revenue Fund		10000	10000	10000	10000				
4913	To Capital Projects Fund									
4914	To Enterprise Fund									
	Short-									
	Water-									

PURPOSE OF APPROPRIATIONS (RFA 32-3.V)	APPROPRIATIONS	SELECTEN'S APPROPRIATIONS	BUDGET COMMITTEE'S APPROPRIATION
	MAY, PRIOR YEAR AS ART. 9 APPROVED BY DPA	ENDING FISCAL YEAR RECORDED	ENDING FISCAL YEAR RECORDED
ACCT.	Actual Expenditures Prior Year	ENDING FISCAL YEAR NOT RECORDED	ENDING FISCAL YEAR NOT RECORDED

OPERATING TRANSFERS OUT cont.											
	Electric-										
	Airport-										
4915	To Capital Reserve Fund		140200	140200	20200				20200		
4916	To Exp Tr. Fund-accept #4917		5000	5000							
4917	To Health Maint. Trust Funds										
4918	To Nonexpendable Trust Funds										
4919	To Agency Funds										
SUBTOTAL 1			1685105	1422982	1363598				1359784	3814	

[illegible][illegible]

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		25000	48105	25000
3180	Resident Taxes				
3185	Timber Taxes		4000	7306	5000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		130000	121658	120000
	Inventory Penalties		1500	6651	1500
	Excavation Tax (\$.02 cents per cu yd)				
	Excavation Activity Tax		19000	13944	12000
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		450000	571381	500000
3230	Building Permits		3500	8185	4000
3290	Other Licenses, Permits & Fees		3000	6233	3500
3311-3319	FROM FEDERAL GOVERNMENT		20000	10326	10000
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		21138	21138	21138
3352	Meals & Rooms Tax Distribution		51432	57432	57432
3353	Highway Block Grant		82570	82570	82570
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement			58517	
3359	Other (Including Railroad Tax)		800	6240	
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		70000	105459	80000
3409	Other Charges		7000	8692	7000
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		116000	162155	20000
3502	Interest on Investments		25000	61436	30000
3503-3509	Other		70000	44540	19000
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR

INTERFUND OPERATING TRANSFERS IN cont.

XXXXXXXXXX

XXXXXXXXXX

XXXXXXXXXX

3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				360000
3916	From Trust & Agency Funds		11100	11425	6700

OTHER FINANCING SOURCES

XXXXXXXXXX

XXXXXXXXXX

XXXXXXXXXX

3934	Proc. from Long Term Bonds & Notes				2044274
	Amts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes		135000		
TOTAL ESTIMATED REVENUE & CREDITS			1246040	1413393	3409114

"BUDGET SUMMARY"

Selectmen's School Board's RECOMMENDED BUDGET		BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)		1363598
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)		2419024
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)		
TOTAL Appropriations Recommended		3782622
Less: Amount of Estimated Revenues & Credits (from above, column 6)		3409114
Estimated Amount of Taxes to be Raised		372694

AUDIT

TOWN OF EPSOM, NEW HAMPSHIRE
TAX COLLECTOR'S REPORTS
FOR THE PERIOD JANUARY 1, 1998
THROUGH MARCH 2, 1998

AND

TAX COLLECTOR'S REPORTS
FOR THE PERIOD MARCH 3, 1998
THROUGH APRIL 5, 1998

TOWN OF EPSOM, NEW HAMPSHIRE
TAX COLLECTOR'S REPORT
FOR THE PERIOD OF JANUARY 1, 1998 THROUGH MARCH 2, 1998

	Levy for Year of This Report 1998	PRIOR LEVIES	
		1997	1996
Uncollected Taxes - Beginning:			
Property Taxes	\$ -	\$518,455.90	\$ -
Resident Taxes	-	-	-
Land Use Change Tax	-	7,757.60	-
Yield Taxes	-	3,040.05	-
Special Assessment	-	-	-
Utilities	-	-	-
Taxes Committed to Collector:			
Property Taxes	-	-	-
Resident Taxes	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	1,379.31	-	-
Special Assessment	-	-	-
Utilities	-	-	-
Overpayments:			
Property Taxes	-	-	-
Resident Taxes	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	-	-	-
Special Assessment	-	-	-
Utilities	-	-	-
Interest Collected on			
Delinquent Taxes	-	22,887.35	-
Miscellaneous Fees	6,499.00	-	-
Penalties Collected	-	-	-
TOTAL DEBITS	\$7,878.31	\$552,140.90	\$ -
Remitted to Treasurer During Year:			
Property Taxes	\$125.00	\$518,577.85	\$ -
Resident Taxes	-	-	-
Land Use Change Tax	-	7,757.60	-
Yield Taxes	1,159.68	844.22	-
Special Assessment	-	-	-
Utilities	-	-	-
Interest	-	22,887.35	-
Penalties	-	-	-
Miscellaneous Fees	6,499.00	-	-
Discounts Allowed	-	-	-
Abatements:			
Property Taxes	-	-	-
Resident Taxes	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	-	-	-
Special Assessment	-	-	-
Utilities	-	-	-
Uncollected Taxes (Overpaid), End of Year:			
Property Taxes	(125.00)	(121.95)	-
Resident Taxes	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	219.63	2,195.83	-
Special Assessment	-	-	-
Utilities	-	-	-
TOTAL CREDITS	\$7,878.31	\$552,140.90	\$ -

TOWN OF EPSOM, NEW HAMPSHIRE
TAX COLLECTOR'S REPORT
FOR THE PERIOD OF JANUARY 1, 1998 THROUGH MARCH 2, 1998

	Last Year's Levy 1997	PRIOR LEVIES	
		1996	1995 & Prior
Unredeemed Liens - Beginning	\$ -	\$143,681.81	\$181,376.24
Liens Executed During Year	304,589.56	-	-
Interest Collected After Lien	11.12	3,833.21	3,029.41
Overpayments	-	-	-
TOTAL DEBITS	\$304,600.68	\$147,515.02	\$184,405.65
Remittance to Treasurer:			
Redemptions	\$4,891.59	\$21,946.58	\$7,163.38
Interest and Costs	11.12	3,833.21	3,029.41
Abatements	-	-	1,717.12
Liens Deeded to Municipality	-	-	-
Unredeemed Liens - End	299,697.97	121,735.23	172,495.74
TOTAL CREDITS	\$304,600.68	\$147,515.02	\$184,405.65

TOWN OF EPSOM, NEW HAMPSHIRE
TAX COLLECTOR'S REPORT
FOR THE PERIOD OF MARCH 3, 1998 THROUGH APRIL 5, 1998

	Levy for Year of This Report 1998	PRIOR LEVIES	
		1997	Prior
Uncollected Taxes - Beginning:			
Property Taxes	(\$125.00)	(\$121.95)	\$ -
Resident Taxes	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	219.63	2,195.83	-
Special Assessment	-	-	-
Utilities	-	-	-
Taxes Committed to Collector:			
Property Taxes	-	-	-
Resident Taxes	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	-	-	-
Special Assessment	-	-	-
Utilities	-	-	-
Overpayments:			
Property Taxes	-	-	-
Resident Taxes	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	-	-	-
Special Assessment	-	-	-
Utilities	-	-	-
Interest Collected on			
Delinquent Taxes	-	-	-
Miscellaneous Fees	-	-	-
Penalties Collected	-	-	-
TOTAL DEBITS	\$94.63	\$2,073.88	\$ -
Remitted to Treasurer During the Period:			
Property Taxes	\$125.00	\$ -	\$ -
Resident Taxes	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	79.17	-	-
Special Assessment	-	-	-
Utilities	-	-	-
Interest	-	-	-
Penalties	-	-	-
Miscellaneous Fees	-	-	-
Discounts Allowed	-	-	-
Abatements:			
Property Taxes	-	-	-
Resident Taxes	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	-	-	-
Special Assessment	-	-	-
Utilities	-	-	-
Uncollected Taxes (Overpaid), End:			
Property Taxes	(250.00)	(121.95)	-
Resident Taxes	-	-	-
Land Use Change Tax	-	-	-
Yield Taxes	140.46	2,195.83	-
Special Assessment	-	-	-
Utilities	-	-	-
TOTAL CREDITS	\$94.63	\$2,073.88	\$ -

TOWN OF EPSOM, NEW HAMPSHIRE
TAX COLLECTOR'S REPORT
FOR THE PERIOD OF MARCH 3, 1998 THROUGH APRIL 5, 1998

	Last Year's Levy 1997	PRIOR LEVIES	
		1996	1995 & Prior
Unredeemed Liens - Beginning	\$299,697.97	\$121,735.23	\$172,495.74
Liens Executed During the Period	-	-	-
Interest Collected After Lien	853.90	518.09	2,300.88
Overpayments	-	-	-
TOTAL DEBITS	\$300,551.87	\$122,253.32	\$174,796.62
Remittance to Treasurer:			
Redemptions	\$27,348.86	\$2,757.41	\$2,792.26
Interest and Costs	853.90	518.09	2,300.88
Abatements	-	-	-
Liens Deeded to Municipality	-	-	504.81
Unredeemed Liens - End	272,349.11	118,977.82	169,198.67
TOTAL CREDITS	\$300,551.87	\$122,253.32	\$174,796.62

NOTES



MASON+RICH

PROFESSIONAL
ASSOCIATION
CERTIFIED
PUBLIC
ACCOUNTANTS

March 10, 1998

Board of Selectmen
Town of Epsom
Epsom, New Hampshire

In planning and performing our audit of the financial statements of the Town of Epsom, New Hampshire for the year ended December 31, 1997, we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters and also reviews the status of the prior year's findings and recommendations. This letter does not affect our report dated March 10, 1998 on the financial statements of the Town of Epsom, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

Respectfully submitted,

Mason + Rich, PA

MASON + RICH PROFESSIONAL ASSOCIATION
Certified Public Accountants

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PRACTICE SECTION

STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS:**GENERAL FUND:****MONTHLY RECONCILIATIONS OF BALANCE SHEET ACCOUNTS**

Finding/Recommendation - One important aspect of effective internal controls over all accounts on the general ledger is the timely and complete reconciliation of the balance sheet accounts monthly balances. We had noted during the prior year's audit, that these reconciliations, other than for cash, were not done. It is extremely important that month end reconciliations of all balance sheet accounts be done as part of the normal month end reconciliation process.

Benefit - When such reconciliations are done monthly, the monthly reports would be more accurate and could then be more effectively used by management. Without these reconciliations, the third piece of the reports (the balance sheet) is like a missing piece in a puzzle. It is often difficult to see the entire picture (revenue and expenditure reports) because of the missing (unreconciled) piece.

Status - During our interim audit field work we noted that none of the balance sheet accounts, including cash, had been reconciled on the general ledger during the year 1997.

Management's Comments - Brenda has now been trained by Mason + Rich so that she is able to perform this task on a monthly basis.

ACCOUNTS PAYABLE RECONCILED TO OPEN INVOICE REPORT

Finding/Recommendation - The monthly reconciliation of the accounts payable account on the general ledger to the accounts payable module is an important aspect of effective internal controls over payables. While the month end reports and reconciliations recommended by the software vendor were being done, we had noted that this additional monthly reconciliation was not being done. We had recommended that an open invoice item report, vendor totals only, be run on a monthly basis. This report must then be reconciled to the general ledger accounts payable balance from the general ledger report for the accounts payable account that was run at the same time. Any differences need to be noted and reviewed.

Benefit - When these monthly reconciliations are done, the monthly accounts payable balance will be reconciled as well as the budget and actual appropriation reports that are produced for management.

Status - We noted that this recommended procedure had not been followed.

Management's Comments - Epsom does not use the invoice system on Version 7 of the BMSI software. Therefore, it is not necessary to run a report every month.

STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued):**FEES COLLECTED FOR AND REMITTED TO THE STATE**

Finding/Recommendation - We had noted that the fees collected for and remitted to the State, such as marriage licenses, were posted to a confusing combination of liability, revenue and expenditure accounts. We had recommended that the receipts be posted to the applicable liability accounts, with subsequent payments to the State posted to the account also.

Benefit - The Town's records would more accurately and properly report amounts collected for and remitted to the State.

Status - We noted during our interim audit work that this was not being reported as recommended as the liability account had debit activity only with no credit postings (cash receipts).

Management's Comments - The Selectmen have been told that during your interim audit, you and Brenda set up the new accounts so that this is now being done correctly.

HEALTH INSURANCE WITHHOLDINGS AND REIMBURSEMENTS

Finding/Recommendation - We had noted during the prior year's audit that payments received from individuals participating under the health insurance program were posted to a revenue account. However, the amounts that were paid to the insurance carrier by the Town for the coverage were posted to a liability account. Consequently, both accounts were overstated. We had recommended that the receipts and payments be posted to the same liability account (A/P Insurance Withheld - #01.2025.3-001) and the ending balance in the account be reconciled at the end of each month.

Benefit - This would more accurately reflect the correct balance in the accounts and not misstate the actual revenues received by the Town.

Status - We noted that this was still a problem during our audit work.

Management's Comments - Again, the new accounts have been set up, and Brenda has been trained on how they should be posted.

ACCOUNT SETUP

Finding - It is important that whenever new accounts are set up on the fund accounting software package that they are set up correctly as far as the type of account (General Ledger, Revenues or Expenditures). Otherwise, additional corrected accounts must then be set up to correct the initial accounts, which only ends up adding additional items. New accounts need to be reviewed before they are setup to determine that they are setup up properly.

Benefit - This will reduce the number of duplicate accounts that need to be set up and also will make for an overall more efficient process.

Status - We noted that the accounts mentioned were still used in 1997.

Management's Comments - Brenda has been instructed to check with the Selectmen and with personnel from Mason + Rich before setting up new accounts.

STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued):**TRUST FUNDS:****ANNUAL REPORTS TO STATE (MS-9)**

Finding/Recommendation - The Trustees of Trust Funds must file a report (MS-9) annually with the State Attorney General's Office to comply with New Hampshire RSA 31:38. This report should include all funds in the custody of the Trustees. During our audit testing of the Trustees' report in 1996, we had found a checking account in the custody of the Trustees that was not completely accounted for on the MS-9. In particular, expenditures from the account for perpetual care were not reported on the report. As a result, the report indicated that the Trustees had custody of more funds than was actually the case. The Trustees need to ensure that they report on their annual report all funds held by them in trust.

Benefit - By preparing this report to include all funds, the report would then reflect the funds held by the Trustees at year end and also the activity in these accounts during the year.

Status - The checking account was recorded on the 1997 MS-9.

REPORTING OF PRINCIPAL AND INCOME

Finding/Recommendation - To properly account for the original trust fund principal which can not be expended, the MS-9 report should separately report principal and income earned on principal. We had noted during our review of the MS-9 that the principal and income for the Lillian Morrison Trust Funds had been reported together as principal on the MS-9 report. Consequently, it appeared that the trust fund did not have any excess funds which could be expended. The Trustees must report principal separately from the income portion of the trust for all trust funds to insure that the principal is retained intact.

Benefit - By correctly separating principal from income, it would ensure that in the future the principal amount is not spent.

Status - This was corrected in 1997.

STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued):

LIBRARY:

ANNUAL REPORTS

Finding - The Library's annual report should reflect all funds held by the Library and all activity for the year in those accounts. We had noted in our audit of the Library that the report did not include all donations received and the related expenditures. The Library's annual report must include all cash activity for all accounts held by the Library.

Benefit - By reporting all cash activity in the annual report, the report would show the true financial position of the Library.

Status - The 1997 annual report again did not reflect the activity of all the cash accounts the Library has in custody.

Management's Comments - The Selectmen have advised the Library Trustees that the annual report MUST reflect all funds and activity in those funds, including donations. A copy of your finding and recommendation was given to the trustees.

STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued):**TAX COLLECTOR:****TIMELY DEPOSITS**

Finding/Recommendation - New Hampshire RSA 41:35 requires that tax collectors "shall pay all money collected to the town treasurer at least on a weekly basis Such daily or weekly payments may be deferred until the tax receipts total \$500." We noted during our testing of the timeliness of deposits that some receipts were being deposited as much as a month after they were received. We had recommended that, at a minimum, deposits be made to comply with the RSA's. Ideally, for purposes of good internal control over receipts, we would prefer that deposits be made daily and also be reconciled daily to a day sheet produced by the Tax Collector's software. In instances where the receipt is through the mail, backup documentation should note the actual postmark date for future reference. Also, different options on the cash receipts screen may also resolve some of the problems.

Benefit - Timely depositing and reconciling would ensure that all deposits are recorded and posted properly, assist in maintaining security over receipts and also maximize the interest revenue the Town earns on its deposits.

Status - We noted during our testing that the Tax Collector was not depositing all tax receipts in a timely manner as required. Some receipts were deposited more than a week after receipt of the funds.

Management's Comments - The new Tax Collector is being trained by both Mason + Rich and by BMSI so that all deposits will now be made in a timely manner.

REPORTING OF LIEN REDEMPTIONS

Finding/Recommendation - New Hampshire RSA 80:33 requires that tax collectors shall "within 30 days after such payment or redemption notify the register of deeds." We had noted during our audit testing that some lien redemption notifications were sent to the Register as much as two months after redemption. Lien redemptions notices should be sent to the Register of Deeds within thirty days as required by New Hampshire RSA's.

Benefit - This would ensure that the Tax Collector is in compliance with the applicable New Hampshire RSA.

Status - We had noted during the 1997 audit that this procedure was still not done timely in accordance with the RSA's. For example, we noted a November 13 redemption report that had redemptions from June 1997.

Management's Comments - The new Tax Collector has been trained to see that this function is done on a timely basis.

STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued):**TAX COLLECTOR:****UNDEPOSITED CHECKS**

Finding/Recommendation - As discussed previously, timely deposits are required by New Hampshire RSA's and also a part of a good internal control over receipts. We had noted that the Tax Collector had on hand an undeposited check that was at least two weeks old. As the check was for more than the amount due, the Tax Collector was holding the check until the individual gave her a replacement check for the correct amount of the taxes. The Tax Collector had sent a letter to the taxpayer and was waiting for the taxpayer to come in with another check for the correct amount. The Tax Collector must record and timely deposit ALL payments received. If an overpayment results, the Tax Collector should submit a request at the end of the month for the Selectmen to approve a refund.

Benefit - Timely depositing would assist in maintaining security over receipts and also maximize interest revenue the Town earns on its deposits.

Status - We did not note this item in the current year's audit.

MONTHLY RECONCILIATIONS OF TAX COLLECTOR'S TRIAL BALANCE REPORT

Finding - As part of the over all internal control system and reconciliation process, complete monthly reconciliations need to be done for the Tax Collector's monthly trial balance that is produced by the software. We had noted during 1996 that the complete reconciliation process was not being properly performed. This resulted in additional time being spent at year end to reconcile to the year end accounts. The Tax Collector must reconcile her monthly Tax Collector's trial balance report to the cash receipts as posted on the accounting general ledger as Tax Collector's revenues. Also, other activity for the month (warrants, added taxes, abated, etc.) must be reconciled to source documentation. Copies of the monthly reconciliations must be kept for future reference.

Benefit - This monthly reconciliation is the final crucial step in proving the Tax Collector's software reports and it would facilitate in maintaining the accuracy of account balances.

Status - We noted that the recommended reconciliation process had not been done through September 1997. The warrants through September as reported on the trial balance did not reconcile to the amounts approved by the Board of Selectmen. Also, the receipts through September did not reconcile to the general ledger totals.

Management's Comments - Here again, the new Tax Collector is being trained to do these reports in conjunction with the Treasurer.

CURRENT YEAR'S FINDINGS AND RECOMMENDATIONS:

TAX COLLECTOR:

OTHER MONTHLY RECONCILIATIONS

Finding - We noted that the Tax Collector was not reconciling with the warrants as approved by the Selectmen, the amounts reported for added taxes as shown on the Tax Collector's trial balance for yield taxes and current use taxes.

Recommendation - Monthly reconciliation of the amounts recorded as added taxes and abatements per the Tax Collector's trial balance reports should be reconciled to the amounts as approved or warranted by the Board of Selectmen.

Benefit - These reconciliations are necessary to ensure the integrity of warrants and abatements posted on the software.

Management's Comments - Dawn will reconcile with the warrants approved by the Selectmen.

RETENTION OF DOCUMENTATION

Finding - We noted that adequate documentation was not retained for adjustments that had been posted to taxpayers' accounts. In addition, when monthly reconciliations are done, a file should be retained detailing the monthly reconciliations that were done and also detailing what adjustments, if any, were needed to balance with the Treasurer and the general ledger.

Recommendation - Adequate documentation should be retained in the files to document monthly reconciliations and adjustments posted to accounts.

Benefits - If questions arose during the year or at the audit as to why something was done, or not done, information would be readily available.

Management's Comments - Dawn is being trained properly by Mason + Rich personnel, and we are confident that all documentation will be available to the auditors when needed.

FINDINGS AND RECOMMENDATIONS:

RECONCILIATION OF TOTAL REMITTANCES TO TREASURER

Finding - To properly account for the amount of cash receipts deposited by the Tax Collector, monthly reconciliations to the Treasurer's records are necessary. During our recommitment audit of the Tax Collector we noted that the Tax Collector showed cash receipts in the amount of \$1,717.22 on her 1/98 monthly trial balance. However, the Treasurer never received a deposit in that amount. This, in fact, was an abatement and the Tax Collector never received that amount in cash. The reason for posting the abatement as a cash receipt, per discussion with Tax Collector, was to compute the amount of interest to be abated for the taxpayer. By posting this as a cash receipt, receipts were overstated, while abatements were understated by that same amount. This error took additional time to reconcile during the audit.

Resolution - The Tax Collector did not have to post cash receipts to compute interest for the abatement. The abatement amount could have been obtained by reviewing the balances owed by the taxpayer and then abating those amounts. This amount needs to be removed from cash receipts and reflected as an abatement on the Tax Collector's trial balance.

Benefit - Had the Tax Collector abated those amounts owed by the taxpayer as shown on the tax system, the Tax Collector's trial balance would have reflected the proper amount of cash receipts for the period and the reconciliation to the Treasurer's records would have balanced.

CURRENT LAND USE CHANGE TAX WARRANTS

Finding - To accurately reflect the amount of warrants issued for taxes owed, the Tax Collector should maintain copies of all warrants issued and signed by the Selectmen. During our recommitment audit we noted that the Tax Collector had posted a Current Land Use Change Tax warrant on the tax system for 1998 without having a signed warrant from the Selectmen. The same warrant amount had been posted in 1997 for the same taxpayer. Subsequently, the taxpayer paid the 1997 warrant on 01-26-98. However, the Tax Collector posted the payment to the 1998 warrant she had posted. Consequently, the 1997 warrant went to tax lien resulting in the taxpayer showing a balance due for a warrant which had already been paid.

Resolution - The Tax Collector should have reconciled the warrants posted on the monthly trial balance to the actual warrants issued and signed by the Selectmen. The Town must correct the taxpayer's account balance to reflect the proper warrants and payment amounts.

Benefit - Had the Tax Collector been reconciling the warrants issued on a monthly basis, the error in recording the current use lien would not have occurred and therefore, would not need to be corrected.

1998 Selectmen's Report

LAND

Current Use Values	798,964.00
Residential	43,957,648.00
Commercial	10,883,200.00
Industrial	164,500.00

<u>TOTAL TAXABLE LAND</u>	\$55,804,312.00
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BUILDINGS

Residential	73,192,800.00
Mobile Homes	6,810,100.00
Commercial	12,990,178.00
Industrial	763,100.00

Total Taxable Buildings	93,756,178.00
Total Public Utilities	1,837,932.00
Total Value before Exemptions	151,398,422.00
Less Blind Exemptions	60,000.00
Less Elderly Exemptions	673,550.00

TOTAL VALUATION ON WHICH TAX RATE IS SET	150,664,872.00
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Total Property Taxes Assessed	4,061,924.00
Less estimated War Service Tax Credit	34,100.00
Plus unapplied War Service Credit	164.13

New Property Tax Commitment	4,027,988.13
Late Inventory Penalties Levied	7,070.20

TOTAL PROPERTY TAX COMMITMENT	\$4,035,058.33
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BREAKDOWN OF TAX RATE

Town.....	3.26
School.....	21.51
County.....	2.19
TOTAL	\$26.96

Property Tax Rate Total per \$1,000 of valuation
 Equalization Ratio 100%

Selectmen's Report

To the Citizens of Epsom

The Selectmen would like to take this opportunity to thank our staff, department heads, and all volunteers. As always, we appreciate your efforts, help and achievements throughout the 1998 year. Your help in the various operations of town management is invaluable.

Larry and I would like to thank Sue Bickford for filling the vacant seat on the Board of Selectmen and her willingness to devote the time and energy needed for a job well done.

The Selectmen and the Town Office and Library Committee worked on meeting the present and future needs and choosing the best location for the Town Office and Library. The results of these efforts will come before the Citizens as a ballot question in March. Many thanks to the Committee members who spent many months working on this proposal.

We are always in need of additional people for volunteers to various committees and boards throughout the year. Please feel free to call the selectmen's office if interested.

COMPARATIVE STATEMENT OF APPROPRIATIONS
AND
EXPENDITURES FOR 1998

PURPOSE OF APPROPRIATION	1998 ACTUAL APPROPRIATION	1998 REIMB.	1998 TOTAL AVAILABLE	1998 ACTUAL EXPENDITURE	UNDER/ (OVER) EXPENDED
Executive Office	118338		118338	97681	20657
Election and Registration	33206		33206	38818	(5612)
Financial Administration	46636		46636	57788	(11152)
Legal Expenses	1		1	0	1
Planning and Zoning	19464		19464	16575	2889
General Govt. Bldgs.	6900		6900	4398	2502
Cemeteries	6000		6000	4224	1776
Insurance	700		700	616	84
Police Department	219309		219309	216037	3272
Ambulance Department	50687		50687	52239	(1552)
Fire Department	156636		156636	143049	13587
Emergency Management	230		230	0	230
Highway/Administration	59339		59339	55193	4146
Highway-Summer/Winter	220450	58517	278967	256028	22939
Highway-Bridges	100		100	0	100
St. Lighting&Fire Rd.Maint.	1500		1500	531	969
Solid Waste Disposal	155861		155861	155861	0
Water Services	3000		3000	3000	0
Health Officer	875		875	750	125
Pest Control	3801		3801	3627	174
VNA & Comm. Action	7392		7392	7392	0
Welfare Administration	13101		13101	10926	2175
Welfare-Vendor Payments	97235		97235	89572	7663
Parks and Recreation	7075		7075	5174	1901
Library	37844		37844	37844	0
Conservation Administration	1625		1625	1625	0
Interest - Tans	1000		1000	0	1000
Capital Outlay	260000		260000	7234	252766
Special Revenue Funds	10000		10000	10000	0
To: Expend. Trust Funds	5000		5000	5000	0
To: Capital Reserve	140200		140200	140200	0
TOTALS	1685105	58517	1743622	1422982	320640

NOTES



MASON + RICH

PROFESSIONAL
ASSOCIATION
CERTIFIED
PUBLIC
ACCOUNTANTS

January 12, 1999

Board of Selectmen
Town of Epsom
Town Hall
Epsom, New Hampshire 03234

We will begin our audit field work for the 1998 audit on January 22, 1999, and return to complete the audit on March 15th and 19th. We anticipate at this time that you would have draft reports for your review and comment by the week of March 29, 1999, with final reports being issued shortly after that date.

If you have any questions, please do not hesitate to contact our office.

Very truly yours,

Mason + Rich, PA

MASON + RICH PROFESSIONAL ASSOCIATION
Certified Public Accountants

SIX
BICENTENNIAL
SQUARE
CONCORD
NEW HAMPSHIRE
03301

FAX: (603) 224-2613
(603) 224-2000

1247
WASHINGTON
ROAD
SUITE B
P.O. BOX 520

RYE
NEW HAMPSHIRE
03870-0520

FAX: (603) 964-6105
(603) 964-7070

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
PRIVATE COMPANIES
PRACTICE SECTION

SCHEDULE OF TOWN PROPERTY

U04-52, U04-02	
Town Hall, Land and building	130,400.00
Furniture and equipment	36,100.00
U-05-05	
Library, Land and building	109,800.00
Furniture and equipment	24,850.00
U-05-53	
Police Station, Land and building	532,050.00
Furniture and equipment	51,350.00
U-04-41, U-04-43-02	
Fire Station-Land and building	570,200.00
Furniture and equipment	451,000.00
U-15-06, U-15-08	
Parks, Commons and Playground	
Land and buildings	221,500.00
U-01-01, U-04-34, U-13-54	
Water Precinct facilities	
Land and building	114,250.00
Equipment	184,778.00
U-13-58	
School - Land and buildings	4,714,200.00
Furniture and equipment	285,000.00
U-06-03	
Highway Department - Land	22,800.00
Equipment	15,000.00
R-02-03	
Land - New Rye Road, .34 A	14,600.00
R-04-01	
Land - Tarleton Road (Conservation Deed)	
148 A	64,400.00
R-04-02	
Land - Tarleton Road (Forest, Conservation Deed)	
170 A	68,200.00

R-12-05		
	Land - near Deer Meadow 2.3 A	21,300.00
R-04-04		
	Land - Fort Mountain (Forest, Conservation Deed) 130 A	64,200.00
R-14-14		
	Land - Range Road 10 A	14,500.00
R-07-10		
	Land - Chichester Town Line 5 A	2,500.00
U-09-04		
	Land - Goboro Road 2.9 A	4,100.00
R-07-04		
	Land - off Suncook Valley Highway 2.3 A	3,200.00
R-09-51		
	Land - part of Echo Valley subdivision 12 A	16,000.00
R-03-18B		
	Land - Kettle Rock Road 12.9 A	12,800.00
R-03-41-01		
	Land - Mount Delight Road 15.26 A	32,200.00
R-10-08A		
	Land - L Bronstein Conservation Area	3,400.00

PROPERTY DEEDED TO TOWN 1998

U-16-07-49	
Mobile Home, 35 King's Row	16,100.00
R-15-08	
Land - North East Road 1 A	<u>2,500.00</u>
	\$7,803,278.00

SUMMARY OF RECEIPTS 1998

Property Tax Revenues	\$3,600,471.81
Property Tax Revenues - previous years	532,817.32
1998 Redeemed Tax	169,143.79
Redeemed Tax - prior years	234,014.01
Current Use Tax - current year	38,207.83
Current Use Tax - prior years	9,896.92
Yield Tax - current year	5,222.66
Yield Tax - prior years	2,003.90
Miscellaneous	2,091.47
Excavation Tax	13,943.71
Interest and costs on property taxes	26,426.73
Current tax lien charges	8,778.79
Other interest	1,621.49
Redeemed interest and costs	84,830.86
Inventory Penalties	6,651.41
Motor Vehicle Permit Fees	554,586.50
Motor Vehicle Registration Fees	2,020.00
UCC Filing Fees	4,112.53
Municipal Fees	10,416.50
Building Permits	7,870.00
Occupancy Permits	315.00
Dog Licenses	3,883.50
State Marriage License Fees	854.00
Town Marriage License Fees	211.00
Vital Statistics- Birth and Death (State)	663.00
Vital Statistics - Birth and Death (Town)	536.00
Current Use Registrations	120.00
Federal Government - CopsFast program	10,326.14
Shared Revenue Block Grant	87,368.52
Highway Block Grant	82,569.84
State Witness Fees	1,917.80
Rooms and Meals Tax	57,431.96
State Grants and Reimbursements	6,239.50
Board of Adjustment Fees	447.00
Planning and Zoning Fees	3,009.00
Pistol Permits	820.00
Office Expense	1,247.74
Ambulance Revenue	93,835.16
Income from Franchise Services	8,517.00
N. S. F. Charges	175.00
Sale of Town owned Properties	3,500.00
Sale of Tax Deeded Properties	156,555.66
Sale of Cemetery Lots	600.00

Interest on Checking Account	61,436.44
Court Fines	1,052.00
Police Reports	2,282.79
Reimbursements - Health Insurance	25,014.02
Revenue from W/C Insurance	210.00
Revenue from Insurance Dividends	4,297.63
Revenue from Engineering Deposits	5,230.50
Revenue from Welfare Reimbursement	9,416.75
Payroll Taxes - Library	1,874.12
Revenue from Fire Department Reimbursement	564.90
Revenue from TCL and TCL Reimbursement	925.00
Revenue from Boat Tax	16,140.59
Flood Control	58,517.00
Morrison Account - Police	3,100.00
Morrison Account - Fire	5,200.00
Morrison Account - Town	<u>3,125.00</u>
TOTAL	\$6,037,098.23

STATEMENT OF PAYMENTS

Executive Office	\$ 97,681.17
Election and Registration	38,817.57
Financial Administration	393,980.42
Planning Board	7,485.44
Zoning Board of Adjustment	1,449.88
Zoning Compliance Officer	7,639.54
Planning Board Escrow Accounts	1,091.97
General Government Buildings	4,397.70
Cemeteries	4,224.04
Insurance - computers	616.00
Police Department	216,037.08
Ambulance Department	52,239.06
Fire Department	143,049.18
Highway Department Administration	55,193.32
Highways - Street Maintenance	256,028.29
Street Lighting	531.42
Solid Waste Disposal	155,860.64
Water-Hydrant Rental and Water usage	3,000.00
Health Officer	749.99
Animal Control	3,627.45
Visiting Nurse Association	5,000.00
Community Action Program	2,392.00
Welfare Administration	10,926.32
Welfare-Vendor Payments	89,571.71
Parks & Recreation	5,174.31
Library	37,844.00
Patriotic Purposes	600.00
Band	1,000.00
Conservation Commission	1,625.00
Capital Outlay	17,234.00
Capital Reserve Funds	140,200.00
Payments to County	333,159.00
Payments to School District	3,216,807.00
Expendable Library Trust Funds	<u>5,000.00</u>
	\$5,310,233.50
Witness Reimbursement	<u>283.60</u>
	\$5,310,517.10*

*Unreconciled to Treasurer's report. Auditor's in process of researching.

EMPLOYEE WAGES 1998

Roger W. Amadon, Police Chief	\$ 34,336.43
Paula S. Anderson, Treasurer	2,000.00
Carolyn S. Ashby, Ballot Clerk	150.00
Kerry Auger, Volunteer Ambulance	160.00
Steven Auger, Full Time Fire Department	27,473.22
Ruth B. Bachelder, Ballot Clerk	200.00
Barbara M. Barton, Ballot Clerk & Volunteer Ambulance	745.00
Larry B. Barton, Volunteer Fire Dept.	140.00
William Barton, Volunteer Fire Dept.	100.00
Sheryl G. Belair, Selectmen's Recording Secretary	540.00
Sue V. Bickford, Selectman	1,066.60
Richard R. Bilodeau, Animal Control Officer	2,500.00
Dawn Blackwell, Tax Collector/Town Clerk	3,000.00
Eric A. Bourn, Full Time Police Officer	26,696.43
Gregory S. Bowen, Road Agent	27,658.40
Donald R. Boynton, Volunteer Fire Dept.	181.68
Michael L. Briggs, Part Time Police Officer	3,567.00
Bryan Bruce, Volunteer Fire Dept.	235.00
Derek W. Carignan, Volunteer Fire Dept.	230.64
Dennis Casey, Ballot Clerk	100.00
Frank Cassidy, Full Time Police Officer	25,882.95
Nancy Y. Claris, Librarian	15,208.83
Brenda J. Corliss, Secretary/Bookkeeper	8,181.60
Marcia Crouse, Supervisor of Checklist	175.00
Michael S. Crowley, Volunteer Fire Dept.	520.00
David L. Cushing, Fire Chief	1,739.65
Joel P. Dail, Full Time Highway Dept.	16,845.10
Ron Delgado, Volunteer Fire Dept.	236.27
Shirley Demers, Supervisor of Checklist	175.00
Michael D. Dempsey, Volunteer Fire Dept.	353.50
Judith M. DeWitt, Health Officer, Recording Secretary for Planning, Zoning & Budget Comm.	2,302.00
Merilee Ellsworth, Tax Collector/Town Clerk	666.66
Henry L. Farrin, Jr., Full Time Police Lt.	28,801.13
Joel S. French, Volunteer Fire Dept.	658.80
William L. French, Volunteer Fire Dept.	310.00
Floyd P. Graham, Full Time Ambulance Dept.	28,262.18
Rita Graham, Volunteer Resque Squad.	310.00
Harvey Harkness, Ballot Clerk	100.00
John F. Hickey, Selectman	1,600.00
Kinda M. Hickey, Welfare Assistant	224.00
Patricia L. Hickey, Welfare Officer	8,748.22

Travis J. Keeler, Volunteer Fire Dept.	360.04
Robbin T. Kline, Volunteer Fire Dept.	100.00
Beverly LaFleur, Trustee of Trust Funds	200.00
Vicki A. LeCain, Deputy Town Clerk	5,109.49
Arthur R. Locke, Part Time Police Officer	896.00
Maurice R. Lussier, Selectman	533.40
Carrie L. Macomber, Volunteer Rescue Squad	150.00
Derek M. Martel, Volunteer Fire Dept.	576.68
Robert A. Martel, Volunteer Fire Dept.	406.08
Sean McDonald, Volunteer Fire Dept.	231.68
Allana Mitchell, Volunteer Rescue Squad	310.00
Matthew M. Moulton, Volunteer Rescue Squad	875.00
Amy Orff, Volunteer Rescue Squad	170.00
David M. Palermo, Volunteer Fire Dept.	821.68
Elmer H. Palmer, Jr., Volunteer Fire Dept.	118.34
Lawrence S. Phillips, Part Time Police Officer	4,565.00
Michael A. Pickering, Volunteer Fire Dept.	576.08
Wayne Preve, Part Time Police Officer	1,910.84
Alan S. Quimby, Volunteer Fire Dept.	1,122.18
Gail M. Quimby, Secretary, Police Dept.	12,753.60
Lee C. Ransom, Part Time Police Officer	888.06
Gloria J. Reeves, Office Manager	18,853.81
M. Lois Rook, Selectmen's Recording Sec/bookkeeper	3,214.09
Robert E. Sawyer, Jr., Volunteer Fire Dept.	350.00
Linda E. Sawyer, Volunteer Fire Dept.	200.00
Ruth Sawyer, Ballot Clerk	200.00
Barbara A. Smith, Supervisor of Checklist	175.00
Shirley St. Laurent, Volunteer Fire Dept.	350.00
Warren T. Virgin, Volunteer Fire Dept.	531.68
Jeanette E. Winslow, Assistant Librarian	2,716.46
Keith L. Yeaton, Volunteer Fire Dept.	295.64
Laurence D. Yeaton, Selectman	1,600.00
Matthew R. Yeaton, Volunteer Fire Dept.	130.00
R. Stewart Yeaton, Volunteer Fire Dept.	465.59

TOTAL	\$ 334,137.71
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HIGHWAY DEPARTMENT ADMINISTRATION

Gregory S. Bowen	\$ 27,658.40
Town's Share of Social Security	2,693.41
Town's Share of Medicare	637.91
SEA Consultants, Inc.	7,400.00
Joel Dail	15,903.00
Workers' Compensation Insurance	<u>900.00</u>
	\$ 55,193.32

CONTRACTED LABOR

Daniel St. Laurent	\$ 446.25
Steve Kimball	3,675.00
B & B Contractors	<u>1,410.00</u>
	\$ 5,531.25

RENTALS & LEASES

Daniel St. Laurent	\$ 2,677.50
Steve Kimball	17,580.00
B & B Contractors	11,325.00
Ponderosa Enterprises	6,282.50
Cutter Transportation	4,972.50
Caterpillar Financial Services	8,874.00
Southworth-Milton, Inc.	2,682.04
Carl Matthews Equipment Co.	175.00
Ford Motor Credit Co.	25,738.11
David O'Neal	<u>4,630.50</u>
	\$ 84,937.15

PIPES AND CULVERTS

Heritage True Value Hardware	\$ 14.39
Burtico, Inc.	2,078.12
E. J. Prescott	<u>894.06</u>
	\$ 2,986.57

HIGHWAY AND STREET MAINTENANCE

B & B Contractors	\$ 17,408.00
M & M ford, Inc.	65.60
NH State Prison Correctional Institution	536.50
Pike Industries, Inc.	7,398.21

MTS Merrimack Timber	2,078.33
Solutions	9,262.40
Kol-Tar	607.05
Reed Minerals Harsco Corp.	100.00
Carparts Distribution Center	261.46
Concord Sand and Gravel	633.95
Advanced Excavation and Paving	55,950.00
Phoenix Precast Products	1,132.00
Neenak Foundry Co.	714.00
Brox Industries, Inc.	223.16
Cutter Enterprises	4,411.00
Heritage True Value Hardware	<u>145.53</u>
	\$100,927.19

SALT AND SAND

Granite State Minerals	\$ 13,772.93
Concord Sand and Gravel	4,393.48
B & B Contractors	<u>11,580.00</u>
	\$ 29,746.41

VEHICLE MAINTENANCE

Alstart	\$ 332.00
Sanel Auto Parts	443.18
Carparts Distribution Center	1,317.91
Hazelton Co., Inc.	305.55
M & M Ford, Inc.	220.80
Sullivan Tire, Inc.	2,391.66
H. F. Wilson Communications	70.00
Grappone Auto Junction	1,818.94
G. C. R. Truck Tire Centers	678.00
Southworth-Milton, Inc.	9,470.41
N. E. Truck Tire Center, Inc.	2,022.21
Gelinas Garage	35.00
Parts Associates, Inc.	744.23
Howard Fairfield, Inc.	1,944.22
Heritage True Value Hardware	73.80
Cohen Steel Supply, Inc.	48.76
Portland Glass	59.85
Jim's Auto Trim	60.00
Donovan Spring Co., Inc.	1,070.46

Jordan Equipment Co.	134.86
less voided check #11289	<u>(19.80)</u>
	\$ 23,252.04

HIGHWAY FUEL

Davis Fuels of Epsom	\$ 2,756.85
Evans Express Mart-Motor Fuels	1,450.89
Webber Energy Fuels	<u>104.55</u>
	\$ 4,312.29

HIGHWAY OPERATING SUPPLIES

Heritage True Value Hardware	\$ 197.69
Bell Atlantic Mobile	851.92
Webber Energy Fuels	35.68
Gregory Bowen - reimbursements	48.16
Merriam-Graves Corp.	103.78
Alltex	620.00
Arch	168.32
Pike Industries, Inc.	1,225.27
H. F. Wilson Communications	64.50
Carparts Distribution Center	80.09
Vermeer Sales & Service	<u>188.45</u>
	\$ 3,583.86

EQUIPMENT PURCHASE

Donbeck Sales	\$ 467.00
E & K Auto Parts - NAPA	89.99
Treasurer, State of NH - P&P	50.00
Arch	2.09
ABS Outdoor Power	62.95
Waste	<u>79.50</u>
	\$ 751.53

STREET LIGHTING

Concord Electric Co.	\$ 213.93
NH Electric Cooperative	226.02
Green Mountain Energy	<u>91.47</u>
	\$ 531.42

Town Clerk's Report

April 6, 1998 - December 31, 1998

DEBITS

Auto Registration Permits for 1998	\$ 428,680.50
Candidate Fees	10.00
Dog License Fees.....	3,475.00
State Marriage License Fees.....	874.00
State Vital Records Certified Copies Fees.....	643.00
Town Marriage License Fees.....	166.00
Town Vital Records Certified Copies Fees.....	536.00
Motor Vehicle Title Fees.....	1,570.00
UCC Filing Fees.....	3,151.46
Municipal Agent Fees.....	7,781.50
Wetlands Applications.....	28.15
Pole Tax.....	50.00
Search Fees.....	34.00

TOTAL RECEIPTS	<u>\$446,999.61</u>
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CREDITS

Auto Registration Permits for 1998	\$ 428,680.50
Candidate Fees	10.00
Dog License Fees.....	3,475.00
State Marriage License Fees.....	874.00
State Vital Records Certified Copies Fees.....	643.00
Town Marriage License Fees.....	166.00
Town Vital Records Certified Copies Fees.....	536.00
Motor Vehicle Title Fees.....	1,570.00
UCC Filing Fees.....	3,151.46
Municipal Agent Fees.....	7,781.50
Wetlands Applications.....	28.15
Pole Tax.....	50.00
Search Fees.....	34.00

TOTAL PAYMENTS TO TREASURER	<u>\$446,999.61</u>
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TOWN CLERK'S REPORT for 1998

From April 6 through December 31 of this year there were 4,533 vehicles registered in Epsom. These registrations brought in a total revenue to the town of \$428,680.50.

Now that all registrations are done on the computer, we can only do them on days that the office is open. We must do a daily log sheet and deposit for each day and it can only contain registrations that are done on that specific day. In order to be more available to the public, we have increased our hours and are also open two Saturdays per month.

Beginning January 1, 1999 the State will be issuing new plates for passenger car registrations. All other registrations, such as commercial, apportioned or trailer plates will remain the same. The new plates will be issued at the time of renewal or new registration. The cost of these plates is \$5.00. Any plate that contains letters will now be considered a vanity plate and will cost an additional \$25.00.

As of January 1, 1999 the State has increased the number of years that a title is required to 15. This will only affect all 1989 and newer model year vehicles. If you are registering one of these vehicles, you must have either a blue title application from a dealer or the original title signed over on the back to you. Remember, to transfer plates the FIRST name on the old registration **MUST** be on the new title or title application.

When you come in to renew your registrations, you **MUST** bring in a copy of your old registration. We will no longer be receiving preprints and will need your old registration to verify that all the information on our computer is correct. We are allowed to charge a fee for researching our records for the paper copy and many towns are doing just that. Also, the State is now actively enforcing the Driver Privacy Act, RSA 260:14. This means that you cannot register a vehicle for someone else unless you have the old registration or a copy. This even applies to family members unless your name is also on the registration. If we go against this law, we could be found guilty of a Class B misdemeanor and fined up to \$2,500.00. If you are transferring plates we will also need to send your old registration to the state with your new registration. **SO, PLEASE BRING YOUR OLD REGISTRATION WITH YOU.**

There were 45 babies born this year to residents of Epsom. There were 22 girls and 23 boys. This year 30 couples were married in Epsom. There were 45 deaths reported in town.

From April through December 493 dogs were licensed in Epsom. A dog license is \$9.00, \$6.50 if the dog is neutered or spayed, \$4.50 if your dog is between 3 and 7 months old and \$2.00 for the first dog licensed by a person over 65 (additional dogs are the regular price). **DOGS MUST BE LICENSED BY APRIL 30TH EVERY YEAR.** There is a \$1.00 late fee per month beginning in May. We do receive copies of your dog's rabies certificates from most vets. But, it is a good idea to bring your copy with you.

DR.	Levy for Year of this Report 1998	1997	PRIOR LEVIES (Please specify years)	
UNCOLLECTED TAXES				
-BEG. OF YEAR*:				
Property Taxes	XXXXXXXXXXXXXX			
Resident Taxes	XXXXXXXXXXXXXX			
Land Use Change	XXXXXXXXXXXXXX	2,195.83		
Yield Taxes	XXXXXXXXXXXXXX			
Utilities	XXXXXXXXXXXXXX			
TAXES COMMITTED				
-THIS YEAR:				
Property Taxes	4,035,833.13		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Resident Taxes			XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Land Use Change	42,545.32		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Yield Taxes	11,116.38		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Excavation Taxes	19,120.03		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Property Taxes				
Inventory Penalties	7,070.20		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
OVERPAYMENT:				
Property Taxes	16,563.95			
Resident Taxes				
Land Use Change	553.36			
Yield Taxes	5.14			
Interest Collected on Delinquent Tax	4,480.07			
Collected Resident Tax Penalties				
TOTAL DEBITS	\$4,137,287.58	\$ 2,195.63	\$	\$

*This amount should be the same as last year's ending balance. If not, please explain.

CR.	Levy for Year of this Report 1998	PRIOR LEVIES 1997 (Please specify years)		
REMITTED TO TREAS. DURING FY:				
Property Taxes	3,602,368.42			
Resident Taxes				
Land Use Change	40,906.15			
Yield Taxes	5,222.66			
Utilities				
Interest	4,480.07			
Excavation Tax	13,943.71			
Penalties				
Inventory Penalties	4,702.65			
Discounts Allowed:				
Abatements Made:				
Property Taxes				
Resident Taxes				
Land Use Change				
Yield Taxes				
Utilities				
Curr. Levy Deeded	12,840.98			
UNCOLLECTED TAXES -END OF YEAR:				
Property Taxes	437,187.68			
Resident Taxes				
Land Use Change	2,192.53			
Yield Taxes	5,898.86	2,195.83		
Excavation Tax	5,176.32			
XXXXXXXX				
Inventory Penalties	2,367.55			
TOTAL CREDITS	\$ 4,137,287.58	\$ 2,195.83	\$	\$

TAX COLLECTOR'S REPORT

MS-61

FOR THE MUNICIPALITY OF EPSOM, NH

YEAR ENDING 4/6/98 - 12/31/98

DR.	Last Year's Levy 98	PRIOR LEVIES (Please specify years) 96 & prior		
	97			
Unredeemed Liens Balance at Beg. of Fiscal Yr.	272,349.11	118,977.82	169,198.67	
Liens Executed During Fiscal Yr.				
Interest & Costs Coll. After Lien Execution	9,971.26	13,778.84	51,818.28	
Refunds	1,028.28	56.46		
TOTAL DEBITS	\$ 283,348.65	\$ 132,813.12	\$ 221,016.95	\$
CR. REMITTANCE TO TREASURER:				
	140,197.01	44,484.93	146,841.81	
Redemptions				
Int./Costs (After Lien Execution)	9,971.26	13,778.84	51,818.28	
Abatements of Unredeemed Taxes	129.25		1,853.05	
Liens Deeded To Municipalities	27,864.73	28,024.17	13,660.77	
Unredeemed Liens Bal. End of Year	105,186.40	46,525.18	6,843.04	
TOTAL CREDITS	\$ 283,348.65	\$ 132,813.12	\$ 221,016.95	\$

If you are a tax sale municipality, please use the alternate page 3.

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? yesTAX COLLECTOR'S SIGNATURE Dawn BlackwellDATE: 1/23/99

TAX COLLECTOR REPORT for 1998

There have been many changes in this office the past year. Merilee Ellsworth moved out of state and resigned as Town Clerk/Tax Collector March 2, 1998. Vicki LeCain was appointed as interim clerk/collector until Dawn Blackwell was appointed on April 6, 1998. Vicki resigned as Deputy on December 14, 1998. Lisa Cote is the new Deputy Town Clerk/Tax Collector.

In order to be year 2000 compliant we upgraded to the BMSI Version 7 Tax Program. During the upgrade we ran into many problems with this program. Because of these problems our first issue tax bills went out over a month late. We sent out about 2200 bills which were due August 4, 1998. In October we were plagued with more computer problems and our second issue bills were again sent out late. We sent out another 2200 bills which were due on December 14, 1998. This bill was based on the 1998 tax rate of 26.96 per thousand. This is only a 2 cent per thousand increase over last year. The total warrant for 1998 was \$4,035,833.13. By the end of the year 89 percent of the current taxes were paid.

Beginning last year the office stopped stamping "duplicate bill sent to mortgage company" on the tax bills. This is due to the fact that many banks are using tax services to pay their escrowed property taxes. These tax services receive a disk from us with all of our accounts listed. They pull the accounts they need from these disks. We do not receive a list from them stating which accounts they are paying. Therefore, we are not aware which banks are paying which taxes. If your taxes are escrowed, please send a copy of your tax bill to your mortgage company. It is always a good idea to double check to see if your taxes have been paid.

Tax liens can be put on as soon as the second issue bill is past due. I plan on waiting until April to begin the lien process. The interest rate increases to 18% after the lien is placed. You will be notified by certified mail of the impending lien and given 30 days to pay the total due. Please let us know of any address changes.

Two years after property is liened it can be deeded to the town if not paid in full. Eleven properties were deeded to the town this year. All but three of these have been redeemed by their previous owners.

I would like to thank Vicki LeCain for all her hard work as interim clerk/collector. I am very grateful for all of her help and the training she gave me. I would also like to thank Gloria Reeves and Brenda Corliss for all of their help. Thanks to Lisa Cote for taking the job as deputy. Last, but not least, thanks to all of the townspeople for their patience and understanding during this past year. I am confident that things will go much smoother this year and I am looking forward to working with all of you.

REPORT OF TOWN TREASURER

Building Permits	\$ 7,870.00
Occupancy Permits	315.00
Planningboard & Zoning	3,009.00
ZBA	447.00
Junkyard Permits	150.00
Pistol Permits	820.00
Current Use Registrations	120.00
	<u>\$ 12,731.00</u>

Merilee Ellsworth, Town Clerk

1998 Auto Permits	\$ 79,752.00
Re-Deposit of NSF Check	245.00
1998 Dog Tax	115.50
Ucc Filing Fees	852.32
Municipal Fee's	1,702.50
Marriage Fees Town	(45.00)
Title Fees	284.00
	<u>82,906.32</u>

Merilee Ellsworth, Tax Collector

Prior Years Prop. Tax	\$ 516,626.47
Prior Years Yield Tax	2,003.90
Other Interest	685.90
Prior Year Current Use	9,896.92
Prior Year Redeemed Tax	34,044.55
Redeemed Int. & Cost	6,833.36
Inventory Penalties	1,948.76
Tax Lein Charges	6,522.01
1998 Property Tax	125.00
Interest & Costs	22,240.07
	<u>600,926.94</u>

Vickie LeCain, Town Clerk

1998 Auto Permits	\$ 46,154.00
1998 Dog Tax	293.00
Ucc Filing Fees	108.75
Municipal Fees	932.50
Title Fees	166.00
	<u>47,654.25</u>

Vickie LeCain, Tax Collector

1998 Property Tax	\$ 125.00
Redeemed Property Tax	16,190.87
Redeemed Interest & Costs	1,824.41
	<u>18,140.28</u>

Dawn Blackwell, Town Clerk

1998 Auto Permits	\$ 428,680.50
1998 Dog Tax	3,475.00
Candidate Fees	10.00
Ucc Filing Fees	3,151.46
Municipal Fees	7,781.50
Marriage Fees State	854.00

Marriage Fees Town	\$ 211.00
Vital Fees State	663.00
Vital Fees Town	536.00
Title Fees	<u>1,570.00</u>
	446,932.46

Dawn Blackwell, Tax Collector

Prior Year Redeemed Tax	\$ 199,969.46
Redeemed Tax	152,952.92
Redeemed Interest & Costs	76,173.09
Mort. Notice Cost & Tax Lein Charges	<u>2,256.78</u>
	431,352.25

Prior Year Property Tax	{.02}
Prior Year Interest	4,186.66
Prior Year Yield Tax	79.17
Other Interest	<u>935.59</u>
	5,201.40

1998 Property Tax	\$3,600,221.81
1998 Current Use	38,207.83
1998 Yield Tax	5,222.66
Inventory Penalties	4,702.65
Misc. Tax	2,392.76
Excavation Tax	<u>13,943.71</u>
	3,664,691.42

State of NH

Shared Revenue Block Grant	\$ 87,368.52
Highway Block Grant	82,569.84
State Witness Fees	1,917.80
Rooms & Meals Tax	57,431.96
State Grants & Reims.	<u>6,239.50</u>
	235,527.62

Miscellaneous Receipts

Federal Cops Program	\$ 10,326.14
Town Office Expense	1,247.74
Ambulance Use	93,835.16
Police Details	6,100.00
Franchise Income	8,517.00
NSF Charges	175.00
Tax Deeded Property	156,555.66
Sale of Town Property	3,500.00
Sale of Cemetary Lots	600.00
Interest on checking Account	61,436.44
Court Fines	1,052.00
Police Reports	2,282.79
Reim. W.C. Ins.	210.00
Ins. Dividends	4,297.63
Reim. Health Ins.	25,014.02
Revenue Escrow Accounts	5,230.50
Reim. Health Ins.	9,416.75
SS/WT Library	4,164.56
Revenue Fire Dept.	564.90
Revenue Police Dept.	925.00

1998 Boat Tax	\$ 16,140.59
Revenue Cemetary Trustee	1,600.41
Morrison Acct. Police Dept.	3,100.00
Morrison Acct. Fire Dept.	5,200.00
Morrison Acct. Town	3,125.00
Contributions Non-Pulice Sources	7,900.00
Flood Control (Federal)	<u>58,517.00</u>
	491,034.29

TOTAL AVAILABLE RECEIPTS	\$ 6,037,098.23
Balance brought froward Jan. 1998	1,610,357.96
Less Selectmen's Orders	<u>\$ 5,362,447.25</u>

CASH ON HAND JANUARY 1, 1999	\$ 2,285,008.94
------------------------------	-----------------

Respectfully submitted

Paula S. Anderson
Town Treasurer

CONSERVATION FUND

Balance on Hand January 1, 1998	\$ 8577.91
Deposit for 98	774.82
Interest	210.73
Balance in Fund	\$ 9563.46

AMBULANCE REPLACEMENT FUND

Balance on Hand January 1, 1998	\$ 31,057.38
Deposit for 98	10,000.00
Interest	844.13
Balance in Fund	\$ 41,901.51

ESCROW ACCT. FOR N.PEMBROKE RD.

Balance on Hand January 1, 1998	\$ 1,337.05
Interest	30.21
Balance in Fund	\$ 1,367.26

ESCROW ACCT. AM BUILDERS

Balance on Hand January 1, 1998	\$ 9,494.62
Interest	214.52
Balance in Fund	\$ 9,709.14

ESCROW ACCT. POST OFFICE

Balance on Hand January 1, 1998	\$ 711.74
Interest	16.08
Balance in Fund	\$ 727.82

ESCROW ACCT. KING'S GRANT

Balance on Hand January 1, 1998	\$ 2,553.12
Withdrawal for 98	-2,148.34
Interest	23.65
Balance in Fund	\$ 428.43

ESCROW ACCT. FRANK MERRILL

Deposit 8/6/98	\$ 1,000.00
Interest	7.70
Balance in Fund	\$ 1,007.70

WATER EXPANSION FOR FIRE PROTECTION

Deposit 5/7/98	\$ 3,000.00
Interest	41.76
Balance in Fund	\$ 3,041.76

ESCROW ACCT. ROAD PROJECT

Deposit 2/3/98	\$ 1,000.00
Deposit 4/20/98	150.00
Withdrawal	-150.00
Interest	19.97
Withdrawal	- 31.38
Balance in Fund	\$ 988.59

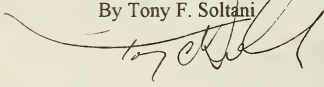
TOWN COUNSEL'S REPORT

This marks the first year in recent history during which neither the town nor its insurer, paid any claims of any kind to any persons. This is a substantial achievement that can not be boasted by many municipalities. The reason for this landmark is the finalization of the town government's long term plan initiated in 1994. We recognize that there may be occasions in which we may become liable to various persons for various reasons. The town, however, has successfully reduced such probability through prevention, proactive education and aggressive defense against unfounded claims.

The various departments and their managers are alerted to seek preventive advice when necessary rather than to correct errors afterward. The answer to all ills is not to be found in the judicial branch. The Selectmen and the Planning Board are continuously updating ordinances, policies and procedures in order to eliminate the possibility of any litigation. We were the plaintiff in several actions while we were a defendant in only two (2) pending cases. In 1998 the town spent a sum total of \$18,346.81 in legal related expenses. Of this sum, \$2,055.31 was in the form of fees, expenses, and printing costs to the third parties, while \$2,227.50 was for paralegal expenses. The town's net attorneys' fees were \$14,064.00. Epsom still maintains the lowest contract rate for its municipal counsel in Merrimack County.

Municipal Law Associates

By Tony F. Soltani



1999 EPSOM ZONING QUESTIONS

1- Are you in favor of an amendment to allow the relocation of manufactured housing units which are more than 10 years old from a location within the town to another location within the town? (Recommended by the Planning Board.)

2- Are you in favor of amendment to define and allow yard sales while regulating and defining outdoor commercial sale enterprises? (Recommended by the Planning Board.)

3- Are you in favor of an amendment to reduce the number of permitted unregistered or uninspected vehicles to two per lot bringing the local ordinances into compliance with state law (RSA 263:112)? (Recommended by the Planning Board.)

4- Are you in favor of a technical amendment clarifying the definition of a "multi-family" dwelling? (Recommended by the Planning Board.)

5- Are you in favor of an amendment which would expressly allow and regulate the mixed commercial/residential use of a single lot? (Recommended by the Planning Board.)

Report of The Trust Funds of the City or Town of

Epsom, NH

Please duplicate these two pages of you need additional lines.

DATE OF CREATION	NAME OF TRUST FUND List first those trusts invested in a common trust fund	PURPOSE OF TRUST FUND	HOW INVESTED Whether bank, deposits, stocks, bonds, etc. (If Common trust, so state)	%	PRINCIPAL				
					Balance Beginning Year		New Funds Created	Cash Gains or (Losses) on Securities	
1903-98	Cemetery	Perpetual Care	1 YR. CD 12/2/98-12/2/99		35,648	14	625 00		
1916-84	Library	Library	1 YR CD 12/2/98-12/2/99		4,400	00			
1989	L. Morrison	Town	NH Public Invest Pool		100,000	00			
1990	L. Morrison	Fire Dept.	" "		50,000	00			
1990	L. Morrison	Police Dept.	" "		50,000	00	3 16		
	Total Morrison Trust Funds				200,060	00	3 16		
	Capital Reserve								
1995	Library Building Fund	Library	NH Public Invest Pool		125,800	16		6,599 52	
1997	Epsom Rd. Construction	Road Construction	" "		120,019	26	120,000 00	6,313 51	
1997	Library Book Fund	Books	" "		5,000	80	5,000 00	263 00	
1998	Epsom Reval. Fund	Revaluation	" "				10,000 00	1 43	
1998	Epsom Fire Appar. Fund	Fire Apparatus	" "				10,200 00	1 46	
	Total Capital Reserve				250,820	22	145,200 00	13,178 92	
1996	Epsom School Dist.	Technology	Sav. Book Bank of NH		616	23		16 33	
	Village Dist. Fund								
1990	Village Dist. Fund	Tank Maint.	1 YR CD 12/4/98-12/4/99		29,286	16	2,000 00	1,538 05	
	" "	Water Sys.	" "		30,323	73	2,000 00	1,579 31	
	Total Village Fund				59,609	89	4,000 00	3,117 36	
	Total A/C				551,154	48	149,828 16	16,312 61	

on December 31, 19⁹⁸

(June 30, 19____)

						INCOME									
Withdrawals		Balance End Year		Balance Beginning Year		INCOME DURING YEAR			Expended During Year		Balance End Year		Grand Total of Principa: & Income at End of Year		
						Percent	Amount								
		36,273	14	4,045	09		1,918	41	1,729	66	4,233	84	40,506	98	
		4,400	00		00		226	59	226	59		00	4,400	00	
		100,000	00	5,586	53		5,466	58	3,125	00	7,928	11	107,928	11	
		50,060	00	2,856	43		2,747	60	5,200	00	404	03	50,464	03	
		50,003	16	3,686	87		2,712	43	3,100	00	3,299	30	53,302	46	
		200,063	16	12,129	83		10,926	61	11,425	00	11,631	44	211,694	60	
		132,399	68										132,399	68	
		246,332	77										246,332	77	
		10,263	80										10,263	80	
		10,001	43										10,001	43	
		10,201	46										10,201	46	
		409,199	14										409,199	14	
		632	56										632	56	
		32,824	21										32,824	21	
		33,903	04										33,903	04	
		66,727	25										66,727	25	
		717,295	25	16,174	92		13,071	61	13,381	25	15,865	28	733,160	53	

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REPORT OF THE LIBRARY TRUSTEES

It is the mission of the Epsom Public Library to encourage the love of reading, to stimulate the search for knowledge and to promote the social, cultural and educational enrichment of the entire community by providing free access to the library's services, materials and programs. It has been a goal to continually identify and address our community's library related needs so as to provide an ever increasing number of Epsom citizens of all ages access to the excellent print, audio and visual materials currently available.

The monthly book discussions have continued to give adult readers an opportunity to share thoughts or feelings with fellow book worms. Families with preschool children enjoy a variety of reading and craft experiences that take place on the first and third Monday of each month at 1 p.m. All are welcome to join either of these groups.

Several other special programs were provided this year for our young readers. The New Hampshire Audubon Society came to present two different programs during the summer months. One was called the "Scaly Slimy Program" and the other "Moose to Mice" Denise Keeler coordinated a summer program of arts and crafts activities with the theme of "New Hampshire Naturally", which was very successful. The summer reading program encouraged children to read; twenty children completed the requirements of the program and prizes were awarded to the top point winners in different age groups. The winners were rewarded for their reading efforts with gift certificates to Gibson's Book Store.

The library, which was originally constructed in 1903 to meet the needs of a population of 900, is very cramped for space as we try to meet the needs of a population of nearly 4000. Therefore, the construction of a new library has continued to occupy a major part of our work during the past year. We worked collaboratively with an independent committee appointed by the Board of Selectmen to revisit the feasibility of purchasing/renovating the Epsom Baptist Church versus building a new facility on an alternative site. A complete and comprehensive proposal to build a combined library/town office behind the Old Town Hall on Route 4 will be presented for public consideration at the 1999 Town Meeting. The trustees appreciate all the dedicated volunteers and the time they have devoted to helping to make the dream of a new public library become a reality.

The Trustees recognize the importance of a variety of electronic services to supplement and enhance traditional print services. The library is working to obtain and provide access to these various forms of technology to better serve the community. Staff and volunteers have been busy placing bar codes on the books. A LASCA grant was used to purchase a scanner and Winnebago software, which allows the collection to be cataloged and accessed on line. This will help improve the efficiency of library operations.

Internet access has been obtained at no cost through the generous donation of the Chichester Phone Company. A three part technology plan is being developed and discussed by the Trustees.

The Friends of the Library continued their tremendous support by continuing to raise money for special projects or programs and by providing essential services. The dedicated group of volunteers who help out at the library or behind the scenes under the direction of Nancy Claris, Library Director, and Jeannette Winslow, Assistant Librarian, contribute greatly to the outstanding success of all the various programs. Without their efforts many things would not be possible. If you are interested in becoming a volunteer, contact Nancy Claris, Library Director, at your convenience.

As we look forward to a new millennium, we invite your participation in utilizing the present library facilities as well as in helping us plan for the future. May you help it continue to evolve as a valuable and treasured resource that continues to enrich the whole community as well as the individual lives of you, your children and for many more generations to come.

Respectfully submitted,

EPSOM LIBRARY TRUSTEES

Pat Wilcox

Harvey Harkness

Peggy Tucker

**EPSOM PUBLIC LIBRARY
1998 ANNUAL REPORT**

APPROPRIATIONS ACCOUNT

INCOME

Town Appropriation	\$37,844.00
--------------------	-------------

EXPENSES

Audio Books	\$940.54
Books	\$9,142.80
Professional Development	\$664.50
Fuel	\$498.42
Videotapes	\$116.99
Building Maintenance	\$980.75
Uncategorized Expenses	\$129.06
Periodical Subscriptions	\$717.79
Postage & Supplies	\$876.03
Library Programs	\$271.87
Reference Books	\$1,100.86
Salaries	\$18,779.09
Technology Equipment & Supplies	\$1,392.90
Utilities	\$1,768.23

TOTAL EXPENSES	\$37,379.83
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BALANCE	\$464.17
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OTHER INCOME

Interest	\$81.57
LSTA Grant	\$2,500.00

EPSOM PUBLIC LIBRARY
1998 ANNUAL REPORT

BUILDING FUND

BEGINNING BALANCES

CD (to PDIP)	\$12,481.90
Savings & Checking Accounts	\$5,609.75
NH Public Deposit Investment Pool	\$19,299.81
	<hr/>
	\$37,391.46

1997 INCOME

Donations	\$50.00
Fundraising	
Winston Cup	\$700.00
Mile of Pennies	\$74.30
Basket Raffle	\$31.50
Recycling project	\$171.22
Refrigerator magnets	\$0.50
Troll Black Box	\$59.98
Interest	\$1,138.70
	<hr/>
	\$2,226.20

1997 EXPENSES

Town Center Proposal	\$9,324.75
Fundraising raffle (Winston Cup tickets)	\$330.30
Books	\$75.00
Miscellaneous	\$5.00
	<hr/>
	\$9,735.05

ENDING BALANCES

Savings & Checking Accounts	\$2,002.61
NH Public Deposit Investment Pool	\$27,880.00
	<hr/>
	\$29,882.61

MEMORIAL FUNDS

Memorial Funds Certificate of Deposit	\$3,756.83
J. Crafts Memorial Certificate of Deposit	\$1,606.75
A. Clark Memorial Savings Account	\$752.55
R. Krenn Memorial Savings Account	\$314.55
<hr/>	
FUNDS TOTAL	\$6,430.68

NONLAPSING FUND

OPENING BALANCE	\$2,898.91
 <u>1998 INCOME</u>	
Book Sale	\$107.10
Conscience Funds	\$299.11
Damaged/Lost Materials	\$16.45
Nonresident Cards	\$25.00
Photocopier	\$124.95
Donations/Books	\$50.00
<hr/>	
	\$622.61
 <u>1998 EXPENSES</u>	
Photocopier	\$1,339.97
<hr/>	
	\$1,339.97
 ENDING BALANCE	 \$2,181.55

EPSOM PUBLIC LIBRARY

BOOK COLLECTION	ADULT	JUVENILE	TOTAL
January 1, 1998.....	9,133	5,677	14,810
Accession.....	352	216	568
Discarded.....	93	72	165
Total December 31, 1998.....	9,392	5,821	15,213
Cassettes.....			262
Audio Books.....			157
Video.....			133
Periodical Subscriptions.....			31
Active Borrowers, Approximate			1,300

Thank you to the Werner family for their donation for children's books
in memory of **Herman Werner**

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EPSOM POLICE DEPARTMENT

1998 ANNUAL REPORT

CHIEF

Roger W. Amadon

SUPERVISOR

Lt. Henry L. Farrin Jr.

SECRETARY

Gail Quimby

ANIMAL CONTROL

Richard Bilodeau

FULL TIME PATROLMEN

Officer Eric Bourn

Officer Frank Cassidy

PART TIME PATROLMEN

Officer Lawrence Phillips

Officer Wayne Preve

Officer Michael Briggs

Officer Lee Ransom

It is my pleasure to present to the citizens of Epsom, the Police Department's 1998 Annual Report.

It has been a very productive year, with criminal and motor vehicle activity, including arrests and calls for service, significantly up. However, concentrated patrol efforts kept traffic accidents down, with no motor vehicle fatalities. With minimal staffing, full and part time officers pulled together at every turn to provide maximum, possible coverage and protection for the community.

New equipment purchases occurred as a result of grant approvals and financial donations. This made it possible to introduce video cameras installed in the patrol cars, as well as a modern dual antenna speed measuring system. An improved computerization program was also implemented that enhanced department capabilities with a new system, as well as a laptop unit for officers on patrol. We are also thankful for the installation of a radio repeater system atop Fort Mountain that will enhance our transmit/receive communication abilities. The police department also sponsored a full time officer in the New Hampshire Police Academy.

The town's support of the police department has been well recognized. The highlights and accomplishments for this year represent the ongoing, continued efforts of the Epsom Police Department to provide the highest quality of professionalism and service to the community and Town of Epsom. We are looking forward to meeting the challenges 1999 will bring.

Respectfully Submitted,

Roger W. Amadon
Chief of Police

EPSOM POLICE DEPARTMENT
Record Analysis Report
01/01/1998 - 12/31/1998

Reported Criminal Cases

Incidents By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	7	2		1		2	10	22
2 AM	1				1		2	4
3 AM	3						4	7
4 AM	3	1					1	5
5 AM								
6 AM			1		1	2		4
7 AM	1	2	1	2	3	1	1	11
8 AM	1	4	2	2	2	2	2	15
9 AM	3	6	1	2	2	6	1	21
10 AM	2	4	2	1	3	3	1	16
11 AM	3	1	1	1	3	2		11
12 PM	4	3	2	7	3	3	1	23
1 PM	4	1	4	4	3	2	2	20
2 PM	2	5	4	2	1	2	1	17
3 PM	1	1		2	5	2	1	12
4 PM	4	2	2	3	1	7	2	21
5 PM	3	5	2		4	8	1	23
6 PM	1	3	2	1		3	3	13
7 PM	1	1	2	5	1	3	3	16
8 PM	1	5	2	3	3	2	4	20
9 PM	3	4	5	5	1	4	10	32
10 PM	4	4	2	2		7	7	26
11 PM	3	3		4	4	6	5	25
12 AM	17	4		1	3		9	34
TOTALS	72	61	35	48	44	67	71	398

Arrests By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	4	2			3	2	10	21
2 AM	4				1		2	7
3 AM	1		1				4	6
4 AM	4	1					1	6
5 AM								
6 AM					1			1
7 AM	1							1
8 AM					1			1
9 AM				1				1
10 AM			1			1		2
11 AM		1	1			1		3
12 PM	1			4				5
1 PM	3		1	1		1		6
2 PM			1					1
3 PM	1		3	2		1	1	10
4 PM	3			1	2	2		8
5 PM	1	1	1	1	1	7		12
6 PM		5	2	1		3	3	14
7 PM			1	1		1		3
8 PM			3	2	1		3	9
9 PM	3	2	2	3	1	3	2	16
10 PM	4	3	2	1		4	14	28
11 PM	2			3		6	7	18
12 AM	15	3	3	1		2	9	33
TOTALS	47	18	22	22	13	34	56	212

EPSOM POLICE DEPARTMENT
From: 01/01/1998 Thru: 12/31/1998

Jurisdictions: ALL
Location: ALL
Street: ALL
Intersecting Street: ALL
Zones: ALL

Accident Statistics By Time of Day

	SUN	MON	TUE	WED	THR	FRI	SAT	TOTALS
1 AM	1	0	0	0	0	0	0	1
2 AM	1	0	1	0	0	0	0	2
3 AM	0	0	0	0	0	0	0	0
4 AM	0	0	0	0	0	0	0	0
5 AM	0	0	0	1	0	0	0	1
6 AM	0	0	0	1	1	0	0	2
7 AM	0	0	1	0	1	1	0	3
8 AM	0	2	0	0	0	1	1	4
9 AM	1	0	2	0	1	0	0	4
10 AM	0	0	0	2	1	0	2	5
11 AM	0	1	0	0	0	0	1	2
12 PM	1	3	1	0	0	0	2	7
1 PM	1	0	0	0	0	0	0	1
2 PM	1	0	2	0	2	0	0	5
3 PM	2	0	0	0	1	0	3	6
4 PM	2	0	0	0	0	2	0	4
5 PM	0	1	3	2	0	3	1	10
6 PM	2	3	0	0	1	3	0	9
7 PM	0	0	2	1	0	2	0	5
8 PM	0	1	1	0	0	0	3	5
9 PM	0	1	0	0	0	0	0	1
10 PM	0	0	0	1	0	0	2	3
11 PM	0	1	0	1	1	1	0	4
12 AM	1	0	0	0	0	1	0	2
TOTALS	13	13	13	9	9	14	15	86

Accident Particulars

	Occurrence(s)	Percentage
Average posted speed at the accident scene		34 MPH
Occured at On-ramps	0	0.0
Occured at Off-ramps	0	0.0
Occured at an intersection	11	12.8
Occured at a rotary	10	11.6
Occured on a one lane road/highway	3	3.5
Occured on a two lane road/highway	33	38.4
Occured on a three lane road/highway	4	4.7
Occured on a four lane road/highway	1	1.2
Occured on other number of lanes	45	52.3
Involved OUI violation(s)	1	1.2
Photos were taken	2	2.3
Measurements were taken	3	3.5
Investigation took place	60	69.8

EPSOM POLICE DEPARTMENT

Jurisdictions: ALL
 Location: ALL
 Street: ALL
 Zones: ALL
 Officers: ALL

Motor Vehicle Summonses & Warnings
 Citation Analysis by Day Time

From: 01/01/1998 Thru: 12/31/1998

Time	SUN	MON	TUE	WED	THR	FRI	SAT	TOTALS
12 AM	44	14	1	8	19	24	47	157
1	40	7	0	6	9	9	30	101
2	21	1	0	5	5	10	10	52
3	10	0	0	3	5	5	8	31
4	5	3	3	4	17	23	9	64
5	9	5	2	10	29	16	16	87
6	17	8	3	5	25	18	13	89
7	12	11	2	3	5	5	12	50
8	25	0	8	14	4	4	17	72
9	29	3	2	2	5	4	15	60
10	16	4	6	1	5	3	12	47
11	23	1	1	3	6	2	31	67
12 PM	20	4	1	1	3	4	17	50
1	18	3	6	2	4	11	21	65
2	20	11	10	16	16	1	10	84
3	15	19	5	17	12	6	14	88
4	13	13	14	16	14	13	13	96
5	10	16	5	7	5	18	16	77
6	13	10	3	6	6	6	16	60
7	15	5	7	11	12	9	26	85
8	16	12	13	14	12	10	28	105
9	26	13	12	15	16	26	26	134
10	25	36	16	13	25	21	31	167
11	24	21	18	17	22	39	41	182
TOTAL	466	220	138	199	281	287	479	2070

During the period from 01/01/98 Thru: 12/31/98, the Epsom Police Department ALSO responded to 1,885 Calls For Service.

Although these incidents did not require a full criminal report or investigation, they needed the response and attention of a uniformed officer.

FIRE DEPARTMENT ANNUAL REPORT

This year has been a very challenging year for the members of the Epsom Fire Department. There were increases in the training requirements to become or remain certified by the State of New Hampshire. Also, there was another large increase in the number of calls to assist the citizens of Epsom. The total is around 700 calls, or 2 calls per day. Most members average 8 to 15 hours per week training, answering calls and attending meetings.

Also, members need to become recertified or need to take further training to meet State Training Requirements. This can add another 50 to 100 hours per year which are volunteered to the Town. They also have their own commitments to their families, selves and jobs.

These challenges have made it harder to retain members, and to meet the needs of the Town when asked for assistance. We continue to seek new members, but our membership continues to decline. Anyone who would like to become a member, please stop by the station. We will be more than happy to answer any questions you may have regarding membership. As you can see, it has become harder to meet the needs of the community.

Another problem we now face is the commercial growth in Town. We have always been mainly residential. As our commercial base grows, our needs grow. We will need to increase our equipment to meet these needs. We will also need additional training. The commercial growth will also increase our need for additional training to handle hazardous material incidents.

Respectfully submitted,

David Cushing
Fire Chief



EPSOM FIRE & RESCUE

1714 Dover Road

Epsom, NH 03234

Phone: (603) 736-9291

Fax: (603) 736-9299

EPSOM FIRE AND RESCUE AMBULANCE BILLING REPORT

January 6, 1999

Billing period of 12/27/97 to 12/26/98

TOTAL BILLED FOR 1998	\$107,334.00
AMOUNT RECEIVED	\$ 92,043.56
AMOUNT ADJUSTED	\$ 21,744.12
AMOUNT OUTSTANDING	\$ 26,115.80



EPSOM FIRE & RESCUE

**1714 Dover Road
Epsom, NH 03234
Phone: (603) 736-9291
Fax: (603) 736-9299**

EPSOM FIRE / RESCUE

BREAKDOWN OF CALLS FOR 1998

MEDICAL AID	306
MUTUAL AID AMBULANCE	89
MUTUAL AID FIRES	58
MOTOR VEHICLE ACCIDENTS	57
SERVICE CALLS	34
CHIMNEY FIRES	4
C.O. DETECTORS	9
SMOKE INVESTIGATIONS	2
FIRE ALARM ACTIVATIONS	56
PROPANE LEAKS	3
ELECTRICAL PROBLEMS	2
FUEL SPILLS	7
WIRES	9
SMOKE IN BUILDING	1
BUILDING FIRES	13
WATER PROBLEMS	6
CAR FIRES	3
OUTSIDE FIRES	8
BRUSH FIRES	10
HAZMAT	7
BOMB THREATS	2
DRILLS	<u>3</u>

TOTAL 686

TOTAL CALLS FOR 1997..... 619

TOTAL CALLS FOR 1998..... 686

THIS IS A 10.9 % INCREASE IN CALLS FOR 1998

EPSOM RESCUE SQUAD

ANNUAL REPORT

12-31-98

This year was a very busy year once again. The call volume has increased to 278 transports to area hospitals and responded to over 70% of calls to the Epsom Fire Rescue Department.

This year we sponsored 2 Red Cross Blood Drives, helped out with breakfast with Santa, participated at Old Home Day and had a great time playing softball.

During the year we had three members take an EMT class in Chichester in which we gained two active members from them. The department sent five members one of which from the Rescue to a First Responder class held at the Epsom Fire Station .

Over the year we have purchased equipment to replace worn out equipment and to add to the inventory of equipment.

This coming year we are looking to replace the defibrillator which would allow the current defibrillator to be placed on the engine to be able to respond when the ambulance is tied up on another emergency.

Training for this year consisted of Domestic Violence, Code Management, CPR re-certification, Farm Equipment Emergencies, Crime Scene Safety, preservation of Evidence, SKED Training and Motor Vehicle Extrication.

I would like to thank the members for all their time and efforts given that is necessary to provide the level of service our towns people have come to expect and deserve.

If you are interested in being a part of this dedicated team and feel you have the time and energy to give to the community please stop in and visit and check out what we are all about.

Respectfully Submitted,



Captain Matthew Moulton
Epsom Rescue Squad

Epsom Fire & Rescue Association, Inc. 1998 Report

The Epsom Fire & Rescue Association, Inc., whose membership includes Epsom firefighters and members of the Epsom Rescue Squad and Epsom Fire Department Auxiliary, is a registered New Hampshire charitable trust, a nonprofit organization which can hold goods, property, and funds donated to any of these groups. Any donations made to the Association are tax-deductible.

The Department held various fund-raisers during 1998, including the annual Christmas Tree Sale and the Third Annual Breakfast With Santa. Numerous donations were made to the department in memory of various individuals and for other reasons. The Association provided funds to purchase radios for a forestry vehicle and the new tanker, an emergency generator for the fire station, and a new medical device which automatically provides patient blood pressure, pulse, and blood oxygen levels.

Altogether, the Association spent over \$15,000 during the year for goods and services to improve the Department. Although donations may be received from any source and for any reason, expenditures are protected in several ways. All disbursements are:

- a. For purposes approved by the N.H. Secretary of State, Division of Charitable Trusts. These purposes are generally limited to equipment and training for the Fire Department and Rescue Squad, or other reasons explicitly approved in advance.
- b. Approved by a majority of members.
- c. Approved by a majority of the Board of Directors.
- d. Authorized by two signatures from the Board of Directors.

The members of the Association are extremely grateful to the citizens of Epsom for their generosity in supporting the goals of the Association.

Respectfully Submitted,

The Board of Directors: Barbara Barton, Matthew Moulton, Ron Delgado, Steve Auger, Robert E. Sawyer, Jr.

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. Early in 1998 we experienced an ice storm, which caused severe damage to forests of New Hampshire. This damage created a greater potential fire hazard as well as safety hazards to many areas of the state. Your local fire warden and Forest Rangers need your assistance in preventing wildfires in these hard hit areas and throughout the State. If you need assistance or information dealing with ice damaged woodlands, please call 1-800-444-8978.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

1998 FIRE STATISTICS

(All Fires Reported thru December 23, 1998)

FIRES REPORTED BY COUNTY

Belknap	44
Carroll	89
Cheshire	67
Coos	18
Grafton	43
Hillsborough	232
Merrimack	108
Rockingham	121
Strafford	64
Sullivan	12
TOTAL FIRES	798
TOTAL ACRES	442.86

CAUSES OF FIRES REPORTED

Smoking	59
Debris Burning	38
Campfire	29
Power Line	14
Railroad	9
Equipment Use	24
Lightning	16
Children	95
OHRV	6
Miscellaneous	53
Unknown	140
Fireworks	6
Arson/Suspicious	16
Illegal	231
Rekindle	43
Disposal of ashes	19

John Ricard
Regional Ranger

R. Stewart Yeaton
Warden

BOARD OF ADJUSTMENT 1998 REPORT

The Board of Adjustment was established through the adoption of the zoning ordinances and given the powers to 1) hear and decide appeals due to administrative decisions , 2) issuance of a "special use permit" for junk yard use, 3) grant "special exceptions" to the terms of the zoning ordinances and 4) grant waivers to the zoning ordinances by "variance". The appeals for an administrative decision are usually the result of non issuance of a building permit or other land use permit due to the interpretation of the zoning ordinances by the administrative officer such as the Zoning Compliance Officer and/or the Board of Selectmen.

The Epsom Board of Adjustment consists of five appointed members, three alternate appointed members and a secretary. All Board members are appointed by the Board of Selectmen and serve in a three year volunteer position. The Board meets only when specific application is submitted. A meetings are posted in accordance to State law and are open to the general public.

During 1998, the Board of Adjustment processed four (4) applications for appeals to the zoning ordinances and held four (4) separate Public Hearings concerning these appeals. The zoning appeals consisted of one (1) request for variance and three (3) requests for special exceptions. The results of these appeals are as follows:

<u>CASE NUMBER</u>	<u>APPLICANT DECISION</u>	<u>TAX MAP (LOT No.)</u>	<u>TYPE OF APPEAL</u>	<u>APPEAL DESCRIPTION</u>	
97-08 (Rehearing)	L. McGovern	U-01 (99-100)	Special Exception	Appeal to permit residential building on non-conforming lot with no frontage on Public Road.	Approved
97-10	D. Schmidt	U-09 (27)	Special Exception	Business and residential use on non-comforting lot in C/R zone.	Approved (w/ conditions)
98-01	C.G.N. Realty	U-05 (10)	Special Exception	Outdoor recreational use (18 hole, 3 par golf course) in C/R zone.	Denied (Due to non submittal of supporting documentation)
98-02	C. Ehmling	R-10 (22-20)	Variance	Appeal for insufficient frontage on Class V highway.	Withdrawn (Determined to be in Compliance)

Decisions rendered by the Board of Adjustment can be appealed to Superior Court in accordance with State law by persons affected by the decision. The State level appeal is generally undertaken by the applicant due to the Board's denial of the requested zoning appeal and/or by an abutter concerned with the Board's approval of the appeal. Currently, the Board of Adjustment has one Superior Court appeal under litigation. The litigation involves the Board's confirmation for the denial of a building permit by the Board of Selectmen in 1997 (Case 97-02, Administrative Appeal by Charles Cosseboom). This case continues to be referred to Town Council for processing in Superior Court and the Board of Adjustment anticipates this case will be concluded within the 1999 calendar year.

I would like to extend my appreciation to the members of the Board of Adjustment for their dedication and commitment throughout the year. Their volunteered service provides an essential "safety value" for the citizens of Epsom for appeals to the zoning ordinances as administered by the zoning compliance officer and the Board of Selectmen. While the Board's decisions can be emotionally difficult and trying at times, a solid understanding of the regulations remains an important ingredient for deciding these decisions, as well as, good common sense. In closing, I wish to thank our secretary, Judith DeWitt, for the services she has provided to the Board throughout the year. Without Ms. DeWitt's support, our job would be more difficult to complete.

Should any one be interested in serving on the Board of Adjustment, please feel free to contact the Board of Selectmen. Take the time to serve your community and get involved. Thank you.

Respectfully Submitted By,
Keith A. Cota, Chairman

PLANNING BOARD REPORT

The Epsom Planning Board is finishing another busy year and embarking on an important and challenging year.

In 1998, the Board reviewed and approved numerous minor, one to three lot, residential subdivisions. However, the Board approved only one large non-residential site plan for the mini-storage facility on Route 4 West.

In 1999 and 2000, the Board will be overseeing the development of the Town's Master Plan-a process which involves the entire community and results in a plan that will guide the direction of development for the next ten years. The process will also include a community-wide survey, numerous data collection and analyses, and public hearings.

The Master Plan process is being designed and implemented by a sub-committee of the Board that is chaired by Planning Board Vice-Chair Connie Catanese. Connie is joined by Board member Betsy Pickering and community members Harvey Harkness and Bernadette Pelczar. On behalf of the entire Board, I thank these and future volunteers who have given and will give crucial help in completing the Master Plan.

As for the Board itself, I continue to be impressed with the members' fair conduct in fulfilling their responsibilities. Serving on this year's Board was both enjoyable and productive. Your elected volunteer members are serving you well.

On behalf of the entire Board, we thank the numerous Town employees and volunteers for their assistance. Please consider becoming involved with the Master Plan.

Respectfully submitted,

Paul Bradley
Chair

ZONING COMPLIANCE OFFICER'S REPORT
1998

1998 has been a fairly active year, with the Elderly Housing project started and well on its' way.

We had our usual problems with zoning violations, but nothing major. I won't say much since I was to blame for a couple of them; but with the help of the Planning Board and the Zoning Board of Adjustment, they are resolved.

I would say on the whole it has been a very good year.

Following is a breakdown of activity during the year:

Single Family residences	18
Residential additions	17
Mobile homes	13
Commercial improvements	3
Sheds	7
Decks	16
Garages	8
Barns	4
Occupancy permits	23
Seasonal businesses	2
Renewals	0
Duplexes	1
Trailer storage	0
Swimming pools (inground)	0
Commercial businesses	8
Replacement of burned structure	0
Home business	0
Commercial buildings	3
Signs	9
Residential (Major structural changes)	1 renewal

Respectfully submitted,

Alfred Bickford
Zoning Compliance Officer

Office of Welfare Administration

Welfare Reform - The El Nino of Services - Aptly put by local welfare administrators. Working through changes in a state's government is an exercise in patience and self control. Formerly known as "Welfare Office", many offices are taking on the name of "Health and Human Services". A simple enough transition in name does equate to a simple health and human services effect.

Once again, changes in the state administration of Health and Human Services leaves the local welfare administrators to deal with the impact of the frustration and anger displayed by state employees to their (now our) clients.

I am pleased to be working in a relatively small town where I have the luxury of time to meet with clients (our neighbors) in a more personal and relaxed atmosphere. Whatever the state and federal governments cannot take into account because of their rigid guidelines, we are mandated to consider. For example, the state can deny a person assistance with food and bills because that person quit a job. We cannot deny them if the denial would result in lack of housing, food, electricity, heat, or medical. Because working in a small town affords more time with the client, I can take the necessary time to acquire more information in order to more adequately meet the true needs of the client.

The base need is not limited to the electric bill or the rent. Most of the time it is answering a question, "How can I get out of this trouble and stay out?" Because many people have grown up in the welfare-health-and-human-services-system they know little of what steps they need to take to gain employment that will support their families. Many people have previously unspoken goals that they never knew were achievable. One or two years of training in a field can make the difference for many young people, their children, and future generations. What does this mean to our town? We can spend a little money now that will save us thousands of dollars over the long term.

I am also seeing senior citizens and disabled people who are on fixed incomes, struggling to understand how one is supposed to survive on \$400 (a single person) or \$600 (two people) a month. That's a question I cannot answer. The federal and state guidelines used to figure these amounts are not in my realm of comprehension. Community Action Fuel Assistance is a tremendous help to us, but it's never enough. We can continue our attempts to be heard by our state and federal governments to devise a more realistic plan, something achievable, something that will save money in the long run. Meanwhile, we can and do continue to assist our senior and/or disabled citizens, in an attempt to ease their unnecessary stress.

THANK YOU to all who help this office in original and very special ways. What someone might think is a small assist, sometimes turns out to have the largest impact. I appreciate your support of our neighbors.

WEBSTER PARK COMMISSION REPORT

Jan. 01 through Dec. 31, 1998

Webster Park opened it's official summer season with activities and events that run from May 01, to October 31.

The Daniel Webster Council opened the season with a Scout Jamboree hosted by Epsom's Boy Scout Troop 80 and Gary Benner, Scout Master. Although the weather was cool and rainy, the scouts had a successful camp out. Maybe we will see them again next year.

Because of the interest of the scouts wanting to do projects at the park, and upon request, the Commissioners recommended to the Selectmen that Gary Perry and Patrick Keeler, Cub Scout and Boy Scout leaders, be appointed as Commissioners to the park, representing Scout Troup 80.

Earth Day fell on April 18, and during that week the park was cleaned up and brush chipped in the effort to get the park ready for the season. The electricity was turned on, the toilets put in operation and the trash canister was delivered.

The pavilion was reserved on weekends for Epsom's residents who held receptions, reunions and events.

The ballpark was used during week by the EYAA Little league, softball games, and soccer.

On August 14 to 16 the park was reserved for the annual Epsom's Old Home Day events.

Band concerts, sponsored by Johnny B. Yeaton, were held on every other Friday evenings at the park bandstand during the months of July and August.

The swimming area on the Suncook River was well used by Epsom's residents. The expanded brushed out area made a better swimming, fishing and play area.

On September 06, the Antique Auto Club reserved the ballfield and held a public bean-hole luncheon.

During the fall months, EYAA sponsored soccer games.

The Park closed for the summer activities season on October 31.

Th Park Commissioners purchased a new 35 foot fiberglass flag pole that will be erected next year. This will replace the existing old iron flag pole.

The Park Commissioners wish to thank everyone who has helped to improve the park. It is because of the volunteers who donate their time and effort, the park is kept in such good condition. Special thanks go to Ivan Rutherford who has spent many hours clearing out the brush and dead trees. We also wish to thank Herbert Bartlett who used his truck, loader and Bobcat to remove stumps, level dirt piles and the repair of a stone wall.

The Webster Park Commissioners

1998 HEALTH OFFICER'S REPORT

On June 9, 1998 I was sworn in as Epsom's Health Officer, replacing Beth Balmer. Since then I have answered some interesting calls; mostly regarding septic systems. Mr. Al Bickford has assisted me in many of these calls, as a Mentor.

These are the calls I have received and acted upon to date:

- 1 - call to be on premises as the Town's Health Officer by the State Plumbing inspector.

- 1 - Foster Home inspection.

- 2 - requests by owners to inspect failed septic systems and write a letter stating same.

- 1 - tenant complaint regarding failed septic system.

- 1 - violation order of a residential failed septic system.

- 2 violation orders of a business failed septic system.

- 1 - call from a resident of a mobile home park to have the cover of the septic system replaced by Manager.

I enjoy working for the Town of Epsom and will continue to do a good job. If you need to contact me, please call me at home at 736-8312.

Respectfully submitted,

Judith DeWitt
Health Officer

HIGHWAY DEPARTMENT REPORT
1998

January we survived another ice storm with little damage to the roads.

June was the month that we received about 14 inches of rain over the course of a week and had the task of trying to handle the flooding. We had 13 major areas of concern after the first day of rain. We used thousands of yards of gravel to make the roads passable and about 2500 ft. of culvert pipe. The roads that were affected are as follows:

Martin Hill Road
Towle Pasture Road
Colby Road
New Orchard Road
Barton Road

Briarwood Drive
Ridgewood Circle
Yeaton Lane
Locke's Hill Road

On the Roads we spent approximately \$7,500.00 in labor and materials. When I found out that FEMA (Federal Emergency Management Association) was going to help with the damage, I contacted that department and took them on a tour of the damage. The Town received approximately \$59,000.00 to help cover the cost of repairs.

The engineering is nearing completion for the North Road project from the Pittsfield line to Old Turnpike Road. This project is set for completion for the year 1999.

Other projects included removal and replacement of worn out culverts on many roads.

Sawyer Avenue received a new surface due to the high traffic volume. Mr. Larry Wiley appropriated 1/2 of the cost.

I want to thank the Fire Department, Police Department and especially Mr. Bud Palmer for the endless hours that he volunteered to help us out.

Joel , thank you for your dedication and all that you do!

Last but not least, our wives, thank you for your patience on those long winter nights and not knowing what every hour of the day will bring. Without your support our jobs would be even more difficult.

Respectfully submitted,

Gregory Bowen, Road Agent



Epsom Conservation Commission Report 1998

In the Spring the Conservation Commission organized the Annual Roadside Clean up. Without a Town Meeting to collect the names of volunteers we handed out postcards at the election and encouraged individuals to send in the post card with the area they would 'adopt'. We know that many of you have adopted some areas of roads and do them yearly. We appreciate your efforts on behalf of the town. I've heard from neighborhoods, families, children and numerous individuals who contribute to this effort. Unfortunately after handing out 100s of postcards only three new people signed up to help. So we encourage you to pick up a postcard at the Town Hall, Town Informational Meeting or at Town Elections and send them in. We try to encourage you to get out there as soon as those snow banks melt and before the black flies. Hope you will help out in this worthwhile effort so we can all admire the clean roadsides.



The fall was splendid. The rainy spring produced a plentiful harvest of acorns, berries and forage for wildlife and many animal sightings have been reported; moose, deer, coyotes, fisher cats, mink, raccoons, porcupines, hare, beaver, skunk, otter, bats, many types of ducks, geese, birds and even "wild chickens". Signs of all these species can be found on the Town Forest Land where a series of trails will allow you to explore almost 500 acres of the Tarleton Homestead. The land includes foundations, mill pond, cascading brook, and many other features visible to the nature lover and amateur archaeologists. In monitoring this land the commission has met up with hikers, hunters, loggers, mountain bikers, snowshoers, cross country skiers and others. My favorite trail takes you to the Epsom Summit of Nottingham Mountain. On a clear day Mount Washington can be seen from here.

If you are interested in helping manage and monitor conservation land, working on conservation issues and projects, we encourage you to consider contacting the selectpersons about procedures for being appointed to the Epsom Conservation Commission. We also have representation on Bear Paw Regional Greenways which is a collaboration of neighboring towns. They are working to identify wildlife and recreation corridors, lands with conservation value and educate landowners about the benefits of conservation easements. We hope if you have an interest in protecting the conservation value of your land you will contact a commission member or come to an informational meeting.

Thanks to commission members; kids learned about maple sugaring, the town conservation easements were managed, the Lillian Bronstein Sign was painted, bluebird houses were put up, and wetland applications were reviewed. What could you share with the community?



Winter is here and the next project is putting some duck houses in wetlands and ponds on conservation lands, once the ice will hold us. We've seen wood ducks, mergansers and others ducks using nesting boxes that have been provided. So if you appreciate the conservation of natural resources; waterways, wetlands, farms, forest, open undeveloped land, flora, fauna and more and you have the time to contribute to conservation give us a call. Hope townfolk will adopt a section of road. Send in your postcard.

Submitted by the Epsom Conservation Commission

Alison Parodi-Bieling
Elsie Fife
Elliott Sampson

736-9744
736-4475
736-9607

Glen Horner
John Baldi

736-8214
617-665-5011

UNH Cooperative Extension provides Merrimack County residents with research-based education and practical information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

Because of our partnership with Merrimack County, the State of New Hampshire and the Federal Government, we go by the special name of UNH Cooperative Extension. In every Merrimack County community this partnership is at work, increasing economic development, enhancing the environment and developing human potential.

Merrimack County residents also benefit from statewide Extension programming. Among these many local and state efforts are monitoring water quality in our lakes and rivers, reducing the use of pesticides, parenting programs, 4-H and youth development programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities, developing a strong volunteer base through our local Advisory Council, Master Gardeners, Family Focus parenting volunteers and 4-H leaders, and providing research-based information to citizens.

A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. County staff have worked with many communities in a variety of ways. Community Profiles have been held in Henniker, Loudon and Pittsfield within the past two years. This community event helps community members create a vision about what they want their community to be like and then helps form action groups to work toward their goals. Follow up support is available from UNH Cooperative Extension staff. If this community process might be of interest to your community, contact the Merrimack County office for more information.

Other community efforts include after-school programs, teen assessment projects, land use management planning, wellness teams, town office visits, master gardeners, working with schools on maintenance of landscaped areas, and providing updated Extension publication notebooks to all town libraries. A family resource center and after-school project in Boscawen sees staff working with the community.

The staff in Merrimack County includes these Extension educators: Judith Bush, Debbie Cheever, Nancy Evans, Tim Fleury, Kathleen Jaworski, Debbie Luppold, John Porter, David Seavey, Marilyn Sullivan and three support staff. Educators reach approximately 1.5 out of every four families in the county.

Visit our office located at 315 Daniel Webster Highway, Boscawen (right next to the Merrimack County Nursing Home). We're open Monday-Friday, 8 AM until 4 PM. Call us at 225-5505 and 796-2151 or find us on the web at [HTTP://CEINFO.UNH.EDU](http://CEINFO.UNH.EDU).

ANNUAL REPORT OF THE TOWN OF EPSOM

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Epsom: Home Care, Hospice and Community Health Services.

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

In April of 1994 Hospice expanded its services to provide residential care with the opening of New Hampshire's first Hospice House. To date, this house has provided a home to approximately 400 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, school linked clinics, parent education and support, health education, nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Epsom may request service; patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to Concord Regional Visiting Nurse Association (224-4093) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call for hospice and home care patients; (224-4093) 4:30pm - 7:30am daily.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 1997 through September 30, 1998:

	<u>No of Clients</u>	<u>Visits</u>
Home Care/Hospice	98	2,700
Community Health Services		
- Immunizations	24	24
- Dental	15	30
- Child Health	13	14
- Senior Health	34	135
- Baby's Homecoming	23	23
- Parent Friend	<u>12</u>	<u>96</u>
Community Health Total	121	322
Total Clients and Visits	219	3,022

- 12 Senior Health Clinics
- 1 Immunization Clinic
- 1 Flu Clinic
- 3 Adult Bereavement Support Groups
- 1 Children Bereavement Support Groups
- 1 Hospice Volunteer Training Groups
- 1 Hospice Teleconference
- 2 Hospice Training @ Epsom Manor

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

**1999 SUNCOOK AREA CENTER
PROJECTED OPERATING BUDGET**

PERSONNEL:

Area Center Director	\$ 19,951
Outreach Worker	16,955
Part-Time Substitute Office Clerk	1,378
Payroll Taxes/Fringe Benefits	<u>13,738</u>
	\$ 52,022

OTHER COSTS:

Program Travel 10,000 miles x .28	2,800
Rent	4,860
Electricity	1,200
Telephone	2,800
Postage	410
Office/Copier/Computer/Supplies	1,530
Advertising	50
Staff Development/Training	300
Publications	120
Liability/Malpractice/Contents/Bond Insurance	<u>375</u>
	<u>14,445</u>

TOTAL BUDGET: \$ 66,467

Federal Share: 37% - \$ 24,638
All Town Share: 63% - 41,829
Total: 100% - \$ 66,467

SUMMARY OF SERVICES 1998
 PROVIDED TO
 EPSOM RESIDENTS
 BY THE SUNCOOK AREA CENTER
 BELKNAP-MERRIMACK COMMUNITY ACTION PROGRAM

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	TOTAL VALUE
COMMODITY SUPPLEMENTAL FOOD PROGRAM			
is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby and low income elderly. Food is distributed from our Concord warehouse. Value \$21.55 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)	PACKAGES--278	PERSONS--23	\$5,990.90
CONGREGATE MEALS --All senior citizens are welcome to our congregate meal sites for nutritious hot meals, social/recreational activities and special events. Value \$5.99 per meal.	MEALS--829	PERSONS--62	\$4,965.71
EMERGENCY FOOD PANTRIES provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.	MEALS--751	PERSONS--31	\$6,759.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 1997-98 program was \$359.00	APPLICATIONS--59	INDIVIDUALS--135	\$18,939.67
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor costs of \$1218.50	HOMES--5	PERSONS--17	\$10,715.17

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	TOTAL VALUE
SENIOR COMPANION PROGRAM provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes milage, weekly stipend (\$4.56 per unit). Value to visitees is comparable to similar private sector services (\$4.56 per unit/hour).			
	VISITEE--8	HOURS--612	\$2,790.72
	VOLUNTEER-1	HOURS-632	\$2,881.92

USDA COMMODITY SURPLUS FOODS are now distributed directly to local food pantries and soup kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents. Values are:

Orange Juice \$10.98 per case	2	\$21.96
Grapefruit Juice \$8.65	6	\$51.90
Applesauce \$10.58	2	\$21.16
Pears \$16.07	2	\$32.14
Peanut Butter \$38.19	5	\$190.95
Corn, kernal \$9.24	2	\$18.48
Flour mix \$9.69	1	\$9.69
Tonaato Sauce \$5.90	4	\$23.60
Spaghetti \$7.03	6	\$42.18
Macaroni \$8.71	2	\$17.42
Figs \$17.12	1	\$17.12
Prunes \$18.31	3	\$54.93
Tuna \$30.35	2	\$60.70
Potatoes, canned \$6.91	6	\$41.46
Rice \$11.05	2	\$22.10
Corn Cereal \$15.96	2	\$31.92
Beans, navy pea \$7.25	1	\$7.25
Vegetarian Beans \$6.68	4	\$26.72
Beef \$45.47	4	\$181.88
Milk, instant \$31.31	1	\$31.31
Salmon \$28.20	5	\$141.00
Green Beans \$7.22	4	\$28.88
Dehy Potatoes \$18.35	4	\$73.40
Grapefruit, fresh \$6.52	1	\$6.52
Oranges, fresh \$7.77	1	\$7.77
Pears, fresh \$15.13	1	\$15.13
Turkeys \$54.90	6	\$329.40
Rice Cereal \$13.87	7	\$97.09
Corn Flakes \$15.39	2	\$30.78

WOMEN, INFANTS AND CHILDREN

provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes cost of vouchers and clinical services at \$38.50 per unit.

VOUCHERS--537

PERSONS--45

\$20,674.50

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	TOTAL VALUE
MEALS-ON-WHEELS provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.17 per meal.	MEALS--3405	PEOPLE--21	\$21,008.85
NEIGHBOR HELPING NEIGHBOR FUND provides emergency energy assistance up to \$250 for those not eligible for fuel assistance.	GRANTS-3	PERSONS-7	\$588.63
HEAD START is a child development program serving childre before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$6500 per child.	CHILDREN-1		\$6,500.00
CAP TRANSPORTATION provides regularly scheduled transportation to and from towns in Belknap and Merrimack counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$4.69 per ridership.	RIDES-21	PERSONS-5	\$120.97
HOME makes loans available to qualified income eligible homeowners to help them improve their homes as well as their communities. HOME loans are used for substantial rehabilitation.	HOMES-1		\$39,080.42
GRAND TOTAL	>>	GRAND TOTAL	=====
			\$142,651.30
INFORMATION AND REFERRAL--CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			

B.C.E.P. Solid Waste District

towns of

Barnstead - Chichester - Epsom - Pittsfield

115 Laconia Road - P.O. Box 426 - Pittsfield, NH 03263-0426

Tel: (603) 435-6237 - Fax: (603) 435-7258

December 24, 1998

Town of Epsom
Board of Selectmen
P.O. Box 10
Epsom, NH 03234

Dear Board Members:

Below is your 1999 apportionment and payment schedule for the B.C.E.P. Solid Waste District. As soon as 1998 actuals have been finalized we will forward the budget to you for publication in your Town Report.

Please note that the first installment is due on or before January 10, 1999.

Apportionment

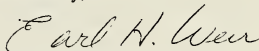
Town	*Population	Percentage	Amount
Barnstead	3186	24.8809	131,234.31
Chichester	2021	15.7829	83,246.91
Epsom	3742	29.2230	154,136.71
Pittsfield	<u>3856</u>	<u>30.1132</u>	<u>158,832.07</u>
Totals	12,805	100.0000	527,450.00

*Populations are 1995 Office of State Planning projections, based on the 1990 U.S. census.

Payment Schedule

Date Due	Barnstead	Chichester	Epsom	Pittsfield
01/10/99	44,004.99	27,914.01	51,684.67	53,258.83
04/01/99	29,076.44	18,444.30	34,150.68	35,191.08
07/01/99	29,076.44	18,444.30	34,150.68	35,191.08
10/01/99	<u>29,076.44</u>	<u>18,444.30</u>	<u>34,150.68</u>	<u>35,191.08</u>
Totals	131,234.31	83,246.91	154,136.71	158,832.07

Sincerely,

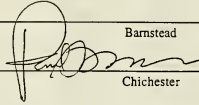
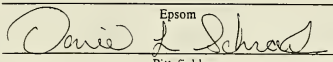


Earl H. Weir
District Administrator

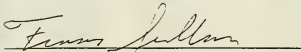
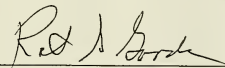
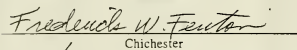
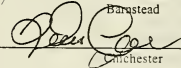
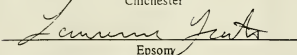
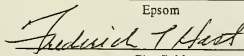
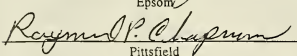
Budget
of the
B.C.E.P. Solid Waste District
PO Box 426 - 115 Laconia Road - Pittsfield, NH 03236-0426
(603) 435-6237

For the year ensuing, January 1, 1999 to December 31, 1999

This is a true copy of the Budget Committee's recommendations for the ensuing year, 1999, with recommended Expenditures of \$587,600.00, Non tax Revenue of \$60,150.00 and Tax Revenue of \$527,450.00.

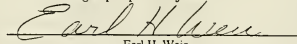
 Barnstead Chichester	 Epsom Pittsfield
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This is a true copy of the 1999 Adopted Budget of the B.C.E.P. Solid Waste District as adopted at the District meeting on December 9, 1998, with Expenditures of \$587,600.00, Non tax Revenue of \$60,150.00 and Tax Revenue of \$527,450.00.

 Barnstead	 Barnstead
 Chichester	 Chichester
 Epsom	 Epsom
 Pittsfield	 Pittsfield

B.C.E.P. Solid Waste District Committee

This is a true copy of the 1999 budget proposal of the B.C.E.P. Solid Waste District, attest:


Earl H. Weir
B.C.E.P. Solid Waste District Administrator

B.C.E.P. SOLID WASTE DISTRICT

PITTSFIELD, NEW HAMPSHIRE

REVENUE BUDGET		CURRENT YEAR		ENSUING YEAR		
(ZREVBUD)	JAN 11 99	Adopted Budget	Actual Received	Proposed Budget	Budget Committee	Adopted Budget
General						
10.01	Disposal Fees	4,000.00	7,194.00	5,500.00	5,500.00	5,500.00
10.02	Interest on Accounts	500.00	720.45	500.00	500.00	500.00
10.03	Refunds & Dividends	7,500.00	10,831.72	7,500.00	7,500.00	7,500.00
10.04	Demolition Fees	15,000.00	20,956.50	15,000.00	15,000.00	15,000.00
10.05	Sale of Equipment/Other	0.00	235.00	0.00	0.00	0.00
10.06	Tonic Machine	0.00	0.00	0.00	250.00	250.00
10.07	Transfers from Petty Cash	0.00	64.32	0.00	0.00	0.00
10.08	Permit Stickers	0.00	0.00	0.00	400.00	400.00
10.09	Grants	0.00	19,911.75	0.00	0.00	0.00
10.10	Previous Years Surplus	0.00	0.00	0.00	0.00	0.00
10.11	Service Revenue	0.00	0.00	0.00	0.00	0.00
10.12	Checking Account Charges	0.00	10.00	0.00	0.00	0.00
10.14	Reimbursements	0.00	0.00	0.00	0.00	0.00
SUBTOTAL FOR General		27,000.00	59,923.74	28,500.00	29,150.00	29,150.00
Reserve						
11.01	Transfers from Reserve	0.00	55,000.00	0.00	0.00	0.00
SUBTOTAL FOR Reserve		0.00	55,000.00	0.00	0.00	0.00
Recycling						
12.01	Aluminum Cans	10,000.00	10,214.80	10,000.00	12,000.00	12,000.00
12.02	Aluminum Scrap	0.00	16.66	500.00	500.00	500.00
12.03	Cardboard	7,500.00	919.04	7,500.00	7,600.00	7,600.00
12.04	Scrap Metal	0.00	0.00	0.00	0.00	0.00
12.05	Grants	1,000.00	0.00	5,000.00	5,000.00	5,000.00
12.06	Newspaper	2,000.00	172.87	2,000.00	2,000.00	2,000.00
12.07	Plastic	0.00	0.00	1,000.00	1,000.00	1,000.00
12.08	Tin Cans	2,500.00	658.93	1,000.00	1,000.00	1,000.00
12.09	Crushed Glass	0.00	0.00	0.00	0.00	0.00
12.10	Copper	1,000.00	0.00	1,000.00	1,000.00	1,000.00
12.11	Wet Cell Batteries	500.00	727.83	750.00	750.00	750.00
12.12	Salvaged Items	0.00	0.00	0.00	0.00	0.00
12.13	Textiles	0.00	0.00	0.00	0.00	0.00
12.14	Mixed Paper	0.00	0.00	0.00	150.00	150.00
12.15	Compost	0.00	0.00	0.00	0.00	0.00
12.16	CFC Pumping Serv.	0.00	1,306.50	0.00	0.00	0.00
SUBTOTAL FOR Recycling		24,500.00	14,016.63	28,750.00	31,000.00	31,000.00
Tax Revenue						
13.01	Barnstead Tax	132,702.32	132,702.32	132,702.32	131,234.34	131,234.34
13.02	Chichester Tax	84,178.08	84,178.08	84,178.08	83,246.90	83,246.90
13.03	Epsom Tax	155,860.64	155,860.64	155,860.64	154,136.50	154,136.50
13.04	Pittsfield Tax	160,608.96	160,608.96	160,608.96	158,832.26	158,832.26
SUBTOTAL FOR Tax Revenue		533,350.00	533,350.00	533,350.00	527,450.00	527,450.00
Fire						
14.01	Fire Related Revenue	0.00	152,046.03	0.00	0.00	0.00
SUBTOTAL FOR Fire		0.00	152,046.03	0.00	0.00	0.00
TOTAL REVENUE ALL SOURCES		584,850.00	814,336.40	590,600.00	587,600.00	587,600.00

B.C.E.P. SOLID WASTE DISTRICT

PITTSFIELD, NEW HAMPSHIRE

EXPENDITURE BUDGET		CURRENT YEAR		ENSUING YEAR		
(ZREVBUD)	JAN 11 99	Adopted Budget	Actual Expended	Proposed Budget	Budget Committee	Adopted Budget
Administrative						
1.01	Void Documents	0.00	0.00	0.00	0.00	0.00
1.02	Administrator's Salary	39,958.00	39,958.00	39,958.00	39,958.00	41,350.40
1.03	Telephone	1,500.00	2,040.82	1,500.00	1,500.00	1,500.00
1.04	Office Supplies	1,500.00	1,857.49	1,500.00	1,500.00	1,500.00
1.05	Legal Fees	50.00	437.50	50.00	50.00	50.00
1.06	Accounting Fees	4,000.00	3,754.17	3,500.00	3,500.00	3,500.00
1.07	District Report & SOP Manuals	0.00	0.00	0.00	0.00	0.00
1.08	Secretary-Treasurer	22,000.00	26,669.60	24,000.00	22,000.00	24,000.00
1.09	Postage	350.00	357.29	350.00	350.00	350.00
1.10	Advertising	500.00	144.25	250.00	250.00	250.00
1.11	Dues	900.00	209.00	250.00	250.00	250.00
1.12	Office Furniture	0.00	2,499.74	1,000.00	1,000.00	1,000.00
1.13	Permits & Licenses	100.00	570.00	100.00	100.00	100.00
1.14	Transfers to Petty Cash	0.00	185.07	0.00	0.00	0.00
1.15	Tonic, Water, Coffee, Cups, etc.	1,000.00	1,709.42	1,250.00	1,250.00	1,250.00
1.16	Unclassified Payments	0.00	-790.17	0.00	0.00	0.00
1.17	Reimbursed Expenditures	0.00	0.00	0.00	0.00	0.00
SUBTOTAL FOR Administrative		71,858.00	79,602.18	73,708.00	71,708.00	75,100.40
Maintenance						
2.01	Tools	5,000.00	571.61	1,000.00	1,000.00	1,000.00
2.02	Building	5,000.00	83.62	2,500.00	2,500.00	2,500.00
2.03	Machinery & Equipment	5,000.00	329.82	3,500.00	3,500.00	3,500.00
2.04	Spare Parts & Supplies	5,000.00	4,369.09	5,000.00	5,000.00	5,000.00
2.05	Cleaning Supplies	400.00	1,373.03	1,000.00	1,000.00	1,000.00
2.07	Fuel Tanks	0.00	16.61	500.00	500.00	500.00
2.09	95 Ford PkUp	500.00	426.06	250.00	250.00	250.00
2.10	Conveyer	0.00	796.90	250.00	250.00	250.00
2.11	New Horizontal Bailer	5,000.00	18,023.08	5,000.00	5,000.00	5,000.00
2.13	Glass Breaker	0.00	714.68	500.00	500.00	500.00
2.14	Trailers	0.00	0.00	0.00	0.00	0.00
2.17	Old Yale Forklift	0.00	0.00	0.00	0.00	0.00
2.18	New Yale Forklift	1,000.00	304.31	1,000.00	1,000.00	1,000.00
2.19	Compactors	2,000.00	2,721.28	2,000.00	2,000.00	2,000.00
2.20	Site Work	0.00	5,875.52	0.00	0.00	0.00
2.21	Oil Furnace	0.00	0.00	0.00	0.00	0.00
2.22	Skid Steer	0.00	4,216.94	2,000.00	2,000.00	2,000.00
2.23	Power Screen	1,000.00	104.00	1,000.00	1,000.00	1,000.00
2.24	97 Mack Truck	1,000.00	1,614.30	1,000.00	1,000.00	1,000.00
SUBTOTAL FOR MAINTENANCE		30,900.00	41,540.85	26,500.00	26,500.00	26,500.00
Operations						
3.01	Fuel	7,000.00	9,487.66	7,000.00	6,000.00	6,000.00
3.02	Propane	1,500.00	1,782.26	1,700.00	1,500.00	1,500.00
3.03	Electric	8,000.00	8,298.71	8,000.00	8,000.00	8,000.00
3.04	Operations Wages	118,440.00	116,694.99	118,440.00	118,440.00	118,440.00
3.05	FICA	11,368.20	11,626.52	11,368.20	11,368.20	11,705.01
3.06	Hospital Insurance Tax	2,658.69	2,719.00	2,658.69	2,658.69	2,737.46
3.07	Health Insurance	13,367.52	15,326.34	13,367.52	13,367.52	13,251.00
3.08	Workman's Compensation	13,000.00	11,818.00	13,000.00	13,000.00	13,000.00
3.09	Unemployment Comp/FUTA	2,400.00	3,115.79	2,400.00	2,400.00	3,000.00

B.C.E.P. SOLID WASTE DISTRICT
PITTSFIELD, NEW HAMPSHIRE

EXPENDITURE BUDGET		CURRENT YEAR		ENSUING YEAR		
(ZREVBUD)	JAN 11 99	Adopted Budget	Actual Expended	Proposed Budget	Budget Committee	Adopted Budget
3.10	Materials Testing	0.00	0.00	0.00	0.00	0.00
3.11	Safety Equipment	4,000.00	5,075.28	4,500.00	4,500.00	4,500.00
3.12	Machine Rental	1,320.00	1,630.00	1,320.00	1,320.00	1,320.00
3.13	Retirement	9,167.90	6,876.00	6,000.00	6,000.00	7,853.68
3.14	Employee Training	500.00	50.00	500.00	500.00	500.00
3.15	Purchase of Recyclables	0.00	0.00	0.00	0.00	0.00
3.16	Mileage	0.00	0.00	0.00	0.00	0.00
3.17	Service Fee to Pittsfield	6,500.00	6,300.00	6,500.00	6,500.00	6,500.00
3.18	Employee Tax Deposits	0.00	-0.02	0.00	0.00	0.00
3.19	Signs	0.00	18.95	0.00	0.00	0.00
3.20	Insurance (Liability)	6,500.00	6,977.00	7,000.00	7,000.00	7,000.00
3.21	Pittsfield Salvage Contract	58,440.82	58,440.82	58,440.82	58,440.82	58,440.82
3.22	Incentive Plans	5,000.00	500.00	5,000.00	5,000.00	5,000.00
SUBTOTAL FOR Operations		269,163.13	266,737.30	267,195.23	265,995.23	268,747.97
Hauling						
4.01	Demolition Tipping Fees	10,000.00	3,686.86	5,000.00	5,000.00	5,000.00
4.02	Freight for Recyclables	0.00	0.00	0.00	0.00	0.00
4.03	MSW Tipping Fees	140,000.00	148,224.19	140,000.00	140,000.00	140,000.00
4.04	Tire Removal	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
4.05	Paint/HazMat Removal	1,500.00	0.00	1,500.00	1,500.00	1,500.00
4.06	Septage Removal	300.00	215.00	300.00	300.00	300.00
SUBTOTAL FOR Hauling		156,800.00	157,126.05	151,800.00	151,800.00	151,800.00
Capital						
5.01	Canister Purchase	9,000.00	0.00	9,000.00	9,000.00	9,000.00
5.03	Fencing & Gates	0.00	150.99	2,000.00	2,000.00	2,000.00
5.07	Other Equipment Purchases	47,128.87	56,986.98	60,596.77	60,596.77	54,451.63
5.10	Transfers to Reserve	0.00	55,000.00	0.00	0.00	0.00
5.11	Grant Expenditures	0.00	20,016.00	0.00	0.00	0.00
SUBTOTAL FOR Capital		56,128.87	132,153.97	71,596.77	71,596.77	65,451.63
Landfill						
6.01	Engineering Costs	0.00	0.00	0.00	0.00	0.00
6.02	Materials	0.00	0.00	0.00	0.00	0.00
6.03	Contracted Services	0.00	0.00	0.00	0.00	0.00
6.04	Land Purchase	0.00	0.00	0.00	0.00	0.00
6.05	Groundwater Monitoring	0.00	0.00	0.00	0.00	0.00
SUBTOTAL FOR Landfill		0.00	0.00	0.00	0.00	0.00
FIRE						
8.02	Fire Additional Operations	0.00	601.50	0.00	0.00	0.00
8.06	New Building	0.00	121,480.76	0.00	0.00	0.00
SUBTOTAL FOR FIRE		0.00	122,082.26	0.00	0.00	0.00
TOTAL EXPENDITURES		584,850.00	799,242.61	590,800.00	587,600.00	587,600.00

CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road
P.O. Box 7206
Concord, New Hampshire 03301
Telephone: 225-8988
FAX: 228-0983

1998 ANNUAL REPORT TO BOARD OF DIRECTORS

This report is prepared for the Board of Directors as a summary of Compact activities during the year 1998.

With our eighteen member communities serving a resident population of 96,643 in an area of 644 square miles, our emergency call volume increased by 6.4% to 12,096 incidents. With the increased volume comes a need to increase staffing in the Dispatch Center. A part-time dispatcher was added in 1998, and a full-time Communications Supervisor position will be added in 1999. The Compact continues to receive emergency dispatch service through contract with the City of Concord Fire Department.

We were notified by Unisys Corp. in mid-1998 that they would no longer support our Computer Aided Dispatch system in its current format. The last half of the year has required us to implement plans to upgrade the system hardware and contract with a software supplier for continued maintenance. The conversion is in process as this report is written.

The Compact operated within its 1998 budget appropriation of \$ 388,658. The 1999 appropriation of \$ 430,902 that is funded by member assessment is comprised of dispatch service costs of \$ 280,354 and \$ 150,548 for Compact operations. The additional cost of \$ 77,000 for Computer Aided Dispatch upgrade is funded from Compact reserves.

Federal funding was again received in 1998 to aid in our Regional Hazardous Materials planning and in Emergency Management planning. We were also fortunate to receive a special grant from Unital Corporation for communications enhancements.

The following members served the Compact in 1998 in the following positions:

President:	Chief H. Dana Abbott, Bow
Vice President:	Chief Paul Welcome, Webster
Secretary:	Chief Peter Russell, Hopkinton
Treasurer:	Firefighter John R. Burton, Bow
Chief Coordinator:	Chief Richard E. Wright, Loudon
Executive Committee:	Chief H. Dana Abbott, Pres., Bow
	Chief Paul Welcome, V. Pres., Webster
	Chief Peter Russell, Hopkinton
	Chief John Swindlehurst Jr., Past Pres., Dunbarton
	Chief Richard Brown, Warner
	Chief Charles Bailey, Northwood

ALLENSTOWN • BOSCAWEN • BOW • BRADFORD • CANTERSBURY • CHICHESTER • CONCORD • DUNBARTON • EPSOM • HENNIKER
HOPKINTON • LOUDON • NORTHWOOD • PENBROKE • PITTSFIELD • SALISBURY • WARNER • WEBSTER

CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road

P.O. Box 7206

Concord, New Hampshire 03301

Telephone: 225-8988

FAX: 228-0983

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Dispatch Committee Chair:	Deputy Chief Harold Paulsen, Pembroke
Training Committee Chair:	Captain Richard Pistey, Bow
Haz-Mat Committee Chair:	Deputy Chief Nicholas Cricenti, Bow
Haz-Mat Team Chief:	Battalion Chief Andy Paskalis, Concord

When the Compact organized with a handful of towns thirty-three years ago, the need was to provide mutual aid in fire emergencies. Because the public has always known that Fire Departments would come to their aid in any type of emergency, we are now the key providers of emergency services not only to fires, but a myriad of other emergencies, including but not limited to emergency medical, hazardous materials, bomb threats, terrorism planning, ice storms, hurricanes, floods, technical rescue, searches, drownings, and others. These activities require great amounts of time to plan and train for responses. All the members of the Compact deserve recognition for their willingness to accept these responsibilities.

Emergency medical services planning continues on a regional basis. Ambulance mutual aid is common between communities, and when Advanced Life Support is not available at the local level, the Concord and Hopkinton Fire Departments have been extremely supportive in providing Paramedic intercept service as needed.

In July of 1998, the Capital Area Fire Compact and the Lakes Region Mutual Fire Aid Association accomplished a major step by entering into a Cooperative Hazardous Materials Response Team Agreement. Hazardous materials incidents require specialized equipment and are labor intensive. The merging of our mutual resources will make the team more efficient in the areas of administration, training, resources, and response. The combined area will encompass fifty-three communities in central New Hampshire with equipment housed at strategic geographical locations. Lakes Region will invest an equal amount of funding to the system as Capital Area has done over the last three years, thereby becoming an equal partner. This Central New Hampshire Haz-Mat Team is led by Chief Andy Paskalis, and is available to offer technical assistance for small spills, or to respond on larger incidents.

ALLENSTOWN • BOBCAWEN • BOW • BRADFORD • CANTERBURY • CHICHESTER • CONCORD • DUNBARTON • EPSOM • HENNIKER
HOPKINTON • LAUDON • NORTHWOOD • PEMBROKE • PITTSFIELD • SALISBURY • WARNER • WEBSTER

CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road
P.O. Box 7206
Concord, New Hampshire 03301
Telephone: 225-8988
FAX: 228-0983

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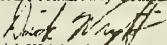
The Compact Training Committee once again assisted departments in planning and hosting at least one mutual aid drill during the year. The opportunity was provided to train in most of the incident types listed earlier. Our thanks to Captain Dick Pistey and his committee.

The Compact arranged meetings to review available software programs designed to aid fire department management. A vendor was selected with an appropriate group purchase discount and a majority of our departments have installed and are now using the package. The result is improved local data management and a common means of exchanging information as well as resources.

The Chief Coordinator responded to 111 mutual aid incidents, and actively participated in several state and area organizations that impact the Compact. He is again serving as a member of the Legislative Committee of the New Hampshire Association of Fire Chiefs.

We encourage all departments to send representatives and actively participate in all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.


Dick Wright, Chief Coordinator
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs
Boards of Selectmen

01/29/99

ALLENSTOWN • DOUGLASS • BOW • BRADFORD • CANTERBURY • CHICHESTER • CONCORD • DUNBARTON • EPSOM • HENNIKER
HOPKINSON • LOUDON • NORTHWOOD • PENBROKE • PITTSFIELD • SALISBURY • WARNER • WEBSTER

DEATHS RECORDED IN THE TOWN OF EPSOM, NH
Year Ending December 31, 1998

<u>Name of Deceased:</u>	<u>Date:</u>	<u>Father's Name:</u>	<u>Mother's Name:</u>
Allen, Frederick W.	11/19/98	Fred Allen	Elizabeth Simpson
Ash, Clara	02/28/98	Lorenzo Ash	Lena Gilman
Bergeron, Yvonne C.	04/01/98	Ernest Cote	Annie Hamanne
Bolduc, Maurice A.	06/23/98	Henry Bolduc	Marie Maurice
Bradley, John V.	01/30/98	John Bradley	Catherine Caffrey
Bradley, William J.	06/03/98	Harry Bradley	Margaret Duffy
Brisbois, Napoleon	04/14/98	Joseph Brisbois	Marie Michaud
Campbell, Simonne H.	12/04/98	Misael Gosselin	Roselee Quillette
Caron, Gertrude M.	01/05/98	Thomas Janelle	Florette Bourgeois
Carson, Raymond L.	10/05/98	Charles B. Carson	Grace Piper
Cidado, Robert F.	07/25/98	August Cidado	Laura Merrifield
Cutter, Harvey E.	01/28/98	Arthur Cutter	Helen Robb
Cutter, Richard E.	05/16/98	Robert Cutter	Ruth Smith
Daoust, Maurice G.	12/21/98	William Daoust	Dora Lamarte
Ducey, William	03/30/98	William Ducey	Rose O'Connell
Eastman, Leslie B.	01/11/98	William Eastman	Sarah Herder
Emerson, Florence S.	11/19/98	Norris Sanborn	Maude Woodus
Erickson, Mary I.	04/05/98	Denis Murphy	Elizabeth McCann
Fifield, Doris M.	08/22/98	Clarence Mason	Laura Jeffrey
French, Althea F.	09/12/98	William Fulton	Bessie Marston
Frost, Belle L.	08/21/98	Fred Emerson	Lora Berry
Gardner, Lilian H.	03/09/98	Charles Gardner	Cole
Gates, Agnes H.	02/19/98	Robert Mac Bride	Geneva Small

DEATHS RECORDED IN THE TOWN OF EPSOM, NH
Year Ending December 31, 1998

<u>Name of Deceased:</u>	<u>Date:</u>	<u>Father's Name:</u>	<u>Mother's Name:</u>
Gibson, Ellen F.	07/30/98	William Gibson	Alice Major
Guenther, Harry W.	07/18/98	Edward Guenther	Emilia Schutz
Hafer, Elizabeth K.	03/03/98	Frederic Kleb	Augusta Baurath
Hart, Erma M.	07/09/98	William Emmert	Louise Zacharias
Hubert, Jr. William D.	07/25/98	William D. Hubert, Sr.	Grace Glynn
Koppang, Odd	04/14/98	John Koppang	Johanne Saetre
Little, Dacie T.	06/22/98	Charles Thayer	May Anderson
Lundrigan, Elsie M.	01/16/98	Pius Lundrigan	Dymphna Colford
Opp, Agnes E.	02/25/98	Nicholas Rickert	Agnes Rutan
Orcutt, Esmah A.	08/07/98	Guy Orcutt	Alice Henderson
Palmer, Mabel V.	11/10/98	Unknown Jones	Sadie Higgins
Pelletier, Ovila D.	11/09/98	J. Alfred Pelletier	M. Cordelia Duclos
Richardson, Ruth A.	04/24/98	Milton Holt	Pearl Whittemore
Scheiderich, Catherine M.	03/26/98	Jerome Scheiderich	Seraita Corl
Thurber, Harold J.	04/17/98	Reid Thurber	Maude Earle
Todd, David H.	03/21/98	Edwin Todd	Jennie Davis
Veinotte, Ernest E.	10/27/98	Everett Veinotte	Laura Turner
Weaver, Delena M.	03/06/98	Cyprien Picard	Josephine Shonyo
Wheeler, Warren R.	02/09/98	Don Wheeler	Pauline Barton
Yeaton, Anne	05/04/98	Michael Sedjo	Susan Elavsky
Yeaton, III., Fred W.	10/31/98	Fred W. Yeaton II.	Ethel M. Osborne
Young, Thelma A.	03/09/98	Unknown	Unknown

BIRTHS RECORDED IN THE TOWN OF EPSOM, NH
For the Year Ending December 31, 1998

<u>Name of Child:</u>	<u>Date:</u>	<u>Place:</u>	<u>Father & Mother:</u>
Alexander, Elias Troy	07/01/98	Concord	Grady Alexander Jodi Alexander
Allen, Madison Brooke	03/15/98	Concord	Christopher Allen Kerry Allen
Allen, Melissa Susan	03/27/98	Concord	Andre Allen Celine Allen
Arvanitis, Christopher Ryan	09/23/98	Concord	Peter Arvanitis Cherylann Arvanitis
Boddie, Sarah Kimberly	01/18/98	Manchester	Richard Boddie Kimberly Boddie
Bradley, Lila Mary	02/12/98	Concord	Paul Bradley Martha Bradley
Brown, Hunter Richard	11/14/98	Concord	Matthew Brown Francene Brown
Brown, Matthew Lawrence	07/01/98	Concord	Allen Brown Elizabeth Brown
Bruce, Samantha Rae	05/09/98	Concord	Bryan Bruce Dawn Bruce
Burns, Erin Elizabeth	04/23/98	Manchester	Patrick Burns Wendy Burns
Cacciola, Aleah Beth	02/12/98	Concord	Anthony Cacciola Meadow Cacciola
Carignan, Emily Mariah	11/26/98	Exeter	John Carignan Rebecca Carignan
Clark, William Leslie	04/14/98	Manchester	William Clark Maryann Clark
Cole, Gavin Macgrady	01/07/98	Concord	Robert Cole Heidi Cole
Corson, Jacob Matthew	02/02/98	Concord	Eric Corson Laura Corson
Dicey, Brent William	02/21/98	Concord	William Dicey Tracy Dicey
Dupuis, Leah Marie	09/30/98	Concord	Josuah Dupuis Lisa Dupuis

BIRTHS RECORDED IN THE TOWN OF EPSOM, NH
For the Year Ending December 31, 1998

Name of Child:	Date:	Place:	Father & Mother:
Ellsworth, Cameron Owen	05/14/98	Concord	Clinton Ellsworth Heidi Ellsworth
Ferrera, Emilia Anne	10/27/98	Concord	James Ferrera Amber Ferrera
Foss, Ashley Rose	12/08/98	Concord	Richard Foss Debra Foss
Gauthier, Cody Robert	08/21/98	Concord	Robert Gauthier Debra Gauthier
Gelinas, Riley Morgan	08/11/98	Concord	William Gelinas Sharon Gelinas
Gregory, Nancy Anastasia	01/20/98	Concord	Todd Gregory Dale Gregory
Griggs, Robert William	11/08/98	New London	Robert Griggs Deborah Griggs
Hazlett, Patrick Thomas	12/18/98	Concord	Michael Hazlett Joan Hazlett
Herling, Joseph Thomas	05/07/98	Concord	Thomas Herling Marsha Herling
Jacques, Sarah Ann	06/06/98	Concord	Robert Jacques Leanne Jacques
Lewis, Cortney Virginia	02/09/98	Concord	Timothy Lewis Diane Lewis
Logan, Andrew John	06/23/98	Concord	John Logan Michelle Logan
Muise, Nicholas Addison	03/06/98	Manchester	Peter Muise Michelle Muise
Noyes, Thomas Bradbury	03/20/98	New London	William Noyes Holly Noyes
O'Brien, Daniel Paul	03/19/98	Concord	Patrick O'Brien Laurie O'Brien
Osborn, Cody William	06/27/98	Concord	Paul Osborn Stacy Osborn
Peacock, Lindsay Rose	04/22/98	Exeter	Barry Peacock Suzanne Peacock

BIRTHS RECORDED IN THE TOWN OF EPSOM, NH
For the Year Ending December 31, 1998

<u>Name of Child:</u>	<u>Date:</u>	<u>Place:</u>	<u>Father & Mother:</u>
Preve, Hunter Riley	11/13/98	Concord	Jeffrey Preve Tami Preve
Raper, Annah Mai	05/12/98	Nashua	Stephen Raper Katharyn Raper
Robinson, Tatum Leigh	01/07/98	Concord	Steven Robinson Tonia Robinson
Sacco, Alexandria Lisette	09/22/98	Concord	Stephen Sacco Lisa Fauteux
Sepessy, Deanna Eileen	01/12/98	Manchester	Henry Sepessy Karen Sepessy
Shore, Tyler James	05/11/98	Concord	Karl Shore Mary Shore
Small, Selena Marie	07/12/98	Concord	Thomas Small Judy Small
Spaulding, Alexander Patrick	10/30/98	Concord	Scott Spaulding Patricia Spaulding
Walsh, Sarah Brittany	01/28/98	Manchester	Robert Walsh Christine Walsh
Warner, Ryan Pelczar	11/24/98	Concord	Steven Warner Bernadette Pelczar
Wessels, Kathryn Nicole	08/16/98	Concord	Wilfred Wessels Susan Wessels

MARRIAGE RECORDED IN EPSOM, NH
For the Year Ending, December 31, 1998

<u>Date:</u>	<u>Place:</u>	<u>Groom & Bride:</u>	<u>Residence:</u>
12/24/97	Epsom	Norman Irving Pike Donna Rae Langevin	Epsom Epsom
01/03/98	Concord	Philip Lee Henderson Elin Denise Nicholson	Epsom Gilmanton
01/17/98	Penacook	Michael Robert Tucker Cheryl Marie Wall	Epsom Newmarket
02/14/98	Epsom	Roger S. Ordway, II Donna Marie Rousseau	Epsom Epsom
02/14/98	Epsom	Christopher Scott Paris Ruthanne Blanche Hiltz	Epsom Epsom
04/02/98	Pembroke	Keith Welby Dorothy R. Remick	Epsom Epsom
05/02/98	Concord	John A. Jackson Cheryl A. Allen	Epsom Epsom
05/16/98	Chichester	Derek John O'Connell Christina Ann Peterson	Epsom Boscawen
05/30/98	Manchester	Daniel P. Desilets Stacie L. Smith	Epsom Epsom
05/30/98	Epsom	Kenneth Patrick Turner Shana Rose Mead	Epsom Epsom
06/13/98	Concord	John William Robinson, Jr. Jessica Lyn Lefabvre	Epsom Epsom
06/14/98	Chichester	Layne Alan Thomas Bobbie Lynn Towle	Epsom Epsom
06/20/98	Epsom	John William Wadsworth Susan Jane Findlay	Methuen, MA Epsom
07/04/98	Chichester	Gregory Scott Cobb Kimberly Lisa Gross	Epsom Epsom
07/11/98	Epsom	Frank T. Cassidy Ruth P. Bergh	Epsom Epsom
07/11/98	Pittsfield	Paul David Pearson, Jr. Cynthia Jane Downes	Epsom Epsom

MARRIAGE RECORDED IN EPSOM, NH
For the Year Ending, December 31, 1998

Date:	Place:	Groom & Bride:	Residence:
07/25/98	Epsom	Jason Scott O'Dell Donna Mae Varney	Epsom Epsom
08/01/98	Durham	Jonathan Drake Nolan Laura Lee Maduzia	Epsom Danville
08/08/98	Manchester	Scott Andrew Jackson Monica Rita Letourneau	Epsom Epsom
08/08/98	Concord	Michael Alexander Brooks Christine Marie Hogan	Epsom Epsom
08/10/98	Concord	Lucien Esdras Levesque, Jr. Kelly Jean Miller	Epsom Concord
09/18/98	Concord	Jamin Lance Purtell Kelly-Ann Stebbins	Epsom Epsom
09/19/98	Epsom	Andrew James Thorne Shirley Diane Kimball	Epsom Epsom
09/26/98	Epsom	David Alan White Sandra Jeanne Allaire	Epsom Epsom
09/26/98	Pittsfield	Douglas Tyler Jackson Rebekkah Ann Fuller	Northwood Epsom
10/17/98	Epsom	Steven J. Lesage Stephanie Christine Tolken	Barnstead Barnstead
10/31/98	Manchester	Ronald F. Cate Julie A. Bellerose	Epsom Epsom
11/14/98	Concord	William Elliott Carruth Karen Robin O'Keefe	Epsom Epsom
12/04/98	Epsom	Gary Paul Yeaton Marymargaret A. Knight	Epsom Epsom
12/10/98	Manchester	Albert Thomas Pettengill Brenda Elizabeth Bell	Epsom Epsom

EPSOM VILLAGE DISTRICT
EPSOM, NEW HAMPSHIRE 03234

OFFICERS

Lawrence Ward, Commissioner	Term Expires 1999
William Clark, Commissioner	Term Expires 1999
Gary Kitson, Commissioner	Term Expires 2001
Joni Kitson, Treasurer	
Wendi Stiles, Clerk	Term Expires 1999
Ashton Welch, Moderator	Term Expires 1999

**EPSOM VILLAGE DISTRICT
TREASURERS REPORT
JANUARY 1 - DECEMBER 31, 1998**

CASH ON HAND:

December 31, 1997	\$39,632.03
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REVENUE:

Hydrant Rental	\$3,000.00	
Water Usage	\$61,216.69	
Revenue Sharing	\$1,117.29	
Interest on Checking Account	\$499.55	
Miscellaneous Income	\$0.00	
Reimbursed Expenses	\$700.00	\$66,533.53

TOTAL REVENUE	\$106,165.56
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EXPENDITURES:

Officers Salaries	\$3,950.00	
Heat	\$613.25	
Electric	\$7,947.43	
Office Expenses	\$582.64	
Telephone	\$1,157.34	
Insurance	\$1,072.00	
Professional Fees	\$0.00	
Lab Testing	\$754.00	
Operator Contract	\$27,192.00	
Materials	\$9,020.40	
Repairs/Maintenance	\$13,514.34	
Reimbursable Expenses	\$1,052.97	
Principal of Debt	\$3,600.00	
Interest on Debt	\$2,110.00	
Water System Update	\$2,000.00	(\$74,566.37)

TRANSFER to Tank Maintenance Fund	(\$2,000.00)
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CASH ON HAND:

December 31, 1998	\$29,599.19
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THE STATE OF NEW HAMPSHIRE
EPSOM VILLAGE DISTRICT WARRANT

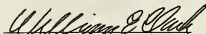
To the Inhabitants of the Epsom Village District in the County of Merrimack in said State, qualified to vote in Town affairs:

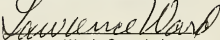
You are hereby notified to meet at the **Epsom Town Hall** in said Epsom on **Thursday, the Eleventh (11 th) day of March**, next at **7:00 PM** of the clock to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Commissioner for a term of one (1) year.
4. To choose a Commissioner for a term of three (3) years.
5. To hear reports of Agents, Committees, or Officers chosen, and to pass any vote relating thereto.
6. Shall the village district accept the provisions of RSA 31:95-b providing that any village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the commissioners to apply for, accept and expend, without further action by the village district meeting, unanticipated money from a state, federal, or other governmental unit or private source which becomes available during the fiscal year?
7. To see if the District will vote to authorize the continuance of a Trust Fund previously established pursuant to RSA 31 : 19(a), and known as the Epsom Village District Tank Maintenance Fund; and to raise and appropriate the sum of Two Thousand Dollars (\$2,000.00) to be placed in the Fund for the purpose of Tank Maintenance; and to authorize the use/transfer of \$2,000.00 from the December 31, 1998 Fund Balance for this purpose. (Recommended by the Budget Committee)
8. To see what action the District will take upon the Budget (\$83,942.00) as submitted by the Budget Committee. Said sum includes \$2,000.00 from article 7. (Recommended by the Budget Committee)
9. To transact any other business which may be brought before this meeting.

Given under our hand and seal, this 14 th day of January, in the year of our Lord, nineteen hundred and ninety nine.


Gary P. Kilson, Commissioner


William Clark, Commissioner


Lawrence Ward, Commissioner

Epsom Village District

Proposed 1999 Budget

Expense	1998 Budget	Proposed 1999 Budget
Electric	\$8,000.00	\$8,100.00
Heat	1,200.00	1,200.00
Insurance	1,400.00	1,400.00
Lab Testing	1,200.00	1,200.00
Interest on Debt	2,200.00	2,000.00
Materials	12,000.00	12,000.00
Office Expenses	1,000.00	1,000.00
Officers Salaries	3,950.00	3,950.00
Operator Contract	27,192.00	27,192.00
Principal of Debt	3,600.00	3,600.00
Professional Fees	1,000.00	1,000.00
Reimbursable Expenses	1,000.00	1,000.00
Repairs and Maintenance	15,000.00	15,000.00
Telephone	1,200.00	1,300.00
Water System Update	2,000.00	2,000.00

Warrant Article

Tank Maintenance Fund	2,000.00	2,000.00
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Total Expense	\$83,942.00	\$83,942.00
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Income

Hydrant Rental	\$3,000.00	\$3,000.00
Interest on Checking Acct.	750.00	500.00
Miscellaneous Income	2,000.00	2,000.00
Reimbursed Expenses	1,000.00	1,000.00
Revenue Sharing	1,117.00	1,117.00
Surplus Fund Transfer	14,000.00	12,000.00
Water Usage	62,075.00	64,325.00

Total Income	\$83,942.00	83,942.00
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OFFICERS OF EPSOM SCHOOL DISTRICT
For the Year Ending June 1998

Moderator
ASHTON WELCH

District Clerk
DAWN BLACKWELL

School Board

KEITH COTA	Term Expires 1999
VIRGINIA DREW	Term Expires 1999
BRUCE QUIMBY	Term Expires 1999
GORDON ELLIS	Term Expires 2000
TIM RIEL	Term Expires 2001

Superintendent of Schools
THOMAS HALEY

Asst. Superintendent of Schools
DAVID DZIURA

Business Administrator
E. GENE COTE

Principal
MARY DEVLIN

Treasurer
LINDA MARTEL

Auditor
BRENT W. WASHBURN, C.P.A.

Truant Officer
SHIRLEY PARKER

School Nurse
JOAN POZNER

MINUTES
ANNUAL SCHOOL DISTRICT MEETING
FEBRUARY 5, 1998

The annual meeting of the Epsom School District was held on February 5, 1998 at the Epsom Central School. The meeting was called to order at 7:00 P.M. by Moderator Ashton Welch, at which time he reviewed the rules of order and the new ballot referendum system, RSA 40:13.

Article 1: TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

Article 1 was read. There were no reports to be given.

Article 2: SHALL THE SCHOOL DISTRICT ACCEPT THE PROVISIONS OF RSA 198:20-B PROVIDING THAT ANY SCHOOL DISTRICT AT AN ANNUAL MEETING MAY ADOPT AN ARTICLE AUTHORIZING INDEFINITELY, UNTIL SPECIFIC RESCISSION OF SUCH AUTHORITY, THE SCHOOL BOARD TO APPLY FOR, ACCEPT AND EXPEND, WITHOUT FURTHER ACTION BY THE SCHOOL DISTRICT, UNANTICIPATED MONEY FROM A STATE, FEDERAL OR OTHER GOVERNMENTAL UNIT OR A PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE FISCAL YEAR.

Article 2 was read. Keith Cota stated that each year a similar article is presented requesting permission for the school district to accept gifts of money. The article presented this year will authorize the district to accept money indefinitely until an article rescinding it is adopted. There being no further discussion, Article 2 will appear as presented on the ballot.

Article 3: TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$4,089,824. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$3,913,200 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISE OPERATING BUDGET ONLY.

Article 3 was read. Keith Cota reported this year's budget is approximately a 6% increase over last year. He stated that part of this increase is due to the 4.04% certified staff pay raise under the second year of the approved three year contract. The requested budget also includes two new teaching positions and a full-time assistant principal. Keith stated that the state recommends a part-time assistant principal once enrollment reaches between 350 to 500 students. The state requires a full-time assistant principal once enrollment is over 500. Currently there are 489 students at Epsom Central and next year's projected enrollment is for over 500 students. The board is also asking for a technology coordinator. Epsom and Chichester would like to share this position with Epsom hiring someone for 60% and Chichester 40%. Keith stated that Epsom has had extreme difficulty in finding a speech

pathologist. The board has budgeted for contracted services for this position but are looking at another option. Another increase in the budget is due to a 3% increase in non-certified staff. Keith reported that high school tuition will be increased if Pembroke passes their bond to expand the Academy and this increase is reflected in the budget. If the bond is turned down, the surplus balance will be returned. Keith reported that the special education budget has been decreased this year. Switching to School Care Insurance has kept the insurance line the same as last year. Peggy Tucker questioned where the cuts would be made if the budget is not passed and the default budget is used. Keith replied that class sizes would not be lowered and no new positions would be added. There being no further discussion, Article 3 will appear as presented on the ballot.

Article 4: TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$45,000 FOR THE PURPOSE OF ASSISTING THE TOWN OF EPSOM IN ADDRESSING DRAINAGE CONCERNS ON THE SCHOOL ATHLETIC FIELDS AND ALONG THE WATER STREET BOUNDARY WITH EPSOM CENTRAL SCHOOL. THIS IS A SPECIAL WARRANT ARTICLE.

Article 4 was read. Keith Cota stated that water runs down Water Street to the town well system. This also causes erosion and icing problems. The town has asked the school to assist them with this problem due to the fact that some of this results from the reconstruction of the athletic field. The softball team had to use the field at Webster Park due to the field being so wet this year. Keith proposes the water be drained into a catch system basin behind the backstop of the baseball field with two additional basins on the softball field. Contractors estimated the mid-range price at \$45,000. Carroll Werren has plans to do some major reconstruction on the athletic fields but the water problem has to be taken care of first. He reported that volunteers have put in hundreds of hours working to get water off of the field. Carroll's plans include irrigation, applying loam and sod and building dugouts and a concession stand. He stated that two dugouts have already been built by Bryan Blackwell for his Eagle Scout project. Barbara Parker stated that she feels volunteers can get more help from corporate sponsors to help with this project if the town shows that they are willing to do their share to help with the water problem. There being no further discussion, Article 4 will appear on the ballot as presented.

Article 5: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THIS WARRANT.

Article 5 was read. There were no agents or committees to be chosen.

Article 6: TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

Article 6 was read. Harvey Harkness asked the principal to report on some of the good things that are happening at the school. Mary Devlin stated that one of the most exciting things happening at the school is the technology program. She also reported the following: The 7th grade has produced newsletters. The Language Arts and Reading curriculum has been revised. The Social Studies curriculum was rewritten last year and Lisa Bauer will be presenting at the Social Studies State Conference. Special Education has been revamped

thanks to Tom Hays and the staff. The Pre-Algebra and Algebra curriculum is being revised. The school is working on more communication with Pembroke Academy. The art instructor, Jane Copp, has been recognized by the state as one of the top 3 art instructors in the State of New Hampshire. Harmony Anderson and Pam Rioux are working on revising the Science curriculum. The third grade will be entering into a partnership with the University of Texas to study the Monarch butterfly. Mary Devlin will be visiting Mexico to learn how to tag these butterflies. Virginia Drew stated that an overall discipline program has been developed that encourages students to take responsibility. She also reported that Mary and the staff have developed the Epsom CARES logo to help deal with Epsom's recent tragedies.

There being no further business to come before the meeting, upon motion duly made by John Doehner, seconded by Keith Cota, to adjourned at 3.37 P.M.

Respectfully submitted,
Dawn E. Blackwell, Clerk
Epsom School District

The following is the result of the March 10, 1998 vote of the School District of Epsom, New Hampshire:

SCHOOL BOARD (3 years)	
Timothy Riel	735 votes
SCHOOL BOARD (2 years)	
Bruce Quimby	725 votes
Patrick Keeler	5 votes

ARTICLES:

Article 1: SHALL THE SCHOOL DISTRICT ACCEPT THE PROVISIONS OF RSA 198:20-B PROVIDING THAT ANY SCHOOL DISTRICT AT AN ANNUAL MEETING MAY ADOPT AN ARTICLE AUTHORIZING INDEFINITELY, UNTIL SPECIFIC RESCISSION OF SUCH AUTHORITY, THE SCHOOL BOARD TO APPLY FOR, ACCEPT AND EXPEND, WITHOUT FURTHER ACTION BY THE SCHOOL DISTRICT, UNANTICIPATED MONEY FROM A STATE, FEDERAL OR OTHER GOVERNMENTAL UNIT OR A PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE FISCAL YEAR.

YES -----597

NO-----278

Article 2: SHALL THE SCHOOL DISTRICT VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$4,089,824. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$3,913,200 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN

ACCORDANCE WITH RSA 40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISE
OPERATING BUDGET ONLY. (School Board Recommends Approval.) (Budget
Committee Recommends Approval.)

YES -----560

NO-----321

Article 3: TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE
SUM OF \$45,000 FOR THE PURPOSE OF ASSISTING THE TOWN OF EPSOM IN
ADDRESSING DRAINAGE CONCERNS ON THE SCHOOL ATHLETIC FIELDS AND
ALONG THE WATER STREET BOUNDARY WITH EPSOM CENTRAL SCHOOL. (This
is a special warrant article and its appropriation is in addition to the operating budget
described in Article 2.) (Tax impact = \$.30) (School Board Recommends Approval.)
(Budget Committee Recommends Approval.)

YES -----514

NO-----373

EPSOM SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF EPSOM,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the American Legion in said District on the 10th day of March, 1998 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose two members of the School Board for the ensuing three years and one member for the ensuing two years.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Epsom this 15th day of January, 1998.

Keith Cota, Chair
Virginia Drew
Gordon Ellis
Barbara Parker
Patrick Keeler
EPSOM SCHOOL BOARD

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF EPSOM, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Epsom Central School in said District on the 4th day of February, 1999 at 7:00 o'clock in the evening to deliberate upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to make any recommendation relating thereto.

2. To see if the District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,234,800. Should this article be defeated, the operating budget shall be \$4,103,302 which is the same as last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI to take up the issue of a revised operating budget only.

School Board Recommends Approval
Budget Committee Recommenda Approval

3. To see if the District will vote to create a capital reserve fund under the provisions of RSA 35:1 and 35:3 to be known as the School Construction and Renovation Capital Reserve Fund for the purposes of constructing, renovating and equipping Epsom School District facilities, and to raise and appropriate \$150,000 for this purpose. This sum is to come from fund balance (surplus) and no amount is to be raised from taxation.

(Note: State foundation aid revenue received by the District is projected to be \$344,221 more in the 1999/00 fiscal year than in the current (1998/99) fiscal year. This increase in revenue is more than double the amount sought to fund the Capital Reserve.)

School Board Recommends Approval
Budget Committee Recommends Approval

4. BY PETITION: We, the undersigned registered voters of Epsom, do hereby petition the Epsom School District to add a warrant article to this year's school ballot, the subject of which is the S.B. 2 method of school meeting and balloting. We request the abolition of the S.B. 2 system whereby no votes are cast during school meeting, such that the school warrant articles appear at a later date on a secret ballot. At the same time, we request the reinstatement of the former school meeting system, whereby warrant articles are discussed, amended and voted upon during the annual school meeting (as was the custom in Epsom prior to the 1998 school meeting and election).

5. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

6. To transact other business that may legally come before said meeting.

Given under our hands and seal this 19th day of January, 1999.

Keith Cota, Chair
Virginia Drew
Gordon Ellis
Bruce Quimby
Timothy Riel
Epsom School Board

EPSOM SCHOOL DISTRICT
1999-00 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 VOTED BUD.	1999/00 PROP. BUD.	BUDGET COMMITTEE	
					RECOMMENDED	NOT RECOMMENDED
1000 INSTRUCTION						
1100 REGULAR PROGRAMS						
110 Teachers' Salaries	864,710.73	974,607.00	1,013,335.00	1,013,335.00		
112 Substitute Salaries	30,733.00	27,500.00	30,830.00	30,830.00		
114 Aides' Salaries	68,691.02	60,674.00	40,177.00	40,177.00		
430 Computer Maintenance	3,689.62	6,805.00	8,310.00	8,310.00		
431 Repairs to Equipment	700.00	750.00	775.00	775.00		
550 Rebinding of Books	0.00	200.00	200.00	200.00		
561 Tuition-Other-Districts	762,283.05	940,950.00	865,020.00	865,020.00		
564 Tuition-Cost of Bond	0.00	0.00	35,568.00	35,568.00		
600 Teaching Supplies	37,908.86	36,910.00	0.00	0.00		
610 Teaching Supplies	12,925.38	14,052.00	36,429.00	36,429.00		
641 Textbooks	4,507.50	4,399.00	12,717.00	12,717.00		
642 Audio Visual	225.00	225.00	6,141.00	6,141.00		
649 Student Publications	820.21	901.00	225.00	225.00		
650 Audio Visual-Computer	1,545.90	2,853.00	1.00	1.00		
733 New Instructional Equipment	3,611.80	4,138.00	4,585.00	4,585.00		
737 Repl. Instructional Equipment	79,916.92	7,185.00	2,245.00	2,245.00		
890 Technology Initiative	1,872,268.99	2,082,150.00	18,265.00	18,265.00		
SUBTOTAL 1100			2,074,823.00	2,074,823.00		
1200 SPECIAL PROGRAMS						
110 Salaries	120,221.52	147,627.00	119,077.00	119,077.00		
114 Aides' Salaries	93,654.93	106,999.00	121,338.00	121,338.00		
115 Special Education Tutor	282.78	1.00	1.00	1.00		
116 Special Education Coordinator	26,400.00	26,400.00	30,000.00	30,000.00		
117 Summer Tutorial	300.00	1.00	1.00	1.00		
569 Special Education Tuition	202,520.95	222,858.00	245,247.00	245,247.00		
610 Special Education Supplies	1,156.99	957.00	1,535.00	1,535.00		
610 Speech Supplies	0.00	1.00	0.00	0.00		
641 Special Education Books	454.97	365.00	1.00	1.00		
642 Special Education Audio Visual	0.00	871.00	1,400.00	1,400.00		
642 Speech Audio Visual	0.00	1.00	0.00	0.00		

ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 VOTED BUD.	1999/00 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
734	New Equipment	2,065.27	3,343.00	2,750.00	2,750.00	
	SUBTOTAL 1200	447,057.41	509,424.00	521,350.00	521,350.00	
1410	CO-CURRICULAR PROGRAMS					
110	Curricular Salaries	9,742.00	6,835.00	7,600.00	7,600.00	
340	Curricular Officials	1,885.00	2,412.00	2,976.00	2,976.00	
610	Curricular Supplies	2,750.97	3,100.00	3,068.00	3,068.00	
	SUBTOTAL 1410	14,377.97	12,347.00	13,644.00	13,644.00	
2000	SUPPORT SERVICES					
2112	ATTENDANCE & SOCIAL WORK					
330	Triant Officer	0.00	750.00	750.00	750.00	
	SUBTOTAL 2110	0.00	750.00	750.00	750.00	
2120	GUIDANCE					
330	Guidance Salary	31,361.00	32,917.00	34,588.00	34,588.00	
610	Guidance Supplies	602.05	550.00	568.00	568.00	
330	Special Education Diagnostic	53,336.00	47,569.00	37,875.00	37,875.00	
610	Testing Supplies	2,955.26	3,543.00	3,783.00	3,783.00	
	SUBTOTAL 2123	88,254.31	84,579.00	76,814.00	76,814.00	
2130	HEALTH					
610	Medical Supplies	501.66	1,044.00	758.00	758.00	
641	Health Instruction	107.11	500.00	0.00	0.00	
110	Nurse's Salary	31,106.00	32,702.00	34,422.00	34,422.00	
739	Health Equipment	115.70	106.00	116.00	116.00	
580	Travel	60.00	60.00	70.00	70.00	
610	Office Supplies	73.87	1,281.00	25.00	25.00	
	SUBTOTAL 2130	31,964.34	35,693.00	35,391.00	35,391.00	
2190	OTHER PUPIL SERVICES					
321	Other Instructional Services	35.00	25.00	0.00	0.00	
890	Assembly	1,096.50	1,100.00	1,100.00	1,100.00	
	SUBTOTAL 2190	1,131.50	1,125.00	1,100.00	1,100.00	
2210	IMPROVEMENT OF INSTRUCTION					
322	Curriculum Development	1,839.74	2,000.00	2,000.00	2,000.00	
322	Inservice Training	2,650.00	2,500.00	3,000.00	3,000.00	
329	Course Reimbursement	6,439.31	5,250.00	5,250.00	5,250.00	
641	Professional Books/Subscriptions	498.23	500.00	500.00	500.00	
	SUBTOTAL 2210	11,427.28	10,250.00	10,750.00	10,750.00	
2222	LIBRARY					
110	Librarian's Salary	32,081.00	28,391.00	29,882.00	29,882.00	

ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 VOTED BUD.	1999/00 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
	610 Library/General Supplies	0.00	0.00	140.00	140.00	
	641 Library Books	0.00	0.00	4,025.00	4,025.00	
	642 Library/General Reference	6,572.72	7,000.00	955.00	955.00	
	650 Computer Software	0.00	0.00	825.00	825.00	
	733 Furniture & Fixtures	0.00	0.00	800.00	800.00	
	610 Video Cassettes	101.74	150.00	225.00	225.00	
	642 Library Film Rental	196.52	250.00	350.00	350.00	
	SUBTOTAL 2222	38,951.98	35,791.00	37,202.00	37,202.00	
2290 OTHER INSTRUCTION SERVICES						
	580 Travel and Conference	3,690.16	5,500.00	5,500.00	5,500.00	
	SUBTOTAL 2290	3,690.16	5,500.00	5,500.00	5,500.00	
2310 SCHOOL BOARD						
	110 Board Salaries	0.00	1.00	1.00	1.00	
	115 Secretary to the Board	520.00	600.00	600.00	600.00	
	300 Contr-Fixed Assets	0.00	0.00	609.00	609.00	
	540 Advertising	6,060.13	3,000.00	3,000.00	3,000.00	
	610 Board Expense	1,770.33	900.00	900.00	900.00	
	810 Dues NHBBA	2,464.11	2,550.00	2,481.00	2,481.00	
	2312-116 Clerk	50.00	175.00	175.00	175.00	
	2313-110 Treasurer's Salary	375.00	375.00	375.00	375.00	
	610 Treasurer's Expense	779.72	939.00	939.00	939.00	
	2314-121 Moderator	75.00	75.00	75.00	75.00	
	340 Legal Notices	0.00	400.00	400.00	400.00	
	610 SB 2 Voting Expenses	0.00	0.00	800.00	800.00	
	2317-300 Auditors	2,142.00	2,142.00	2,142.00	2,142.00	
	2318-380 Attorneys	210.00	1,550.00	1,550.00	1,550.00	
	SUBTOTAL 2310	14,446.29	12,707.00	14,047.00	14,047.00	
2321 SAU MANAGEMENT SERVICES						
	312 S.A.U. #53	103,018.00	105,064.00	110,095.00	110,095.00	
	SUBTOTAL 2320	103,018.00	105,064.00	110,095.00	110,095.00	
2400 SCHOOL ADMINISTRATION SERVICES						
	110 Principal's Salary	52,600.00	54,222.00	54,178.00	54,178.00	
	111 Assistant Principal's Salary	5,000.00	42,000.00	42,500.00	42,500.00	
	112 Team Leaders	6,000.00	6,000.00	6,000.00	6,000.00	
	550 Report Cards	925.00	1,000.00	1,000.00	1,000.00	
	580 Principal's Travel	0.00	550.00	550.00	550.00	

ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 VOTED BUD.	1999/00 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
810	Professional Dues	470.00	520.00	1,000.00	1,000.00	
115	Secretaries' Salaries	16,653.60	18,404.00	42,385.00	42,385.00	
116	Extra Typing Services	400.00	400.00	400.00	400.00	
452	Criminal Records	0.00	340.00	1,040.00	1,040.00	
320	Workshops & Conferences	0.00	1,000.00	1,500.00	1,500.00	
580	Adm. Travel	400.40	1,025.00	1,025.00	1,025.00	
610	Office Supplies	4,810.67	5,088.00	5,100.00	5,100.00	
641	Professional Books/Subscriptions	299.85	1.00	1.00	1.00	
650	Office Software	174.57	199.00	360.00	360.00	
890	Commencement	786.55	800.00	800.00	800.00	
	SUBTOTAL 2400	88,520.64	131,549.00	157,839.00	157,839.00	
2600	OPERATION/MAINTENANCE					
110	Custodian Salaries	54,746.97	55,274.00	62,880.00	62,880.00	
411	Water	1,086.33	2,100.00	1,200.00	1,200.00	
531	Utility Telephone	5,785.25	5,860.00	6,400.00	6,400.00	
600	Supplies	11,484.19	10,000.00	14,000.00	14,000.00	
622	Utility Electricity	53,120.70	20,000.00	19,158.00	19,158.00	
624	Utility Oil	10,884.31	11,206.00	9,445.00	9,445.00	
630	Other Repairs to Building	11,285.28	6,584.00	6,600.00	6,600.00	
431	Repairs-Electricity/Plumbing	5,970.18	4,000.00	7,500.00	7,500.00	
520	SMP Insurance	12,742.00	12,742.00	13,446.00	13,446.00	
430	Equipment Repair	60.50	680.00	600.00	600.00	
431	Contract Maintenance	0.00	2,500.00	0.00	0.00	
432	Contracted Services	6,831.38	7,170.00	7,170.00	7,170.00	
731	New Equipment	6,569.00	6,780.00	15,575.00	15,575.00	
735	Equipment Replacement	1,002.42	0.00	1,000.00	1,000.00	
	SUBTOTAL 2540	181,568.51	144,896.00	164,974.00	164,974.00	
2720	PUPIL TRANSPORTATION					
443	Transportation Contract	112,710.76	114,283.00	116,287.00	116,287.00	
519	Special Education Transportation	23,551.00	29,350.00	52,850.00	52,850.00	
443	Athletic Trips	1,349.00	1,700.00	2,300.00	2,300.00	
443	Field Trips	2,392.50	2,321.00	2,500.00	2,500.00	
	SUBTOTAL 2550	140,003.26	147,654.00	173,937.00	173,937.00	
2900	OTHER SUPPORT SERVICES					
211	Health Insurance	184,171.67	181,623.00	211,303.00	211,303.00	
212	Dental Insurance	10,275.66	12,196.00	11,709.00	11,709.00	
213	Life Insurance/Annuity	3,909.60	6,994.00	12,387.00	12,387.00	

ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 VOTED BUD.	1999/00 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
230 FICA		105,820.82	119,663.00	127,693.00	127,693.00	
232 Teachers' Retirement		34,655.16	38,831.00	39,845.00	39,845.00	
260 Unemployment Compensation		767.27	2,432.00	1,961.00	1,961.00	
260 Workers' Compensation		(1,656.59)	12,223.00	11,215.00	11,215.00	
290 Non-Bargaining Unit Increase		0.00	0.00	10,828.00	10,828.00	
SUBTOTAL 2900		337,943.59	373,963.00	426,941.00	426,941.00	
4200 FACILITIES ACQ./CONSTR.						
4500 Site Improvements		814.41	45,001.00	11,066.00	11,066.00	
SUBTOTAL 4200		814.41	45,001.00	11,066.00	11,066.00	
5100 DEBT SERVICE						
910 Principal		200,000.00	200,000.00	200,000.00	200,000.00	
830 Interest		65,760.00	55,310.00	44,860.00	44,860.00	
SUBTOTAL 5100		265,760.00	255,310.00	244,860.00	244,860.00	
5200 FUND TRANSFERS						
5221 To Food Service Fund		0.00	1.00	1.00	1.00	
5252 To Other Trust Funds		0.00	0.00	0.00	0.00	
SUBTOTAL 5200		0.00	1.00	1.00	1.00	
FUND II ANTICIPATED GRANTS		64,336.30	57,496.00	64,336.00	64,336.00	
FUND IV FOOD SERVICE PROGRAM		84,525.41	83,575.00	89,380.00	89,380.00	
BUILDING CAPITAL RESERVE WARRANT		0.00	0.00	150,000.00	150,000.00	
TOTAL APPROPRIATIONS		3,790,060.35	4,134,824.00	4,384,800.00	4,384,800.00	

NOTES

NOTES

REPORT OF THE SCHOOL DISTRICT TREASURER
For the Fiscal Year July 1, 1997 to June 30, 1998

Cash on Hand July 1, 1997.....	\$ 278,678.44
Received from Selectmen.....	\$ 3,080,807.00
Revenue from State Sources.....	540,158.70
Received from Other Sources.....	<u>64,711.10</u>
TOTAL RECEIPTS	<u>3,685,676.80</u>
 Total Amount Available for Fiscal Year	3,964,355.24
Less for School Board Orders Paid	<u>3,767,271.62</u>
BALANCE ON HAND JUNE 30, 1995	\$ 197,083.62

LINDA MARTEL
District Treasurer

STATISTICAL REPORT

Half day in Session	360
Total Enrollment.....	522
Percent of Attendance	96.4
Average Daily Attendance	483.3

DISTRICTS' SHARE OF SAU

<u>District</u>	1997 Equalized <u>Valuation</u>	Valuation <u>Percentage</u>	1996-97 <u>Pupils</u>	Pupil <u>Percent</u>	Combined <u>Percent</u>	1998-99 District <u>Share</u>
Allenstown	\$ 85,893,000	12.6	613	17.2	14.9	\$ 92,636
Chichester	84,243,000	12.3	235	6.6	9.5	59,059
Deerfield	159,991,000	23.4	484	13.6	18.5	115,011
Epsom	140,552,000	20.5	480	13.4	16.9	105,064
Pembroke	<u>213,749,000</u>	<u>31.2</u>	<u>1753</u>	<u>49.2</u>	<u>40.2</u>	<u>249,917</u>
	\$684,428,000	100.0	3565	100.0	100.0	\$621,687

SCHOOL ADMINISTRATIVE UNIT #53 BUDGET

1999-00

Estimated Revenues

Account Number	Description		
770	Unreserved Fund Balance, June 30, 1998.....	\$	20,000.00
4000	REVENUE FROM FEDERAL SOURCES		
4470	Handicapped Foundation (P.L. 94-142).....		249,977.00
1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE		
	Tuition/Transportation		460,683.00
	TOTAL REVENUES.....	\$	<u>730,660.00</u>

Estimated Expenditures

Function	Object	Purpose of Expenditure		
1000		INSTRUCTION		
1200	ALL	Special Programs.....	\$	30,180.00
2000		SUPPORT SERVICES		
2110	ALL	Attendance and Social Work.....		2,500.00
2190	ALL	Other Pupil Services.....		567,138.00
2200		INSTRUCTIONAL STAFF SERVICES		
2210	ALL	Improvement of Instruction.....		1,001.00
2300		GENERAL ADMINISTRATION SERVICES		
2310	ALL	School Administrative Unit Board.....		6,419.00
2320	ALL	Office of the Superintendent.....		210,889.00
2330	ALL	Special Area Administrative Services.....		105,421.00
2390	ALL	Other General Administration Services.....		59,447.00
2500		BUSINESS SERVICES		
2520	ALL	Fiscal.....		101,520.00
2540	ALL	Operation & Maintenance of Plant.....		22,709.00
2600		MANAGERIAL SERVICES.....		122,672.00
2900		OTHER SUPPORT SERVICES.....		144,594.00
		TOTAL EXPENDITURES.....	\$	<u>1,374,490.00</u>
		LESS ESTIMATED REVENUES.....		<u>730,660.00</u>
		AMOUNT TO BE SHARED BY DISTRICTS.....	\$	<u><u>643,830.00</u></u>

DETAILED STATEMENT OF RECEIPTS			
1997/98			
Date	From Whom	Description	Amount
1997			
7/31	State of NH	Catastrophic	4,559.13
	Cal Tirrell	Ins. Reim.	191.80
	State of NH	Milk-June	37.00
	Bank of NH	Interest	257.34
8/06	Town of Epsom	Assessment	100,000.00
8/14	NH Retirement System	Reim.	220.42
	State of NH	Block Grant	2,900.00
	State of NH	Chapter I	2,000.00
	State of NH	Title I	2,000.00
	State of NH	Food June Break	2,242.00
8/28	Davidson Titles	Refund	16.90
	Epsom Central School		400.00
8/29	Town of Epsom	Assessment	80,000.00
	Hot Lunch Sales		1,132.00
	Bank of NH	Interest	105.94
9/09	State of NH	Medicaid	353.09
	Epsom Better Buddies	June/July/August	497.25
	Cal Tirrell	Reim.	191.80
	NH Retirement System	Reim.	220.42
9/15	Town of Epsom	Assessment	80,000.00
9/19	Town of Epsom	Assessment	30,000.00
9/23	State of NH	Medicaid	161.94
	State of NH	Medicaid	65.79
	Town of Epsom	Assessment	106,000.00
9/25	Town of Epsom	Assessment	65,000.00
	Bank of NH	Interest	68.44
	Epsom Lunch Sales		5,495.18
	C. Herrick	Ins. Reim.	357.92
	C. Morse	Reim. Math Books	33.30
10/09	Town of Epsom	Assessment	90,000.00
10/14	NH Retirement	Reim.	220.42
	State of NH	Medicaid	235.65
	C. Herrick	Ins. Reim.	357.92
	C. Tirrell	Ins. Reim.	191.80
	State of NH	Foundation	94,975.61
	State of NH	Special Ed.	11,966.37
	Town of Epsom	Assessment	65,000.00
10/24	State of NH	Building Aid	31,128.00
	L. Darling	Reim.	40.00

Date	From Whom	Description	Amount
	Hot Lunch Sales		5,415.55
	Bank of NH	Interest	108.01
11/06	Town of Epsom	Assessment	361,000.00
	State of NH	Medicaid	7,977.16
	State of NH	Medicaid	1,169.06
	C. Tirrell	Ins. Reim.	191.80
	C. Herrick	Ins. Reim.	357.92
11/07	State of NH	Milk	47.00
	NH Retirement	Reim.	220.42
	State of NH	Breakfast	4,541.00
11/21	Town of Epsom	Assessment	126,000.00
	Bank of NH	Interest	165.75
	Hot Lunch Sales		4,731.30
	Ck 3910 Cashed as \$1,021.39	Instead of \$1,023.39	2.00
12/03	Epsom Better Buddies	Rent	331.50
	C. Tirrell	Ins. Reim.	191.80
	C. Herrick	Ins. Reim.	357.92
12/05	Town of Epsom	Assessment	65,000.00
	State of NH	Chapter I/Title I	58.99
	State of NH	Breakfast	4,607.00
	NH Retirement	Reim.	220.42
12/16	Town of Epsom	Assessment	190,000.00
	Hot Lunch Sales		3,887.30
	Bank of NH	Interest	132.77
1998			
1/05	Town of Epsom	Assessment	85,000.00
1/09	Town of Epsom	Assessment	50,000.00
1/23	C. Tirrell	Ins. Reim.	191.80
	C. Herrick	Ins. Reim.	357.92
	NH Retirement	Reim.	220.42
	State of NH	Medicaid	225.68
	Learning Skills	Overpayment	801.00
	State of NH	Breakfast	3,678.00
	State of NH	Catastr/Kindergarten	66,666.47
	Hot Lunch Sales		4,887.15
	Bank of NH	Interest	116.88
2/09	State of NH	Food	3,429.00
	C. Tirrell	Ins. Reim.	191.80
2/19	State of NH	Chapter I/Title I/Milk	24,666.39
	NH Retirement	Reim.	220.42
	National School Products	Overpayment	89.00
2/25	Filing Fees	Quimby/Riel	2.00
	S. Patterson	Reim.	200.00

Date	From Whom	Description	Amount
	Epsom Better Buddies	Rent Jan.	152.00
	Comp. Fund NH	Reim.	2,297.12
	State of NH	Medicaid	114.08
	State of NH	Medicaid	2,129.12
	State of NH	Found/Sp Ec	84,179.01
	C. Herrick	Ins. Reim.	357.92
	Epsom Better Buddies	Rent Nov./Dec.	376.25
	Epsom Lunch Sales		3,516.59
	Bank of NH	Interest	120.12
2/13	Town of Epsom	Assessment	65,000.00
2/24	Town of Epsom	Assessment	333,000.00
3/06	Town of Epsom	Assessment	65,000.00
3/12	C. Tirrell	Ins. Reim.	191.80
	C. Herrick	Ins. Reim.	357.92
	NH Retirement	Reim.	288.71
	Epsom Better Buddies	REnt-Feb.	125.25
	State of NH	Food	3,409.00
	SAU #53	Reim.	54.80
3/13	Town of Epsom	Assessment	52,000.00
3/25	Town of Epsom	Assessment	63,000.00
3/26	C. Tirrell	Ins. Reim.	191.80
	State of NH	Food/Milk	3,329.00
	State of NH	Medicaid	629.86
	Town of Pembroke	Assessment	65,000.00
	Epsom Lunch Sales		5,025.50
	Bank of NH	Interest	138.83
4/08	Town of Epsom	Assessment	110,000.00
4/16	Town of Epsom	Assessment	94,000.00
4/20	NH Retirement	Reim.	288.71
	C. Herrick	Ins. Reim.	357.92
	Epsom Lunch Sales		3,781.05
	Bank of NH	Interest	150.35
5/04	Popular Cub Service	Overpayment	90.48
	State of NH	Chapter I/Title 11	14,199.63
	State of NH	Medicaid	3,159.03
	State of NH	Building Aid	31,128.00
	C. Tirrell	Ins. Reim.	191.80
5/06	Town of Epsom	Assessment	65,000.00
5/18	Epsom Better Buddies	Mar.Apr.	349.75
	NH Retirement	Reim.	288.71
	C. Herrick	Ins. Reim.	379.40
	State of NH	Food - Mar.	4,555.00
	State of NH	Sp. Ed./Found./Milk	84,263.01

Date	From Whom	Description	Amount
	Epsom Lunch Sales		5,914.85
5/21	Town of Epsom	Assessment	65,000.00
	Bank of NH	Interest	194.94
6/02	State of NH	Catastrophic	1,276.98
	Comp. Fund NH	Reim.	845.00
6/03	Town of Epsom	Assessment	302,000.00
6/06	J. Pozner	Ins. Reim.	204.96
	NH Retirement	Reim.	288.71
	C. Tirrell	Ins. Reim.	191.80
	C. Herrick	Ins. Reim.	379.40
	State of NH	Food/Milk	3,233.00
6/16	Town of Epsom	Assessment	263,000.00
6/17	State of NH	Medicaid	4,318.40
	State of NH	Medicaid	22,743.34
	State of NH	Medicaid	2,751.91
6/19	NHSBA	Reim.	866.51
	Epsom Better Buddies	Rent - May	148.25
	MCELANDY	Ins. Reim.	254.50
6/30	Town of Epsom	Assessment	45,807.00
	State of NH	Food	1,051.00
	State of NH	Food	3,999.00
	Epsom Lunch Sales		2,443.20
	Bank of NH	Interest	314.50
		TOTAL	\$ 3,685,676.80

EPSOM CENTRAL SCHOOL SUPERINTENDENT OF SCHOOLS REPORT

Much has been written and discussed concerning the causes and consequences of a growing population of angry and troubled youth. Recently, however, the focus of educational psychologists and sociologists has shifted from research on the behaviors and backgrounds of these "at risk" children and teenagers to the study of young people who, by all accounts, are leading happy, healthy and responsible lives. This research has identified key commonalities in the lives of well-adjusted children which warrant close consideration by each community, school and family. These attributes have come to be termed *resiliency factors*, traits which allow young people to withstand the problems and pressures of life at the threshold of the millennium and to recover successfully when pitfalls occur.

Below you will find two lists summarized from research conducted by the Search Institute of Minneapolis, Minnesota. The first itemizes and clarifies some of the major factors which help to establish and nurture resiliency in our young people. These factors enhance their ability to make healthy and reasoned decisions, to successfully recover from disappointment or even tragedy, and to maintain an overall sense of optimism about their lives and futures. The second list is designed to assist us in assessing our own parenting skills in conjunction with the factors which promote and sustain resiliency in our children.

Resiliency Factors in Youth

Family life should supply high levels of love and support and an understanding that the young person will meet high expectations. •The young person should receive regular support and guidance from non-parent adults. •The young person should experience caring neighbors who take responsibility for modeling and monitoring appropriate behavior. •The schools should provide clear rules and consequences, fairly and consistently enforced. •The young person's friends should model positive, responsible behavior. •The young person should seldom be out with "nothing special to do." •The young person should be engaged in community and school youth programs, activities, sports and clubs. •The young person should spend one or more hours per week in activities in a religious institution. •The young person should complete one or more hours of homework and study each school day. •The young person should care about and seek involvement in his or her school and community. •The young person should be interested and actively engaged in learning. •The young person should be truthful even when it is not easy. •The young person should seek to resolve conflict non-violently. •The young person should feel that he or she has some control over "things that happen to me." •The young person should feel that life holds purpose and promise.

Checklist for Parents

Do I think of my children as people who have a right to my respect? •Do I make them feel stupid, inadequate or bad? •Do I humiliate them in front of others? •Am I courteous to my children? •Am I consistent with my children? •Do I set realistic expectations for each child? Do I ask too little or too much? •Do I set limits on behavior and consistently enforce them? •Do I let my children experience adventure, risk, failure, frustration and discouragement so that they may learn to overcome adversity?

•Do I teach my child the meaning of the word consequence? • Is my home atmosphere often in a state of chaos or fear? •Do I discourage my child from talking about feelings of anger, sadness, or fear? •Am I openly affectionate with my children? Do I display appropriate affection in front of them? •Do I always try to solve their problems for them? Make excuses? Accept their excuses? •Do I model responsibility and good moral behavior for my children?

The Search Institute research sets an optimistic tone. It tells us that behaviors based upon common sense and common courtesy make a profound difference. The ripple effect of what we expect and accept from ourselves and our children reverberates into our communities and our schools, resulting either in a current which moves children positively forward or in rapids which may impede them.

Respectfully submitted,

Thomas Haley
Superintendent of Schools

EPSOM CENTRAL SCHOOL PRINCIPAL'S REPORT

With commitment and pleasure, I present to the constituents of the Epsom School District my principal's report. As I entered this year, the task was to move forward by actively addressing the nature and needs of kindergarten through grade 8 students by making our students first and foremost. As a school community, the staff is committed to high student academic and behavioral standards, implementing our district's new curriculum, supporting our school-community partnerships, building a community of learners, and supporting our educational programs and initiatives.

As a school community, we have addressed several structures that support our students. Our master schedule was restructured to support increased student instructional time, extended language arts time on the primary level, increased computer lab time, created grade level meeting times, and resulted in smaller recesses with more supervision. Junior high students have varied opportunities to explore new and existing programs, such as student council, guided study, technology, computer club, and quarter courses. The Student Assistance Team is the school-wide team that addresses student concerns that range from addressing the "at risk" student to high achieving students with motivational concerns.

How student interact with others has become a school-wide commitment by every staff member. Building on the theme Epsom CARES (Choices, Appropriate, Responsible, Excellence, Safety), Epsom Central has adopted a Character and Citizenship Curriculum to support the development of day-to-day character and citizenship skills. The monthly character and citizenship traits are: September - responsibility, October - respect, November - caring, December - friendship, January - tolerance, February - honesty, March - courage, April - cooperation, May - service, and June - citizenship. What has been influential is that every staff member and student shares this common language and goals. Collectively, we acknowledge higher standards by acknowledging their positive behaviors by Student of the Month, a kind comment, or asking the student to reflect on their behaviors, Debra Ames, the new Assistant Principal, works with classroom teachers and their students to identify problem behaviors, seek out alternative courses of action, and support their overall growth. School Counselor, Caroline Puffer, chairs an SAU #53 committee, Project Respect, that brings eighth grade students and their parents together for a day-long training.

Epsom Central's Technology Plan involved a multi-year, multi-phased plan to develop a school-wide networking for the integration of technology into the curriculum and the support of administrative and programs. Through a Governor's Initiative, 20 computers will result in a computer in every classroom, create a small junior high mini-lab, and provide computers into programs. Technology Coordinator, Laura Miller, has plans for Internet access, as well as provided invaluable staff and student support.

Linkages to the greater community is a critical aspect of our school community. Carrol Werren chairs the Jeremy Charron Field Committee. Through fundraising and extensive volunteerism, the Epsom Central ball field was created. PTO supported new gym bleachers. Five thousand hours of volunteer was logged in which included parents in classrooms, community member donating trucking time, staff members rolling out sod, technology grants written by committee members, and field trip chaperones.

Our co-curricular activities are an integral part of our school day. Beth Hamilton, Athletic Director, the staff, and I have worked closely to support these activities. In addition to the sports and cheerleading programs, students have the opportunity for the following after-school activities: Drama Club, Student Council, the new Computer Club, and Yearbook.

Educating our youth is a personal challenge for each of us. The assistance of the Epsom School Board and School Administrative Unit #53 staff has provided the necessary guidance and support. More specifically, the leadership of Epsom School Board Chairperson Keith Cota, Superintendent Thomas Haley, Special Education Director Carol Grip, Technology Director Mary Rubega, and Business Manager Peter Aubrey has been critical in the day-to-day operation of the school and in its direction. On behalf of the Epsom Central School staff, we extend our appreciation for the growing community support and active participation by the Epsom community.

Respectfully submitted,
Mary Devlin, Principal

EPSOM CENTRAL SCHOOL NURSE'S REPORT

There have been over 2500 visits to the Health Office during the school year for various issues including first aid, illnesses, health counseling and social issues. Screenings continue in the areas of vision and hearing. New equipment has been purchased for more precise screening to help make pertinent connections to learning difficulties as a result of hearing deficits. This results in expediting referrals to the primary care physician resulting in appropriate treatment and earlier recognition of hearing deficits as they relate to learning. Other screening programs consist of scoliosis, blood pressure, pediculosis and nutritional assessments. The nurse is involved with weekly meetings as a member of the Student Assistance Team, with the focus on the educational needs of our students. The nurse is also a member of the Crisis Intervention Team. The computerization of health records will take place this year.

Financial assistance from the School Nurse Student Health Association continues to be available for students with emergency medical and dental needs whose families would otherwise find these expenses a hardship. These are private funds secured through the cooperation of the Bank of New Hampshire, Suncook Branch, and supported through several area businesses and organizations throughout the school districts including Epsom, Pembroke, Allenstown and Hooksett. Their continued support of this program is greatly appreciated. The efforts of the Epsom-Chichester Lions Club are also greatly appreciated as they, too are an integral part of our resource system for those families in need of support. We thank them for their continued support.

All of our students are properly immunized according to New Hampshire Board of Immunization regulations. An audit this year by the NH Department of Immunization showed that Epsom Central School is in 100% compliance with all regulations. A special thank you is extended to the Concord Regional Visiting Nurse Association for assisting with immunization clinics and to the Pittsfield Medical Professional Association for providing students at Epsom Central School with low cost athletic physical examinations.

A very special thank you is extended to the Epsom Rescue Squad, Fire Department and Police Department for always being there for the children of Epsom and for all they do to teach the children about safety in school and at home.

Comprehensive health education continues for all students with the focus on encouraging students to take responsibility for themselves and others. We continue to offer units of Human Growth and Development for grades 5-8.

Instruction in social skills and conflict resolution is available to all grade levels. This year, a school-wide character education program is being implemented, with monthly themes such as respect and responsibility. The guidance counselor, nurse and staff members continue to work towards the delivery of a comprehensive drug education program. Our school has access to a Student Assistance Counselor at Pembroke Academy, and, for the second year, the eighth graders from Epsom Central School and their parents will participate in Project Respect, which will be held at NH Technical Institute in May of 1999. This program, coordinated by our guidance counselor, Carolyn Puffer, and Stephanie Williams of Pembroke Academy, will address issues that challenge adolescents in the nineties through key note speakers and small workshops. It also brings students from Epsom, Chichester, Allenstown and Pembroke together before entering Pembroke Academy. All of our programs have been successful as a result of the caring and cooperation of the faculty, support staff, volunteers and community based organizations. We appreciate the continued support of the Epsom School Board, Superintendent Thomas Haley, our principal Mary Devlin, our assistant principal Debra Ames as well as the many parents and volunteers who have assisted us this year.

Respectfully submitted,
Joan Pozner, R.N.
School Nurse

**SUPERINTENDENT'S SALARY
1997-98**

Allenstown	\$11,160
Chichester	6,840
Deerfield	12,671
Epsom	12,383
Pembroke	<u>28,943</u>
	\$71,997

**ASSISTANT SUPERINTENDENT'S
SALARY 1997-98**

Allenstown	\$ 9,115
Chichester	5,587
Deerfield	10,351
Epsom	10,115
Pembroke	<u>23,642</u>
	\$58,810

**BUSINESS ADMINISTRATOR'S
SALARY 1997-98**

Allenstown	\$ 7,962
Chichester	4,879
Deerfield	9,040
Epsom	8,835
Pembroke	<u>20,649</u>
	\$51,365

EPSOM TEACHER ROSTER

1998-99

<u>SUBJECT</u>	<u>TEACHER'S NAME</u>	<u>SALARY</u>	<u>DEGREE</u>	<u>YEARS EXP.</u>
Math	Allen Janet	35,257.00	BA	18
Science	Anderson, Harmony	35,257.00	BA	26
Grade 1	Barton, Deborah	35,257.00	BA	16
Social Studies	Bauer, Lisa	32,702.00	BA	12
Kindergarten	Bryant, Lori	32,917.00	MA	10
Grade 6	Cadarette, Ronna	34,190.00	BA+30	12
Art (80%)	Copp, Jane	27,775.00	BA+15	14
Grade 3	Damelio, Cynthia	36,050.00	BA+15	16
Grade 3	DeLorie, Jacqueline	31,448.00	MA+15	8
Grade 3	Donovan, Robin	24,204.00	BA	4
Grade 8	Dougherty, Richard	30,542.00	BA+30	9
Grade 5	Elliott, Linda	32,928.00	BA+30	13
Speech (40%)	Ferguson, Christine	10,669.00	BA+30	6
Grade 1	Gauthier, Jodelle	28,134.00	BA	8
Physical Education	Hamilton, Beth	30,332.00	BA	10
Grade 6	Henderson, Wilfred	22,450.00	BA	1
Grade 2	Jarnagin, Jeanne	32,257.00	BA	14
Grade 1	Lesieur, Lynn	33,437.00	BA+15	12
Grade 4	Martin, Paul	32,917.00	MA	10
Grade 2	Mason, Susan	36,861.00	BA+30	20
Technology	Miller, Laura	18,000.00	BA+30	6
Grade 1	Patterson, Steven	29,405.00	MA	6
Music (60%)	Robertson, Daryl	13,773.00	BA+15	1
Grade 4	Rowe, Francine	36,050.00	BA+15	22
Math	Saulnier, Rebecca	38,262.00	MA	25
Grade 6	Sedgley, Kelly	24,364.00	MA	1
Grade 7	Smith, Kathleen	23,311.00	BA	2
Language Arts	Smith, Shirley	36,861.00	BA+30	18
Grade 4	Snell, Judith	35,257.00	BA	17
Grade 5	Verity, Carol	24,364.00	MA	1
Grade 5	Wiley, Louise	34,719.00	BA+15	14
Special Education	Lizzie, Vicki	25,297.00	MA	7
Special Education	Meehan, Elizabeth	29,169.00	MA+15	5
Speech/Language	Stead, Heather	32,500.00		
Special Education	Valley, Linda	27,095.00	BA	7
Coordinator	Preve, Tami	30,000.00	BA	4
Guidance Couns.	Puffer, Carolyn	32,917.00	MA	10
Nurse	Pozner, Joan	32,702.00	BA	12
Media Gen. (80%)	Cranton, Joan	28,391.00	MA	11
Principal	Devlin, Mary	54,178.00	MA	25
Asst. Principal	Ames, Debra	42,500.00	MA	—

**EPSOM SCHOOL DISTRICT
GRADUATION CLASS OF 1998**

Christopher S. Anderson	Adam Christopher May
Kristen Janelle Auger	Jennifer Lee Mens
Michelle Ann Beaudoin	Steven Curtis Merrill
Jason D. Blackwell	Timothy Isaac Mitchell
Sarah Elizabeth Bragdon	Kelli Ann Moulton
Nicole Rebekah Caron	Fawn Aimee Murray
Zachary Adam Cleasby	Jennifer Marie Nerdahl
Nathan E. Coriaty	Andrew John Paquette
Tiffany Elizabeth Cressy	Shawn Adam Parker
Harley S. Dye	Sarah Jane Pickard
Sarah M. Fisher	Frank Harley Pickering
Jesse R. Gayer	Russell James Pinard
Trevor James Gelinas	Justin Edward Drew Poulin
Christopher K. George	Michelle L. Quimby
Matthew John Gilman	Crystal Anne Riel
Eric William Goldthwaite	Jessica Marie Roberge
James A. Greenleaf	J. J. Robinson
Vanessa Ashlan Head	Amanda Scott
Candace Marie Jones	April Dawn Shumway
Melissa Lyn Karr-Walter	Caleb Smith
Jesse Lee Kiley	Duane Smith
Brian Michael Lavertu	Dave Roberts Stevens
Aaron R. LeCain	Jacob R. Watson
Amy Christine Levesque	Joel James Eric Werren
Brenda Anne Levesque	Matthew B. White
Sarah Longval	Alicia Mae Young

**EPSOM CENTRAL SCHOOL
1998-99**

<u>POSITION</u>	<u>NAME</u>	<u>SALARY</u>
Custodian	Maxwell, Robert	\$10,980.00
Custodian	Nadeau, Arthur	19,533.00
Custodian	Shidler, Michael	18,248.00

BRENT W. WASHBURN, CPA
Route 9, Box 228
Concord, New Hampshire 03301
Telephone (603) 224-6133

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

The School Board
Epsom School District
Epsom, New Hampshire 03234

I have audited the general purpose financial statements of the Epsom School District as of and for the year ended June 30, 1998, and have issued my report thereon dated December 5, 1998. I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. The attached Appendix is an integral part of this report..

In planning and performing my audit, I obtained understanding of the Epsom School District's internal control and assessed control risk in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements. I also tested the Epsom School District's compliance with laws, regulations, and other provisions of contracts and grants that could have a direct and material effect on the financial statements.

I identified no material weakness in internal control and no instances of non-compliance that required to be reported herein under Government Auditing Standards. I noted certain control weaknesses and immaterial instances of non-compliance that I included in the attached Appendix. However, my consideration of the Epsom School District's internal control and my testing of its compliance with laws, regulations, and provisions of contracts and grants were not designed to and did not provide sufficient evidence to express an opinion on such matters and would not necessarily disclose all matters that might be material weaknesses. Accordingly, I do not express an opinion on Epsom School District's internal control or on its compliance with laws, regulations, and provisions of contracts and grants.

This report is intended for the information of the Audit Committee, management, and federal awarding agencies, pass through entities, and regulatory and legislative bodies.

I extend my thanks to the officials and employees of the Epsom School District for their assistance during the course of my audit.

Brent W. Washburn
December 5, 1998

Appendix on Internal Controls

This is an Appendix to the December 5, 1998 Epsom School District report on internal controls and compliance based on an audit performed in accordance with Government Auditing Standards. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

Management Response: The School Board has budgeted monies in the Fiscal 1999/00 budget to establish a Fixed Asset Tracking System.

2. Unsecured Cash

Criteria: The internal control procedures are designed to safeguard the assets of the School District.

Condition: The bank balance as per the bank statements at times was over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$484,827.

Cause: The need for manageable request from the town for the money appropriated results in large deposit.

Recommendation: The cash flow should be analyzed to insure that the cash balance is maintained at its lowest possible amount. The School Board should consider joining the New Hampshire Public Deposit Investment Pool, or negotiate an arrangement with the banking institution, thereby the amount above the insurance would be collateralized with bank assets. The vendor and payroll activities might be separated into two different banks.

Management Response: Discussions continue with School District Treasurer to arrange either joining the Public Deposit Investment Pool or some other alternative in order to properly manage the cash balance maintained in the School District's bank account.

3. Investment Policy

Criteria: RSA 197:23-a requires - "At least yearly the School Board shall review and adopt an investment policy for the investment of public funds in conformance with the provisions of applicable statutes."

Condition: The minutes of the board talked about the investments, but fell short of adopting a policy as required.

Cause: The policy was not brought forth for an official vote.

Recommendation: An official vote of board be recorded in the minutes for the adoption of the investment policy.

Management Response: The School Board is in the process of approving a policy. An approved policy is expected to be in force by March, 1999.

4. Grant Application

Criteria: The grant application contain relative information on requirements related to the grant awards received.

Condition: The Consolidated Grant Application was not available for audit review.

Cause: The grant application may have been misfiled, or being used by one of the administrators of the grants.

Recommendation: The federal funds bookkeeper maintain control of the grant applications and have a sign out procedure for their usage.

Management Response: The federal funds bookkeeper has been directed to insure that a copy of the consolidated Grant Application remains available in the proper file at all times.



OFFICIAL BALLOT
ANNUAL SCHOOL DISTRICT ELECTION
EPSOM, NEW HAMPSHIRE
MARCH 9, 1999

Dawn Blackwell
School District Clerk

INSTRUCTIONS TO VOTER

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice (s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

FOR SCHOOL BOARD

For three years Vote for TWO

KEITH COTA ☐

VIRGINIA DREW ☐

(Write-in) ☐

(Write-in) ☐

FOR SCHOOL BOARD

For one year Vote for ONE

(Write-in) ☐

ARTICLES

Article 1: Shall the School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,234,800? Should this article be defeated, the operating budget shall be \$4,103,302 which is the same as last year, with certain adjustments required by previous action of the school district, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI to take up the issue of a revised operating budget only. (The school board and budget committee both recommend approval of this article.)

YES ☐

NO ☐

Article 2: Shall the School District vote to create a capital reserve fund under the provisions of RSA 35:1 and 35:3 to be known as the School Construction and Renovation Capital Reserve Fund for the purposes of constructing, renovating and equipping Epsom School District facilities, and raise and appropriate \$150,000 for this purpose. This sum is to come from fund balance (surplus) and no amount is to be raised from taxation.

YES ☐

NO ☐

(Note: State foundation aid revenue received by the District is projected to be \$344,221 more in the 1999/00 fiscal year than in the current (1998/99) fiscal year. This increase in revenue is more than double the amount sought to fund the Capital Reserve.) (The school board and budget committee both recommend approval of this article.)

Article 3: BY PETITION: We, the undersigned registered voters of Epsom, do hereby petition the Epsom School District to add a warrant article to this year's school ballot, the subject of which is the S.B.2 method of school meeting and balloting. We request the abolition of the S.B.2 system whereby no votes are cast during school meeting, such that the school warrant articles appear at a later date on a secret ballot. At the same time, we request the reinstatement of the former school meeting system, whereby warrant articles are discussed, amended and voted upon during an annual (or special) school meeting (as was the custom in Epsom prior to the 1998 school meeting and election). Therefore, "Shall the provisions for voting by official ballot on all issues before the Epsom School District under RSA 40:13 be limited to election of officers and certain other questions?"

YES ☐

NO ☐



OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EPSOM, NEW HAMPSHIRE
MARCH 9, 1999

Dawn Blackwell
Town Clerk

INSTRUCTIONS TO VOTER

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice (s) like this: ☒
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SELECTMAN For 3 Years Vote for ONE PETER BOSIAK (Write-in)	ROAD AGENT For 2 Years Vote for ONE GREGORY S. BOWEN JOHN F. HICKEY (Write-in)	PLANNING BOARD For 3 Years Vote for TWO LAURENCE W. CARAWAY, JR. <input type="radio"/> ELIZABETH A. PICKERING <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/>
SELECTMAN For 1 Year Vote for ONE DAVID W. MINNIS (Write-in)	LIBRARY TRUSTEE For 3 Years Vote for ONE HARVEY F. HARKNESS (Write-in)	BUDGET COMMITTEE For 3 Years Vote for THREE SUE V. BICKFORD <input type="radio"/> FRANK CATANESE <input type="radio"/> MARY E. FRAMBACH <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/>
MODERATOR For 2 Years Vote for ONE ASHTON E. WELCH (Write-in)	OVERSEER OF PUBLIC WELFARE For 1 Year Vote for ONE PATRICIA L. HICKEY (Write-in)	
TOWN CLERK/ TAX COLLECTOR For 1 Year Vote for ONE DAWN BLACKWELL (Write-in)	TRUSTEE OF TRUST FUNDS For 3 Years Vote for ONE WILLIAM E. CLARK <input type="radio"/> (Write-in) <input type="radio"/>	BUDGET COMMITTEE For 2 Years Vote for ONE SHARON E. SOLTANI <input type="radio"/> (Write-in) <input type="radio"/>
TREASURER For 1 Year Vote for ONE PAULA ANDERSON (Write-in)	CEMETERY TRUSTEE For 3 Years Vote for ONE ROLAND R. LAFLEUR <input type="radio"/> (Write-in) <input type="radio"/>	BUDGET COMMITTEE For 1 Year Vote for TWO DAVID BIRD <input type="radio"/> CHRIS PORTER <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/>

1999 EPSOM ZONING BALLOT QUESTIONS

Article 1: Are you in favor of an amendment to allow the relocation of manufactured housing units which are more than 10 years old from a location within the town to another location within the town? YES ☐ NO ☐

(Recommended by the Planning Board)

Article 2: Are you in favor of an amendment to define and allow yard sales while regulating and defining outdoor commercial sale enterprises? YES ☐ NO ☐

(Recommended by the Planning Board)

Article 3: Are you in favor of an amendment to reduce the number of permitted unregistered or uninspected vehicles to two per lot bringing the local ordinances into compliance with state law (RSA 263:112)? YES ☐ NO ☐

(Recommended by the Planning Board)

Article 4: Are you in favor of a technical amendment clarifying the definition of a "multi-family" dwelling? YES ☐ NO ☐

(Recommended by the Planning Board)

TURN BALLOT OVER TO CONTINUE VOTING

1999 EPSOM ZONING BALLOT QUESTIONS CONTINUED

Article 5: Are you in favor of an amendment which would expressly allow and regulate the mixed commercial/ residential use of a single lot?

YES ☐

NO ☐

(Recommended by the Planning Board)

TOWN OF EPSOM WARRANT ARTICLES AS MODIFIED ON FEBRUARY 6, 1999

Article 1: Shall the Town raise and appropriate the sum of \$740,000 for the re-construction of North Road, and authorize the issuance of no more than \$500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA33), and authorize the municipal officials to issue and negotiate such bonds or notes and determine the rate of interest thereon; furthermore to withdraw the sum of \$240,000, plus interest to date of withdrawal, from the road re-construction Capital Reserve Fund created for this purpose? (2/3 Ballot Required; this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES ☐

NO ☐

Article 2: Shall the Town raise and appropriate the sum of \$1,664,274 for the construction of a new Town Office/Library Building, and authorize the issuance of no more than \$1,544,274 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA33), and authorize the municipal officials to issue and negotiate such bonds or notes and determine the rate of interest thereon; furthermore authorize the Library Trustees to withdraw the sum of \$120,000, plus interest to date of withdrawal, from the Library Building Capital Reserve Fund created for this purpose? (2/3 Ballot Required; this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES ☐

NO ☐

Article 3: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,363,598? Should this article be deleted, the operating budget shall be \$1,231,705, which is the same as last year, with certain adjustments required by the previous action of the Town of Epsom or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES ☐

NO ☐

Article 4: Shall the Town raise and appropriate the sum of \$14,750 to hire part-time help for weekend coverage for the ambulance? The weekend coverage would start effective March 22, 1999. This will ensure two EMT's for Saturdays and Sundays from 8:00 A.M. to 5:00 P.M. to cover the ambulance for medical aid. This coverage will help take some burden off the volunteers of the Epsom Rescue Squad. (Majority Vote Required; this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES ☐

NO ☐

Article 5: Shall the Town establish an Expendable General Trust Fund under the provisions of RSA 31:19a for the purpose of repairs and maintenance of the roads within the Town maintained cemeteries and raise and appropriate the sum of \$3,000 to be placed in this fund and designate the Cemetery Trustees as agents to expend. (Majority Vote Required; this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (NOT Recommended by the Selectmen) (Recommended by the Budget Committee)

YES ☐

NO ☐

Article 6: Shall the Town raise and appropriate the amount of \$33,910 for the hiring of one additional full time police officer for the first year, to be offset by the Cop's Federal Grants as follows: 1999 Federal portion \$29,000; Town portion \$4,910; 2000 Federal portion \$25,000, Town portion \$8,910; 2001 Federal portion \$21,000; Town portion \$12,910. (Majority Vote Required; this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (NOT Recommended by the Selectmen) (NOT Recommended by the Budget Committee)

YES ☐

NO ☐

Article 7: Shall the Town adopt the provisions of RSA 466:30-a which make it unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such? And further adopt the provisions of RSA 466:31 titled Dogs a Menace, a Nuisance or Vicious? (Recommended by the Selectmen)

YES ☐

NO ☐

Article 8: Shall the provisions for voting by official ballot on all issues before the Town of Epsom under RSA 40:13 be limited to election of officers and certain other questions? A 3/5 majority of those voting on the question shall be required to rescind the provisions of this subdivision. This article will rescind the Official Ballot Law, formerly known as S.B.2 and return the Town Meeting system to the way it was conducted before the adoption of S.B.2 (By Petition, 3/5 Vote Required)

YES ☐

NO ☐

YOU HAVE NOW COMPLETED VOTING

